

**Accessibility Advisory Committee
Minutes
Deep River Town Hall**

Date: **Wednesday January 12th, 2016, 2:00 pm.**

Committee Members:

Present: Sid Davis, Sam McCarthy, Anne Hutton

Regrets: Glenn Doncaster

1. Call to Order:

The meeting was called to order by Sid Davis at 2:03 pm.

2. Adoption of Agenda:

There was an error in item 5 of the agenda.

It should read: Review/ Approval of Meeting Minutes of December 2nd, 2015.

That the meeting agenda be approved with amendment.

 Moved: - Anne Hutton

 Second: - Sam McCarthy - *Carried*

3. Introduction of Guests:

Councillor Megan Aikens, who was representing the town for Reeve Glenn Doncaster, was introduced.

4. Disclosure of Pecuniary Interest:

All committee members present were canvassed for this and none was reported.

5. Review and Approval of the Minutes of December 2nd, 2015:

Letter of Intent – Status closed

 A motion was introduced that the minutes be approved as written.

 Moved: Sid Davis

 Second: Sam McCarthy – *Carried*

6. Accessibility Issues/Solutions:

Year End Report and Budget Projection: The year end Report and Budget Projection is complete and has been submitted to Ric McGee by Chair Sid Davis.

Action: 01.16.01

Sid discovered an error on the report and will contact Ric McGee to inform him of the change before our budget projection is presented to council.

All members of our committee are invited to attend this Town Council meeting on Wednesday, January 27th at 7pm.

Year End Report and Budget accepted with this amendment : Moved: Sam McCarthy

Second: Anne Hutton - *Carried*

7. Town Accessibility Plan/Ongoing Projects:

Action: 11.15.01 - Status complete

Councillor Aikens provided much needed information about upgrades to the Arena and Pool buildings.

Work continues on the Municipal Assets Accessibility Study document. Sid Davis recommended that the document be simplified and rearranged according to priority of building and project. This was agreed to by all committee members. Details were discussed and noted in the new form.

Action 02.16.01

Sid Davis will enter these changes as discussed and will email the revised document to other committee members.

8. New Business:

There is no new business to report at this time.

9. Adjournment/Next meeting:

The meeting was adjourned at 3:16 pm.

Moved: Sid Davis

Second: Anne Hutton - *Carried*

Next Meeting Date: Thursday February 25th, 2016 at 10:00 am.