



# DEEP RIVER POLICE SERVICES BOARD MEETING MINUTES



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A Regular meeting of the Deep River Police Services Board was held on Monday, May 11, 2020 at 10h30 a.m. via ZOOM.US video conference.

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## Attendance

Present:	Tracy Russell, Chair	TR
	Kelly Lapping, Board Member	KL
	Suzanne D'Eon	SDE
	Chief Steve LeHoux	SL
	Christian Kaiser, Secretary	CK

## Opening

The Board Chair acknowledged the recent mass shooting incident in Nova Scotia, and extended the Board's condolences to the families of all the victims, and especially to the family of Const. Heidi Stevenson.

## 1 Confirmation of Agenda

Resolution Number: 1  
MOVED BY: Suzanne D'Eon  
SECONDED BY: Tracy Russell

**BE IT RESOLVED THAT** the regular meeting agenda for May 11, 2020, be adopted as presented.

**CARRIED**

## 2 Declarations of Pecuniary Interest

There were no declarations of pecuniary interest by any member of the Board.

## 3 Minutes of Previous Meetings

### 3.1 Minutes from the Special meeting of February 24, 2020

Resolution Number: 2  
MOVED BY: Tracy Russell  
SECONDED BY: Kelly Lapping

**BE IT RESOLVED THAT** the minutes from the Special meeting of February 24, 2020 2020, be accepted as presented.

**CARRIED**

#### **4 Review of Actions Arising from previous meetings**

The list of ongoing actions from previous meetings was reviewed and updated.

#### **5 Report from the Chief**

##### **5.1 Monthly Police reports – Oct 2019, Nov 2019, Dec 2019, Jan 2020, Feb 2020, and Mar 2020**

The monthly police reports were reviewed. An annual report for 2019 will be drafted during June and July 2020, and will be presented when ready.

Resolution Number: 3

MOVED BY: Suzanne D'Eon

SECONDED BY: Kelly Lapping

**BE IT RESOLVED THAT** the Monthly Police Reports for October 2019; November 2019; December 2019; January 2020; February 2020 and March 2020 be received.

**CARRIED**

##### **5.2 COVID-19 Preparedness and Status**

The Chief presented an update on the general status of the Deep River Police Service with regards to COVID-19. The Service has taken delivery of new PPE, and all officers have been instructed on their use. Several protocols for responding to calls have been updated. No police officers have been exposed.

##### **5.3 Discussion on Deep River's protocols for incidents similar to the recent Nova Scotia tragedy**

The Board discussed the recent mass shooting incident in Nova Scotia. The Chief reported that the Service has existing protocols for calling for assistance from the neighbouring OPP detachments. Further, all vehicles that leave the Police fleet are stripped of any identifying markings and equipment before being sold off.

The Board and Police Chief agreed to review the results of the official investigations related to the incident and update protocols and policies accordingly.

#### **6 Business**

##### **6.1 Recruitment of new Chief of Police**

The Board reported on the progress of recruiting a new Police Chief, after Chief Swarbrick's retirement at the end of April 2020. Several excellent candidates have been interviewed, and a final selection is to be made by May 22, 2020.

The Board thanked Acting Chief LeHoux for his willingness to take up the role of Police Chief during the transitional period, and for his excellent work in this role.

## **6.2 Community Safety and well-being planning**

The Board noted that Tracy Russell and Christian Kaiser presented a proposal to the Deep River Town Council in their private capacities for the coordination of the development of the Community Safety and Well-being plan for Deep River.

The Mayor reported that the Town Council has requested Town staff to investigate whether Deep River can join the group of neighbouring towns who are collaborating to develop their CSWB plans.

The Board stated that they support the development of the CSWB plan and will represent as needed.

## **6.3 OAPSB Zone 2 meeting**

The Board resolved to cancel the OAPSB Zone 2 meeting that was to be hosted by Deep River in June 2020.

Resolution Number: 4

MOVED BY: Tracy Russell

SECONDED BY: Suzanne D'Eon

**BE IT RESOLVED THAT** the scheduled OAPSB Zone 2 meeting that was to be hosted by the Deep River Police Service Board in Deep River in June 2020 be cancelled.

## **6.4 Financial Reports**

### **6.4.1 Year to date report as at April 30, 2020**

Resolution Number: 5

MOVED BY: Tracy Russell

SECONDED BY: Suzanne D'Eon

**BE IT RESOLVED THAT** the Year to Date Financial Report as at April 20, 2020 be received.

**CARRIED**

### **6.4.2 Expenses in the last period**

Resolution Number: 6

MOVED BY: Tracy Russell

SECONDED BY: Kelly Lapping

**BE IT RESOLVED THAT** the Deep River Police Service Board approve the payment of the expenses listed.

**CARRIED**

**7 In-Camera Session**

Resolution Number: 7  
MOVED BY: Tracy Russell  
SECONDED BY: Kelly Lapping

**WHEREAS** the subject of this meeting deals with personal and/or intimate financial matters,

**AND WHEREAS** the Police Services Act, R.S.S., 1990, Chapter P.15, Section 35(4), (a) & (b) provides that a meeting to discuss such matters may exclude the public,

**NOW THEREFORE BE IT RESOLVED THAT** this meeting of the Deep River Police Services Board is hereby close to the public, the Board having determined that this action is in the public interest and in accordance with the applicable statute.

**CARRIED**

Entering In-camera meeting at: 11h56  
Exiting In-camera meeting at: 12h35

**8 Date and Time of Next Meeting**

The next regular meeting will take place at the end of June, with the exact date and time to be confirmed at a later date.

**9 Adjournment**

Resolution Number: 8  
MOVED BY: Suzanne D'Eon  
SECONDED BY: Kelly Lapping

**BE IT RESOLVED THAT** the Deep River Police Services Board hereby adjourns this regular meeting at 12h40.

**CARRIED**

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Tracy Russell, Chair

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Christian Kaiser, Secretary