

**Accessibility Advisory Committee  
Minutes  
Deep River Town Hall**

**Date:** Wednesday October 25th, 2017, 2:00 pm

**Committee Members:**

**Present:** Sam McCarthy  
Anne Hutton  
Marg Killey  
Ron Desrochers  
Christine Armstrong

**1. Call To Order**

The meeting was called to order by Sam McCarthy at 1:57pm.

**2. Adoption of Agenda:** **Moved:** Ron Desrochers  
**Second:** Marg Killey

**3. Disclosure of Pecuniary Interest:** None was reported

**4. a) Review and Approval of the Minutes of September 20th, 2017:** **Moved:** Marg Killey  
**Second:** Ron Desrochers

**5. Business Arising/Reports/Town Accessibility Plan/Ongoing Projects:**

**ACTION 17-04-19** Sam called Wade Watts and has not heard back from him. We do have an online catalogue but would like to see one in hard copy. Sam will continue to try and make contact with Wheel Chair Friendly Solutions and Anne will email them to try to get a catalogue. **Ongoing**

**ACTION 17-05-10** It was reported that the Rotary Club built the original path that connects the parking lot on Beach Street to Lamure Beach. Marg reported that the path has further deteriorated since the spring. We will ask that a low wooden edging wall be built to keep the P-gravel in place. **Ongoing**

**ACTION 17-03-01** Work on the Town's Accessibility Plan continues. We received the Message from the Mayor letter from Mayor Joan Lougheed and also have the message written by CAO Ric McGee. Both letters will be included in the Accessibility Plan. Anne will include them and compile the final draft of this document that will be presented to Town Council. **Ongoing**

**ACTION 16-11-03** Councillor Ron Desrochers has been very busy with other council meetings and projects and will update his online training at: [www.ontario.ca/page/how-train-your-staff-accessibility](http://www.ontario.ca/page/how-train-your-staff-accessibility) in the near future. **Tabled**

**ACTION 17-05-10** Sam, Marg and Anne met with the woodworking teacher Matt McEwan at Mackenzie Community School and as a result a prototype ramp was built. Sam brought the ramp to the committee meeting and the committee as a whole approved the design. Twelve ramps will be built and it was decided that the ramps will be painted yellow, will include a metal and rubber lip and will have a sanded ramp top to make them less slippery. We have yet to receive an invoice from Mr. McEwan for his expenses. It is hoped that these expenses can be covered by our committee. The ramps will be donated to the businesses on Champlain and Deep River Road. **Ongoing**

**Cando Swimmers Group (CSG)** No email from Orville Dillen of the Cando Swimmers Group is currently needed or expected . **Closed**

**ACTION 17-06-01** Christine Armstrong reports that we may not need to work with a consultant when we use the funding received from from Healthy Kids Community Challenge. Christine will contact Brian Brohart to confirm this and report back to our committee at the November meeting. The money from Healthy Kids Community Challenge must be spent by January 2019. **Ongoing**

**ACTION 17-06-02** The letters asking for funding from the Deep River Legion and the Ladies Auxiliary at the Deep River Legion have been delivered. There will be a general meeting at the Legion after Remembrance Day and Sam will make a formal presentation to ask for the funding for benches for the Unity Playground at that time. Sam will report on this at our next meeting. **Ongoing**

**ACTION 17-09-01** Marg, Sam and Anne met to draft a letter to ask for funding for the Accessibility Beach Mat. The wording of this letter was reviewed by the committee and approved with some changes. Further action on this will be followed up at subsequent meetings. **Ongoing**

**ACTION 17-10-01** Christine will send out digital copies of Fit Trails: Exploring our Footprints in Time; Trail Enhancement How to Manual. All members of the committee will read this manual, make notes and be ready to discuss this at our next meeting. **New**

## **6. New Business:**

**ACTION 17-10-02** Christine Armstrong reported that a community member approached her and would like to discuss accessibility changes that he would like to see made to the arena viewing area. The committee will meet at the arena on Monday November 6<sup>th</sup> at 10 am to look at the physical space and discuss possible accessibility solutions. **New**

**7. Adjournment:** The meeting was adjourned at 3:12 pm.

**Next Meeting Date: Wednesday, November 22nd, at 2pm.**

