

**Accessibility Advisory Committee  
Minutes  
Deep River Town Hall**

**Date:** Wednesday December 2nd, 2015, 2:00 pm.

**Committee Members:**

**Present:** Sid Davis, Sam McCarthy, Anne Hutton

**Absent:** Glenn Doncaster

**1. Call to Order:**

The meeting was called to order by Sid Davis at 2:08 pm.

**2. Adoption of Agenda:**

That the meeting agenda be approved as circulated.

Moved: - Sam McCarthy

Second: - Anne Hutton - *Carried*

**3. Introduction of Guests:**

No guests were present.

**4. Disclosure of Pecuniary Interest:**

All committee members present were canvassed for this and none was reported.

**5. Review and Approval of the Minutes of November 10th, 2015:**

**Action 10.15.01** Status closed.

**Letter of Intent:** No letter of Intent is required by Town Council unless the committee member is not intending to continue to serve in 2016. All members of this committee are continuing with the exception of Rose-Marie Nisimura.

A motion was introduced that the minutes be approved as written.

Moved: Sid Davis

Second: Sam McCarthy – *Carried*

**6. Accessibility Issues/Solutions:**

**Action 09.15.01**

**Year End Report and Budget Projection:** This was prepared by Chair Sid Davis and presented to committee member at this meeting. It was discussed and a few minor changes were included.

Moved: Sam McCarthy

Second: Anne Hutton - *Carried*

**7. Town Accessibility Plan/Ongoing Projects:**

Work continues on the Municipal Assets Accessibility Study. Revision 2 has been completed.

**Action: 11.15.01**

Committee members are asked to review the information included the Municipal Assets Accessibility Study Revision 2, examine each venue and rate the information high priority (red), medium priority (yellow) or low priority (blue). These ratings will be discussed at the next meeting.

**8. New Business:**

There is no new business to report at this time.

**9. Adjournment/Next meeting:**

The meeting was adjourned at 3:17 pm.

Moved: Sam McCarthy

Second: Anne Hutton - *Carried*

**Next Meeting Date: Tuesday, January 12th, 2016 at 2:00 pm.**