

**Accessibility Advisory Committee
Minutes
Deep River Town Hall**

Date: Wednesday November 22nd, 2017, 2:00 pm

Committee Members:

Present: Sam McCarthy
Anne Hutton
Marg Killey
Christine Armstrong
Absent: Ron Desrochers

1. Call To Order

The meeting was called to order by Sam McCarthy at 2:04pm.

2. Adoption of Agenda: **Moved:** Anne Hutton
Second: Marg Killey

3. Disclosure of Pecuniary Interest: None was reported

4. a) Review and Approval of the Minutes of October 25th, 2017: **Moved:**Marg Killey
Second:Christine Armstrong

5. Business Arising/Reports/Town Accessibility Plan/Ongoing Projects:

ACTION 17-04-19 Anne contacted Wade Watts at Wheelchair Friendly Solutions via email and asked him for a catalogue. Mr. Watts has assured that a catalogue will be sent. **Ongoing**

ACTION 17-05-10 Sam recommends that there be some upgrades made to the Lamure Beach Pavilion to make it more accessible. New picnic tables are needed that have wheel chair accessibility. Sam also recommended that new BBQs be installed as the old ones are in need of repair. Sam stated that he would like to approach Mackenzie Community School and have them build, repair or retro-fit some of these items. Christine recommended that Sam talk to Sean Patterson about this plan. **Ongoing**

ACTION 17-03-01 Work on the Town's Accessibility Plan continues. Letters from The Mayor and CAO have been included in the draft. Sean Patterson met with our committee to update us on the status of work that has been done to town assets during 2017. This information will be updated in the Draft. The Accessibility Advisory Committee will meet in December and devote an entire meeting to prioritizing future recommended work on Deep River town assets. We are on track to present this document to Deep River Council in the new year. **Ongoing**

ACTION 17-11-01 Anne will email Sean Patterson to recommend relocation of the accessible parking sign in front of the LCBO. **New**

ACTION 17-05-10 Sam reported that Mr. McEwan and his students at Mackenzie Community School have delivered the accessibility ramps to local businesses. Some of them need further adjustments and were returned to the woodworking shop for that purpose. Sam will update the committee when the remaining ramps are delivered. Once the project is complete, The North Renfrew Times will be contacted so that an announcement can be made in the paper.

Ongoing

ACTION 17-06-01 Christine Armstrong reported that John Makay, of the Four Seasons Trail Association, has recommended that one or two wheel barrows of limestone pee gravel could be added to shore up the trail from the overflow parking on Beach to Lamure Beach. It was also recommended to talk to the Rotary Club and possibly get them involved in repairing this trail. This assistance plus the funds from Healthy Kids with the possibility of getting the Community school involved should help to complete the project. **Ongoing**

ACTION 17-06-02 Sam reported that funding has been approved by the Deep River Legion and the Deep River Legion Ladies Auxiliary. This money will go toward the purchase of components for the new Unity Playground. **Ongoing**

ACTION 17-09-01 Work will continue, in the new year, on the letter previously drafted requesting funds for the accessibility beach mat from local sources.. **Ongoing**

ACTION 17-10-01 Christine will send out digital copies of Fit Trails: Exploring our Footprints in Time; Trail Enhancement How to Manual. All members of the committee will read this manual, make notes and be ready to discuss this at our next meeting. **Ongoing**

ACTION 17-10-02 Marg and Anne met with Christine Armstrong, Sean Patterson and Rob Labre on Monday November 6th to look at the physical space in the arena and discuss possible accessibility solutions. These finding will be included in the Accessibility Plan. **Closed**

6. New Business:

Christine introduced the Accessibility Compliance Report and explained that it is a compulsory annual questionnaire submitted to the provincial government.

ACTION 17-11-02 Sam will meet with Christine, in her office, and complete the questionnaire. **New**

As stated above, the Accessibility Advisory Committee will meet in December to prioritize recommended future projects and include them in the Accessibility Plan.

7. Adjournment: The meeting was adjourned at 3:26 pm.

Next Meeting Dates: Wednesday, December 13th, at 2pm. (focus; Accessibility Plan)
Wednesday, January 24th, at 2pm.