

Town of Deep River
Minutes of Meeting of the Housing Advisory Committee
Deep River Town Hall, April 27, 2016

Present: Chair - Monica Mulvihill

Recording Secretary - Michael Stephens

Member - Elizabeth Ells

Member - Marg Killey

Member - Barbara Shaw

Member, Accessibility Advisory Committee – Anne Hutton

Member, Accessibility Advisory Committee – Sam McCarthy

Mayor - Joan Lougheed

Councillor - Robert McLaren

Guest - Charles Packer

Regrets: Guest - Kim Rodgers, Administrator, NRLT Care Services

1. CALL TO ORDER

The meeting was called to order at 10:05 a.m. Monica Mulvihill welcomed Anne Hutton and Sam McCarthy to this joint meeting of the Housing Advisory Committee and the Accessibility Advisory Committee. The meeting continued detailed planning for the Housing Forum to be held in the Deep River Royal Canadian Legion on May 16.

2. ADOPTION OF AGENDA

Moved by Marg Killey, seconded by Barbara Shaw: BE IT RESOLVED THAT the proposed Housing Advisory Committee Meeting Agenda of April 27, 2016 be adopted as tabled. CARRIED.

3. DISCLOSURE OF PECUNIARY INTEREST

Participants were asked to disclose any pecuniary interest they had that might be incompatible with their participation in the work of the Committee. No such potentially conflicting pecuniary interests were raised.

4. APPROVAL OF THE MINUTES OF THE APRIL 14, 2016 MEETING

Draft minutes from the April 14, 2016 meeting had been circulated to Committee members before the meeting. No comments had been received.

Moved by Michael Stephens, seconded by Marg Killey: BE IT RESOLVED THAT the draft minutes of the Housing Advisory Committee Meeting of April 14, 2016 be approved as tabled and posted on the town website. CARRIED.

5. BUSINESS ARISING

There were several open Actions from previous meetings:

ACTION 16-02-02: Monica Mulvihill to put notices about the Housing Forum in the North Renfrew Times (ONGOING) and on the town website (COMPLETE).

ACTION 16-03-09 (modified): Michael Stephens to prepare an article on a topic to be determined for the North Renfrew Times. ONGOING.

ACTION 16-03-10 (modified): Barbara Shaw to prepare an article on co-housing for the North Renfrew Times. COMPLETE.

ACTION 16-03-11 (modified): Marg Killey to prepare an article on Universal Design/Accessibility/Design for Aging in Place for the North Renfrew Times. COMPLETE.

ACTION 16-04-01: Bob McLaren to post the small posters around town and put up the sandwich board poster on or around April 11. COMPLETE.

ACTION 16-03-04: Monica Mulvihill to meet Charles Packer to discuss plans for the Housing Forum. COMPLETE.

6. HOUSING FORUM

The Committee reviewed the April 21 version of the draft agenda for the Forum that had been prepared by Charles Packer, and two versions of a draft feedback form. It was decided that an additional article should be written for the North Renfrew Times explaining the goals of the Forum and the advisory role of the committee, and emphasizing that no new housing will be created without the involvement and commitment of effort by members of the community.

Several actions were decided to advance the practical arrangements for the Forum:

ACTION 16-04-01: Charles Packer to prepare a further revision of the draft agenda for the Housing Forum, suggesting suitable titles for the afternoon workshops.

ACTION 16-04-02: Michael Stephens and Sam McCarthy to contact Christine Armstrong to make arrangements to borrow the town sound system for the Housing forum.

ACTION 16-04-03: Monica Mulvihill to finalize catering arrangements for the Housing Forum.

ACTION 16-04-04: Charles Packer to revise his draft feedback form and send it to Michael Stephens for comment.

ACTION 16-04-05: Michael Stephens to send to Monica Mulvihill the Seniors Friendship Club list of local contractors who could be invited to the Housing Forum.

Members of both Committees agreed to come to the Legion at 3 p.m. on Sunday, May 15 to set the room up for the Housing Forum.

7. OTHER BUSINESS

None.

8. REVIEW OF MEETING’S DECISIONS AND ACTIONS

The Actions assigned at the meeting were reviewed and the details confirmed.

9. NEXT MEETING

The next meeting of the Committee will be held in the Town Hall on Tuesday, May 10, 2016 at 10:00 a.m.

10. ADJOURNMENT

The meeting was adjourned at 11:35 a.m.

_____ Monica Mulvihill, Chair

_____ Michael Stephens, Recording Secretary