

**Accessibility Advisory Committee  
Minutes  
Deep River Town Hall**

**Date:** Wednesday, October 19<sup>th</sup> 2:00 pm

**Committee Members:**

**Present:** Sam McCarthy  
Anne Hutton  
Marg Killey  
Ron Desrochers

**Guests:** Ric McGee  
Christine Armstrong

**1. Call to Order:**

The meeting was called to order by Sam McCarthy at 2:11 pm.

**2. Adoption of Agenda:**

That the meeting agenda be approved:

Moved: - Anne Hutton

Second: - Marg Killey- *Carried*

**3. Disclosure of Pecuniary Interest:**

Everyone present was canvassed for this and none was reported.

**4. Review and Approval of the Minutes of April 14th, 2016:**

A motion was introduced that the minutes be approved as written:

Moved: Marg Killey

Second: Sam McCarthy – *Carried*

**5. Business Arising:**

Ric McGee updated our committee on the work being done to improve accessibility to the public change rooms at the municipal pool. The door widths on the entrances to the change rooms from the lobby are to be improved in 2017 with assistance from a grant by the Trillium Foundation.

Mr. McGee also reported that Sean Patterson is checking into the town's inventory of handicapped parking signs and update us on the number we have and the number we need to order at a subsequent meeting.

**ACTION 16-03-04:** The committee continues to wait for a current status report that will supply information on the status of accessibility in properties owned by the town. **Ongoing**

**ACTION 16-09-01:** Anne Hutton will bring examples of Town Accessibility Plans from other communities with a population under 10,000 in Ontario for the committee to review in order to update the Deep River Accessibility Plan. **Closed**

**ACTION 16-09-02:** Enquiries will be made to sources in the town in order to gather information to develop a package of useful information to distribute to businesses in Deep River to encourage them to make their premises and practices more inclusive. **Ongoing**

**ACTION 16-09-03:** Committee members will meet on Wednesday September 21<sup>st</sup> to visit businesses in the downtown area taking note of accessibility issues for further assessment and recommendations. **Closed**

**ACTION 16-10-01:** Sam McCarthy will speak to Sean Patterson about the boundaries of properties owned by the Town of Deep River looking specifically at where the property lines are.

**ACTION 16-10-02:** Sam McCarthy will contact the federal government to get more information about upcoming seminars on Accessibility to report to our committee.

**6. Reports/Town Accessibility Plan/Ongoing Projects:**

**ACTION 16-03-03:** Work continues on the Municipal Assets Accessibility Study document. Anne brought in several completed Accessibility Plans adopted by communities of a comparable size to Deep River and distributed them to all members of the committee. We will read these and highlight the sections that will be considered to be part of the revised edition of our own Accessibility plan. This will be discussed at our November meeting. **Ongoing**

**7. New Business:**

Christine Armstrong is joining the committee as our administrative liaison. Welcome Christine!

Ric McGee announced that a Task Force is to be formed in Deep River to establish one clear and enforceable set of parking bylaws that will include policy on accessible parking.

Marg Killey will represent our committee on this task force. Moved: Anne Hutton

Second: Sam McCarthy - *Carried*

**ACTION 16-10-04:** Ron Desrochers reported that the steps at the bottom of St. Mary's Lane are in very bad repair. The committee decided that town paths and sidewalks will be assessed and added to the Municipal Assets Document in the spring when a walking tour can be arranged.

**8. Adjournment/Next meeting:**

The meeting was adjourned at 3:15 pm.

Moved: Anne Hutton

Second: Ron Desrochers - *Carried*

**Next Meeting Date: Wednesday, November 23rd, 2016 at 2pm.**

