

Town of Deep River
Minutes of Meeting of the Housing Advisory Committee
Deep River Town Hall, March 8, 2016

Present: Recording Secretary - Michael Stephens

Member - Elizabeth Ells

Member - Marg Killey

Member - Barbara Shaw

Mayor - Joan Lougheed

Councillor - Robert McLaren

Guest - Anne Hutton, Member, Accessibility Advisory Committee

Guest - Stuart (Sam) McCarthy, Member, Accessibility Advisory Committee

Guest - Charles Packer

Regrets: Chair - Monica Mulvihill

Guest - Kim Rodgers, Administrator, NRLT Care Services

1. CALL TO ORDER

The meeting was called to order at 1:30 p.m. Mayor Joan Lougheed welcomed Charles Packer, and Anne Hutton and Sam McCarthy of the Accessibility Advisory Committee. The meeting was focussed on detailed planning for the Housing Forum to be held in the Deep River Royal Canadian Legion on May 16.

2. ADOPTION OF AGENDA

Moved by Michael Stephens, seconded by Bob McLaren: BE IT RESOLVED THAT the proposed Housing Advisory Committee Meeting Agenda of March 8, 2016 be adopted as tabled. CARRIED.

3. DISCLOSURE OF PECUNIARY INTEREST

Participants were asked to disclose any pecuniary interest they had that might be incompatible with their participation in the work of the Committee. No such potentially conflicting pecuniary interests were raised.

4. APPROVAL OF THE MINUTES OF THE FEBRUARY 16, 2016 MEETING

Draft minutes from the February 16, 2016 meeting had been circulated to Committee members before the meeting. No comments had been received.

Moved by Michael Stephens, seconded by Elizabeth Ells: BE IT RESOLVED THAT the draft minutes of the Housing Advisory Committee Meeting of February 16, 2016 be approved as tabled and posted on the town website. CARRIED.

5. BUSINESS ARISING

There were several open Actions from previous meetings:

ACTION (modified) – Joan Loughheed and Bob McLaren to look into potential housing investors to invite to the Deep River Housing Forum (e.g., landlords, investor clubs, CNL). ONGOING.

ACTION 16-01-02 – Joan Loughheed to draft a letter of invitation to investors to the Deep River Housing Forum. ONGOING.

ACTION – Monica Mulvihill to contact potential speakers about their availability to participate in the Deep River Housing Forum. ONGOING. Monica had identified several persons willing to speak at the Forum, and will continue contacts to finalize the list of speakers.

6. HOUSING FORUM

Charles Packer had agreed to moderate the Housing Forum. The Committee briefed him on the tentative agenda and its rationale. Practical aspects were discussed (e.g., room layout, availability of flip charts and audience microphones, importance of keeping on schedule and keeping a constructive and positive atmosphere, reporting of results to Council and the public). It was suggested that the four articles to be written for the NRT (see Actions 16-02-08 to 11 below) should focus on the funding model involved in the different housing projects.

Several Actions related to the Forum had been set previously:

ACTION 16-02-02: Monica Mulvihill to put notices about the Housing Forum in the North Renfrew Times and on the town website. ONGOING.

ACTION 16-02-06: Monica Mulvihill to find out the Legion seating capacity for the Housing Forum. ONGOING. Sam McCarthy said that the Legion's capacity was ~ 200 upstairs and ~100 downstairs.

ACTION 16-02-08 (modified): Elizabeth Ells to prepare an article on the Pinawa model for the March 30 issue of the North Renfrew Times.

ACTION 16-02-09 (modified): Michael Stephens to prepare an article on a topic to be determined for the May 11 issue of the North Renfrew Times.

ACTION 16-02-10 (modified): Barbara Shaw to prepare an article on co-housing for the April 13 issue of the North Renfrew Times.

ACTION 16-02-11 (modified): Marg Killey to prepare an article on Universal Design/Accessibility/Design for Aging in Place for the April 27 issue of the North Renfrew Times.

ACTION 16-02-12: Elizabeth Ells to take the draft poster and the attachment to the invitation to the forum to Digital Copy Xpress to have the layout finalized. COMPLETE. A large poster suitable for a sandwich board and 25 small posters had been printed.

ACTION 16-02-13: Monica Mulvihill to revise the draft forum agenda and circulate it to the Committee. COMPLETE.

Several new actions related to the Forum were set:

ACTION 16-03-01: Bob McLaren to post the small posters around town and put up the sandwich board poster on or around April 11.

ACTION 16-03-02: Elizabeth Ells to have the information on the small poster posted on the Deep River Town calendar and events page.

ACTION 16-03-03: Charles Packer to prepare a revised version of the plan for the Housing Forum.

ACTION 16-03-04: Monica Mulvihill to meet Charles Packer to discuss plans for the Housing Forum.

7. OTHER BUSINESS

Michael Stephens said that Monica Mulvihill had asked him to monitor the Committee's email inbox (housingadvisorycommittee@deepriver.ca) while she was away. [Note - After the meeting Michael checked the inbox and found it held only ~15 commercial ad junk emails. He will check the inbox from time to time until he leaves town on March 23.]

In a discussion of accessibility issues it was noted that the North Renfrew Long Term Care Centre knew local contractors who would make accessibility improvements to housing in the area. It was also noted that students from Mackenzie Community School (contact: Mr Steer) could be engaged to perform minor accessibility work on housing for credit towards their required number of community volunteer hours.

8. REVIEW OF MEETING'S DECISIONS AND ACTIONS

The actions assigned at the meeting were reviewed and the details confirmed.

9. NEXT MEETING

The next meeting of the Committee will be held in the Town Hall on 2016 April 5 at 1:30 p.m.

10. ADJOURNMENT

The meeting was adjourned at 2:40 p.m.

_____ Monica Mulvihill, Chair

_____ Michael Stephens, Recording Secretary