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**Accessibility Advisory Committee  
Minutes  
Deep River Town Hall**

**Date:** Wednesday May 10th, 2017 2:00 pm

**Committee Members:**

**Present:** Sam McCarthy  
Anne Hutton  
Christine Armstrong  
Marg Killey

**Absent:** Ron Desrochers

**1. Call To Order**

The meeting was called to order by Sam McCarthy at 2:04 pm.

**2. Adoption of Agenda:** **Moved:** Christine Armstrong  
**Second:** Marg Killey

**3. Disclosure of Pecuniary Interest:** None was reported

**4. a) Review and Approval of the Minutes of March 22<sup>nd</sup>, 2017:** **Moved:** Christine Armstrong  
**Second:** Anne Hutton

**b) Review and Approval of the Minutes of April 19<sup>th</sup>, 2017:** **Moved:** Marg Killey  
**Second:** Christine Armstrong

**5. Business Arising/Reports/Town Accessibility Plan/Ongoing Projects:**

**ACTION 17-02-01** Sam read his revised addition of his report to Council for 2016 and received approval from members of the committee. Sam will attend the town council meeting scheduled for Thursday May 18<sup>th</sup>, 2017 and present his report. **Closed**

**ACTION 17-04-19** Sam contacted the staff member responsible for the beach mat in the Town of Wasaga Beach. He was told that they like the product from Mobimat and plan on ordering more for different areas of their beachfront. Sam was told that there is also a Canadian company that makes a beach mat, Wheelchair Friendly Solutions Inc., ([www.wfsi.ca](http://www.wfsi.ca)) and Sam will contact them for product information and prices. **Ongoing**

**ACTION 17-05-10** Marg will measure Lamure Beach for the length of beach mat needed. Anne was not able to complete this as the water level is too high. The measurements will be done when the water recedes. **Ongoing**

**ACTION 17-05-10** Anne Hutton was contacted by Bonnie Schryer on April 21<sup>st</sup> to announce that she would be running a Lunch and Learn at the Library on Monday May 1<sup>st</sup>. Anne made up fliers and distributed them to each business in the Deep River down town area. It was not

going to be well attended and was cancelled by Bonnie. This was discussed during the meeting by committee members and Christine suggested that Bonnie speak to the Chamber of Commerce at one of their monthly meetings. Christine will send Anne the contact information for the Chamber of Commerce and Anne will email Bonnie Schryer to give her contact information **New**

**ACTION 17-03-01** The Town Accessibility Plan is almost complete. Sean Patterson reviewed the Assets Charts and made changes so that the information recorded is accurate and up to date. Anne will add a paragraph that explains that the document will be reviewed yearly and information will continue to be added to it at that time. The plan will be ready to be handed to Joan Lougheed and Ric McGee after the June meeting and they will add introductory paragraphs. **Ongoing**

**ACTION 16-11-03** At this time, Ron Derochers is the last remaining member of this committee yet to complete the online training at:

[www.ontario.ca/page/how-train-your-staff-accessibility](http://www.ontario.ca/page/how-train-your-staff-accessibility) **Ongoing**

**ACTION 17-05-10** Sam and Anne will contact Ivan Saari, the principal at Mackenzie Community School during the last week of August to set up a program that will have students in the woodworking classes build ramps for businesses in downtown Deep River. **New**

## **6. New Business:**

**Parking Task Force – report by Sam** This meeting was held on Thursday, April 20<sup>th</sup> and was attended by Sam McCarthy and Anne Hutton. Sam reported that there are no plans to put a handicapped parking space at the Post Office as Deep River Road is now a county road and not in the Town of Deep River's jurisdiction. Sean Patterson will be sending his snowplow drivers out to run their routes and report any areas of concern with regards to parking. There will be 2 handicapped parking spaces added to the Grouse Park parking lot with signage and the parking spaces in front of Giant Tiger will be repainted and the new handicapped space will be made more visible.

**Pool Users Group Meeting - report by Anne** This meeting was held on Wednesday April 3<sup>rd</sup> and was attended by Sam and Anne. Anne reported that the total budget for improvements to the community pool is \$69,540 and comes from a Canada 150 grant. All renovations will meet today's accessibility standards and include an new outside ramp, a repositioned handicapped parking space adjacent to the ramp, a single 42 inch door with handicapped operator, LED lighting to improve visibility, improved shower areas, large print signage, and a new anti-skid floor. The Accessibility Advisory committee is tasked with researching further ways that accessibility can be improved for physical, visual, audio, and cognitive exceptionalities.

## **7. Adjournment/Next meeting:**

The meeting was adjourned at 3:40 pm.

**Next Meeting Date: Wednesday, June 21<sup>st</sup>, at 2pm.**

