

Town of Deep River
Minutes of Meeting of Housing Advisory Committee
NRLTC Drop-In Centre, January 18, 2016

Present: Chair - Monica Mulvihill

Recording Secretary - Michael Stephens

Member - Elizabeth Ells

Mayor - Joan Lougheed

Guest - Marg Killey

Guest - Barbara Shaw

Guest - Kim Rodgers, Administrator, NRLT Care Services

Regrets: Councillor - Robert McLaren

Councillor - Ronald Desrochers

1. CALL TO ORDER

Chair Monica Mulvihill called the meeting to order at 2:00 p.m.

2. ADOPTION OF AGENDA

Moved by Michael Stephens, seconded by Elizabeth Ells: BE IT RESOLVED THAT the proposed Housing Advisory Committee Meeting Agenda of January 18, 2016 be adopted as tabled. CARRIED.

3. DISCLOSURE OF PECUNIARY INTEREST

Participants were asked to disclose any pecuniary interest they had that might be incompatible with their participation in the work of the Committee. No such potentially conflicting pecuniary interests were raised.

4. APPROVAL OF THE MINUTES OF THE DECEMBER 15, 2015 MEETING

Draft minutes from the December 15, 2015 meeting had been circulated to Committee members before the meeting.

Moved by Barbara Shaw, seconded By Marg Killey: BE IT RESOLVED THAT the draft minutes of the Housing Advisory Committee Meeting of December 15, 2015 be approved as tabled and posted on the town website. CARRIED.

5. BUSINESS ARISING

There were several open Actions from previous meetings:

ACTION – As Chair of the Committee, Monica Mulvihill to:

- Send a correction [to the report on the Seniors' housing needs survey] to be circulated in the North Renfrew Times. COMPLETE. The correction will appear in this week's issue.

ACTION – Monica Mulvihill to contact Renfrew County administration to find out what rent data may already be available [e.g., on geared-to-income units]. ONGOING. Some information had already been collected.

ACTION – Ronald Desrochers to get the names and addresses of the local apartment owners. CLOSED. Phone numbers had been collected.

ACTION 16-01-01 (NEW) – Barbara Shaw to get the addresses of the local apartment owners.

ACTION - Monica Mulvihill to finalize the landlord market rent survey form and cover letter, put them on the town website, and send hardcopies with a stamped return envelope to local landlords. ONGOING. The form and survey were complete. The survey will be conducted by hardcopy only.

ACTION – Joan Lougheed and Ronald Desrochers to look into potential housing investors to invite to the Deep River Housing Forum (e.g., landlords, investor clubs, CNL). ONGOING.

ACTION 16-01-02 (NEW) – Joan Lougheed to draft a letter of invitation to investors to the Deep River Housing Forum.

ACTION – Elizabeth Ells to investigate the availability and cost of renting the Deep River Community Church CEC for the Deep River Housing Forum. COMPLETE.

ACTION – Barbara Shaw to investigate the availability and cost of renting the Real Hope Church for the Deep River Housing Forum. COMPLETE.

ACTION – Monica Mulvihill to contact potential speakers about their availability to participate in the Deep River Housing Forum. ONGOING.

ACTION – Barbara Shaw to draft an article for the North Renfrew Times on the Petawawa Housing Forum and the Deep River Housing Forum. COMPLETE. The draft article is undergoing final review.

6. HOUSING CORPORATION

The Committee held a first discussion on what a local housing corporation might look like if one were to be created. It might be non-profit or charitable, and possibly involve partnerships with local faith-based or service organizations. A non-municipal organization would have more freedom of action than one that was a part of a municipality. Next steps were to collect information on legal requirements for establishing a housing corporation.

ACTION 16-01-03 (NEW) – Michael Stephens to search the websites of the Ontario Ministry of Consumer Affairs and Revenue Canada for regulatory requirements on establishing a housing corporation.

7. HOUSING FORUM

The one-day Forum is tentatively scheduled for a weekday in mid-May (e.g., May 9, 10, 16 or 17). The Deep River Legion is the preferred location. The Committee continued its discussion on the format of the forum, preferred topics (e.g., various financial models and mixed-use housing options to meet

diverse needs), and potential speakers. Several Actions listed in agenda item 5 needed to be completed, and two new actions were set:

ACTION 16-01-04 (NEW) – Monica Mulvihill to send to Joan Loughed the list of potential forum attendees.

ACTION 16-01-05 (NEW) – Michael Stephens to circulate the previously prepared draft framework for organizing the forum.

8. OTHER BUSINESS

Monica Mulvihill noted that she had been invited to make a presentation on the work of the Committee to the local branch of the Rotary Club on February 3.

9. REVIEW OF MEETING'S DECISIONS AND ACTIONS

The actions assigned at the meeting were reviewed and the details confirmed.

10. NEXT MEETING

The next meeting of the Committee will be held in the NRLTC Drop-in Centre on 2016 February 1 at 2:30 p.m.

11. ADJOURNMENT

The meeting was adjourned at 3:30 p.m.

_____ Monica Mulvihill, Chair

_____ Michael Stephens, Recording Secretary