

**Accessibility Advisory Committee  
Minutes  
Deep River Town Hall**

**Date:** Tuesday November 10<sup>th</sup>, 2015, 2:00 pm.

**Committee Members:**

**Present:** Sid Davis, Sam McCarthy, Anne Hutton

**Regrets:** Glenn Doncaster

**Call to Order:**

The meeting was called to order by Sid Davis at 2:05 pm

**Adoption of Agenda:**

That the meeting agenda be approved as circulated.

Moved: - Sam McCarthy

Second: - Sid Davis                   - *Carried*

**Introduction of Guests:** No guests were present.

**Disclosure of Pecuniary Interest:**

All committee members present were canvassed for this and none was reported.

**Review and Approval of the Minutes of October 6th, 2015:**

Minutes were reviewed by committee members in attendance.

A motion was introduced that the minutes be approved as written.

Moved: Sam McCarthy

Second: Sid Davis – *Carried*

**Active Business:**

**10.15.01**

Sid Davis will convey by email to Rose-Marie Nisimura that first priority of the Accessibility advisory Committee is a commitment to focus on barriers that exist in and around town buildings. Paths on town properties will be examined at a later date and be included in future studies.

**Status:** An “E” mail was sent to Rose-Marie stating this.

**09.15.01**

**Year End Report:** A year end report will be written up by Sid Davis and presented to Town Council.

**Status:** Work on the year end report is ongoing.

**Budget:** A proposed Budget will be prepared and presented to Town Council

**Status:** Sid will prepare a budget for 2016.

**Letter of Intent:** Committee members are asked to make known as to whether they wish to continue as members of this committee for another year term.

**Status:** Our committee members are waiting for Council to distribute communication with regard to this commitment and provide information to allow us to complete the letter of intent. Sid Davis reported that when contacted about her further participation on the Accessibility Advisory Committee, Rose-Marie Nisimaura stated that she would be unable to continue as a member.

#### **Town Accessibility Plan/Ongoing Projects:**

In the long term the Accessibility Committee should be looking at advising the Town on revisions that should be made to the town existing plan.

##### **Status**

The 2004 Accessibility Plan for the Town of Deep River was discussed by committee members and it was decided that further information be gathered and included in the Municipal Assets Accessibility Study. Work continues on the Municipal Assets Accessibility Study. The committee is waiting for a report on planned work to be done on the Community Pool before further discussion can take place.

#### **Accessibility Survey**

The Accessibility Committee has decided to develop a public survey.

**Status:** Further discussion on the survey revealed that it is premature to conduct one at this time. The committee will again discuss the possibility of developing a survey when more information regarding the town plan is known.

#### **New Business:**

##### **Accessibility Committee Visibility**

The committee agreed that we as a committee need to become more visible to the public and more active with the Town Planning.

**Status:** A budget amount will be requested in 2016 for publicity.

##### **New Committee Representation**

It was agreed that we need more presentation on this committee:

**Status:** This will be put forward to Town Council in the Year End Report:

#### **Adjournment:**

The meeting was adjourned at 2:48 pm.

Moved: Sam McCarthy

Second: Anne Hutton - *Carried*

**Next Meeting Date: Wednesday, December 2, 2015 at 2:00 pm.**