

Town of Deep River

Meeting Minutes

04/22/2015 – Housing Advisory Committee Meeting – Deep River Town Hall - 3:30 p.m.

Present:

Mayor	Joan Lougheed
Councillor	Ronald Desrochers
Councillor	Robert McLaren
Chair	Monica Mulvihill
Vice-Chair	Lesley Barry
Recording Secretary	Michael Stephens
Member	Elizabeth Ells
Guest	Kim Rodgers, Administrator, North Renfrew Long-term Care Services

Regrets:

Member Uditha Senaratne

1. CALL TO ORDER

Chair Monica Mulvihill called the meeting to order at 3:30 PM.

2. ADOPTION OF AGENDA

Resolution No: 2015 HAC 09

Moved By: Elizabeth Ells

Seconded By: Ronald Desrochers

BE IT RESOLVED THAT the proposed Housing Advisory Committee Meeting Agenda of April 22, 2015 be adopted as tabled. [See Attachment]. The agenda was adopted, with the item on NRT Articles advanced to follow the presentation by Kim Rodgers for the convenience of members having time constraints.

CARRIED.

3. DISCLOSURE OF PECUNIARY INTEREST

Participants were asked to disclose any pecuniary interest they had that might be incompatible with their participation in the work of the Committee. No such potentially conflicting pecuniary interests were raised.

4. APPROVAL OF THE MINUTES OF THE APRIL 9, 2015 MEETING

Draft minutes from the April 9 meeting had been circulated to Committee members before the meeting. A revised version incorporating comments received from Monica Mulvihill and Lesley Barry was tabled at this meeting.

Resolution No: 2015 HAC 10

Moved By: Michael Stephens

Seconded By: Robert McLaren

BE IT RESOLVED THAT the draft minutes of the Housing Advisory Committee Meeting of April 9, 2015 be approved as tabled and posted on the town website.

CARRIED.

5. BUSINESS ARISING

STATUS OF ACTIONS

- a. **Robert McLaren** to obtain for the next meeting a map of the municipality showing what land is owned by the Town. **ONGOING.**
- b. **Monica Mulvihill** to draft an email to be circulated through the Seniors Friendship Club, and an article for the North Renfrew Times inviting feedback on the reasons given by people who have left town in the last five years. We have now received the necessary dedicated email address for the HAC, i.e., housingadvisorycommittee@deeriver.ca. **COMPLETE.**
- c. **All Committee members** to review the CMHC Project Profiles and other information on seniors' housing projects that had been tabled by Lesley Barry. **COMPLETE.**
- d. **Monica Mulvihill** to get confirmation from town hall staff of the email address the Committee can use to solicit feedback on the reasons given by people who have left town in the last five years. **COMPLETE.**
- e. **Elizabeth Ells** to write up her notes from her conversation with Andy McKee on reasons people have given for moving out of town in the last five years. **COMPLETE.** Elizabeth had circulated her notes to committee members in an email on April 14.
- f. **Lesley Barry** to revise the housing survey questions and circulate a third draft focused on seniors' needs to the Committee before the next meeting. **COMPLETE.**
- g. **Monica Mulvihill** to invite Kim Rodgers, Administrator of North Renfrew Long-Term Care, to speak at the next meeting of the Committee. **COMPLETE.**
- h. **Michael Stephens** to send to Lesley Barry available information on the Pinawa Ironwood Supportive Housing. **COMPLETE.**
- i. **Monica Mulvihill** to discuss with Mayor Loughheed contacting the mayors of Laurentian Hills and Head, Clara & Maria about joint efforts to approach housing issues of common concern. **ONGOING.**
- j. **Robert McLaren** to find out the timing of the next municipal quarterly newsletter for possible use in publicizing the housing survey. **COMPLETE.** The newsletter would be issued in a couple of weeks, and would mention the committee's survey.
- k. **Robert McLaren** to locate the town's ballot boxes for possible use in collecting completed housing surveys. **COMPLETE.** The slots in the ballot boxes are very small for a folded five-

sheet document, but could be modified if necessary. Alternative receptacles could also be used instead.

- l. **Lesley Barry** to investigate survey software options. **COMPLETE.** Lesley had identified two suitable commercial software packages.
- m. **Monica Mulvihill** to contact Mackenzie Community School about asking students to help with data entry of survey returns in return for credit for hours of community service. **ONGOING.** An initial contact had been made, but required follow-up.

6. KIM RODGERS, ADMINISTRATOR, NORTH RENFREW LONG-TERM CARE SERVICES

Kim Rodgers provided an extended description of the existing long-term care beds and supportive care apartments in Deep River, the flexible in-home support (“Flex”) program, and the eligibility criteria, costs and lengthy waitlists for the different services. She outlined Community Care Access Centre (CCAC) requirements and the provincial constraints on the number of funded long-term care beds. Property is available to expand the Long-Term Care Centre, but the major limitation to expanding the existing programs would be maintaining sufficient well-trained care staff, given the demanding standards of training and experience being maintained and the limits on the available operating funds for staff.

7. NRT ARTICLES – UPDATE

Lesley Barry reported that the committee’s second article, on the successful seniors housing model adopted by Pinawa, Manitoba, would appear in this week’s North Renfrew Times. Next week would see an article appear on the East Ferris model (i.e., affordable townhomes in Corbeil and Astorville). Further articles could be written on other approaches such as non-profit Abbeyfield supportive housing, pooled CCAC service hours at Spruce Corners in Apsley, life-lease funding of projects, and private, for-profit housing. Lesley was approaching persons who might be in a position to help write the articles.

8. REVIEW OF THE DRAFT HOUSING NEEDS ASSESSMENT SURVEY

The committee reviewed Lesley Barry’s third draft of the questions for the seniors housing needs survey, which now incorporated the questions that would also be in the later survey for all households. Definitions of housing terminology, funding models, etc. had been expanded and refined. A variety of non-Committee persons had been identified who would be asked to complete the survey as a pilot test before it is finalized for distribution to residents.

9. OVERVIEW OF SURVEY LOGISTICS

Possible means and a timeline were discussed for pilot testing, refining and distributing surveys, and collecting, tabulating and evaluating completed surveys. It was decided to seek responses

to the “seniors” survey only from residents who were at least 60 years old, because younger people could be expected to be preoccupied with other issues at their earlier stage of life.

10. OTHER BUSINESS

Monica Mulvihill reported that the Mayor’s office had just received an announcement of consultations on updating Ontario’s long-term affordable housing strategy. Municipal councils across the province are encouraged to make submissions on their concerns and issues.

11. REVIEW OF MEETING’S DECISIONS AND ACTIONS

In addition to the three ongoing actions listed under agenda item 5, commitments were made to complete the following new actions:

- a. **Lesley Barry** to complete a fourth draft of the seniors’ survey and start pilot testing with selected residents.
- b. **Michael Stephens** to review the invitation to municipalities to make submissions to the consultation on the updating of Ontario’s long-term affordable housing strategy.

12. NEXT MEETING

The next meeting of the Committee was scheduled to take place at the Town Hall on Thursday, May 7 at 1:00 PM. The focus will be on finalizing the seniors’ housing survey and continuing the discussion of survey logistics.

13. ADJOURNMENT

Resolution No: 2015 HAC 11

Moved By: Lesley Barry

Seconded By: Michael Stephens

BE IT RESOLVED THAT the Housing Advisory Committee hereby adjourns the meeting at 5:50 PM.

CARRIED.

Monica Mulvihill, Chair

Michael Stephens, Recording Secretary

Attachment

Housing Advisory Committee, Town of Deep River

Meeting Agenda

Wednesday, April 22, 2015, 3:30 pm at Deep River Town Hall

1. Call to Order
2. Adoption of Agenda
3. Disclosure of pecuniary interest
4. Approval of the minutes of April 9, 2015 meeting
5. Business arising
6. Kim Rodgers, Administrator, North Renfrew Long Term Care Services
7. Review of the draft Housing Needs Assessment Survey
8. Overview of survey logistics
9. NRT Articles - Update
10. Other Business
11. Review of meeting's decisions and actions
12. Next meeting
13. Adjournment