

**Accessibility Advisory Committee
Minutes
Deep River Town Hall**

Date: Tuesday October 6th 2015, 2:00 pm.

Committee Members:

Present: Sid Davis, Sam McCarthy, Glenn Doncaster, Anne Hutton
Regrets: Rose-Marie Nisimura,

Guests: Mayor Joan Loughheed
Marg Killey

Call to Order:

The meeting was called to order by Sid Davis at 2:04 pm

Adoption of Agenda:

That the meeting agenda be approved as circulated.
Moved: Anne Hutton
Second: - Glenn Doncaster - *Carried*

Disclosure of Pecuniary Interest:

All committee members present were canvassed for this and none was reported.

Review and Approval of the Minutes of September 15th, 2015:

Minutes were reviewed by committee members in attendance.

A motion was introduced that the minutes be approved as written.
Moved: Sam McCarthy
Second: Sid Davis – *Carried*

Review Of Ongoing Actions:

05.12.01

Status

Work continues on the Municipal Assets Accessibility Study.

As there is planned work to be done at the Community Pool, it was recommended that the Accessibility Advisory Committee be consulted as to accessibility improvements.

It was decided by the committee that the focus of this document be on the barriers that exist in and around the the towns buildings and recommendations of solutions. The time line and cost columns will be omitted from this document at this time.

Accessibility Issues/ Solutions:

Accessibility at federal polling stations situated in our town was discussed as there was an email sent to Sid Davis from a community member. As this is a federal election and accessibility has been assessed and published by this level of government according to their guidelines, it was decided that our town would not pursue any action on this matter prior to the election. If concerns arise our committee will address them for any future elections.

Accessibility Advisory Committee member Rose-Marie Nisimura sent a note enquiring about the possibility of our committee addressing the path that goes between the Community Centre and the high school, down the hill. We will be including this concern in our future study that will focus on outside properties in our town.

Action 10.15.01

Sid will convey by email our plans to Rose-Marie with regards to this matter.

Town Accessibility Plan/Ongoing Projects:

Action 10.15.02

In preparation for the November meeting, each member of our committee is to read the 2004 Accessibility Plan for the Town of Deep River and be prepared to discuss it.

New Business:

Action 09.15.01

Year-end Report:

Mayor Joan Lougheed gave the committee information on Council's expectations with regard to this report. We are to include accomplishments, future goals, budget report, budget expectations, and ongoing work. Sid Davis will present this report to Town Council in December.

Budget:

Glenn Doncaster suggested that our committee request additional money in our 2016 budget in order to cover costs of the planned joint symposium with the Housing Advisory Committee discussed at the September meeting.

A Letter of Intent:

Our committee members are to consider whether or not they intend to continue to serve for the upcoming year. Council will be distributing further communication with regard to this commitment.

Action 10.15.02

Sid Davis will contact Rose-Marie about her future participation on the Accessibility Advisory Committee.

Survey: The Accessibility Advisory Committee is considering the possibility of conducting a community survey to ask about accessibility concerns in our town. Mayor Joan Lougheed informed us that the Housing Advisory Committee purchased a licence to use a tool that assisted them in their survey and suggested we speak to Monica Mulvihill for details in this matter.

E- Learning:

Mayor Joan Lougheed informed our committee that there is a website, accessforward.ca, that has free information available for accessibility issues relating to legislation. It has training resources for business owners, employers, councils with videos and tools to assist in the understanding of legislation and regulations.

Book:

Mayor Joan Lougheed introduced a book, Smooth Passages, A Guide to Accessibility in the City of Burlington, to our committee. It was developed as a guide to accessibility in all businesses and services in that community. Our committee will discuss, in future meetings, the possibility of using this book as a template for getting similar information out to our community here in Deep River.

Adjournment:

The meeting was adjourned at 3:12 pm.

Moved: Sam McCarthy

Second: Anne Hutton - *Carried*

Next Meeting Date: Tuesday, November 10th at 2:00 pm.