



DEEP RIVER POLICE SERVICES BOARD MEETING MINUTES



A regular meeting of the Deep River Police Services Board was held on Monday, January 13, 2020 at 5:00 p.m. in the EOC Room at the Town Hall

Attendance

Present:	Tracy Russell, Chair	TR
	Suzanne D'Eon, Mayor	SDE
	Kelly Lapping, Board Member	KL
	Melanie Theil, Outgoing Secretary	MT
	Christian Kaiser, Incoming Secretary	CK
Staff	Steve Lehoux, Acting Chief of Police	SL

Swearing in of Christian Kaiser – New Police Service Board Secretary

Prior to the confirmation of Agenda and meeting proceedings, the Police Service Board welcomed Christian Kaiser as Secretary of the Police Service Board, and took the oath according to PSA s. 35.

1 Confirmation of Agenda

Agenda amended to

- update wording of *Section 3.1*,
- move *Section 4.6* to In-Camera meeting agenda,
- add *Section 4.7*, and *Section 6*, as shown below.

Resolution Number: 1

MOVED BY: Tracy Russell

SECONDED BY: Suzanne D'Eon

BE IT RESOLVED THAT the regular meeting agenda for January 13, 2020, be adopted as amended.

CARRIED

2 Declarations of Pecuniary Interest

There were no declarations of pecuniary interest by any member of the Board.

3 Minutes of Previous Meetings

3.1 Minutes from the special meetings of October 8, 2019, and December 9, 2019

Resolution Number: 2

MOVED BY: Kelly Lapping

SECONDED BY: Suzanne D'Eon

BE IT RESOLVED THAT the minutes from the special meeting of October 8, 2019, and December 9, 2019, be accepted as presented.

CARRIED

4 Report from the Chief

The Acting Chief of Police Steve Lehoux provided an update on the various matters listed, as per the attached report: **RE: Police Agenda - Board Meeting - January 13th, 2020**, dated January 10, 2020.

4.1 Hiring of New Police Constable

The Acting Chief of Police Steve Lehoux provided an update on the status of the recruitment process for a new constable, as per the attached report: **RE: Hiring a Full-Time Experienced Police Constable**, dated January 10, 2020.

4.2 Installation of GPS units in police cruisers

An evaluation period was conducted in December, with a GPS tracking unit installed in one police cruiser. Costing for installation and subscription has been received. For the safety of our officers, the Board recommends that this initiative moves forward.

4.3 2019 Background Checks

Final revenue received for performing background checks for Bruce Power and CNL was received. Acting Chief Lehoux noted that the contract with Bruce Power to provide the ongoing background check services was renewed in Nov 2019.

4.4 Acting Sergeant position on A-Platoon

The Acting Sergeant position for A-Platoon will be filled on by Cst. Dave Newell and Cst. Matt Barker on a three-month rotation.

4.5 Electronic delivery of court brief packages

Technical issues have delayed the transition to electronic-only delivery of court brief packages due to technical issues. An experienced IT consultant has been sourced and will identify and address these issues on January 20, 2020.

4.6 Ongoing Freedom of Information request

Item moved to In-Camera meeting.

4.7 CSP Grant status

Acting Chief Lehoux reported that the requirements to support receipt of the CSP Grant have been submitted, and that the Deep River Police Service is in good standing.

5 New Business

5.1 DRPSB Chair for 2020

As per Section 36 of the Police Services Act, the members of the Police Services Board elected Tracy Russell to continue as the Chair of the Deep River Police Services Board.

Resolution Number: 3

MOVED BY: Suzanne D'Eon

SECONDED BY: Kelly Lapping

BE IT RESOLVED THAT Tracy Russell has been nominated to and accepts the position of Chair of the Deep River Police Services Board for the year 2020

CARRIED

6 Information Updates and On-going Projects

6.1 Review of ongoing actions from previous meetings

The list of ongoing actions from previous meetings, as per attached document – **Actions List**, was reviewed and updated. This included updates for the following ongoing projects / items:

- Assistance for Police Services Secretary
- Insurance for Police Services Board
- Police Service benefit coverage and relevant limits
- Community Safety and Wellbeing Planning

6.2 Recruitment of New Police Chief

Board discussed the next steps for recruiting a new police.

6.3 Installation / use of FSET system

Acting Chief Lehoux provided an update on the options available and their ongoing assessment to obtain the required FSET capabilities at optimal cost.

6.4 OAPSB Zone 2 Meeting

Melanie Thiel gave an update on the ongoing actions for setting up the Zone 2 meeting.

6.5 Police Services Contract and Benefits

Acting Chief Lehoux identified that the benefit limits available to the Deep River Police Services staff have not been updated as per the revised contract agreed in June 2019, and that this is necessary to rectify.

7 In-Camera Session

Resolution Number: 4
MOVED BY: Suzanne D'Eon
SECONDED BY: Kelly Lapping

WHEREAS the subject of this meeting deals with personal and/or intimate financial matters,

AND WHEREAS the Police Services Act, R.S.S., 1990, Chapter P.15, Section 35(4), (a) & (b) provides that a meeting to discuss such matters may exclude the public,

NOW THEREFORE BE IT RESOLVED THAT this meeting of the Deep River Police Services Board is hereby close to the public, the Board having determined that this action is in the public interest and in accordance with the applicable statute.

CARRIED

Entering In-camera meeting (first session) at:	17h30
Exiting In-camera meeting (first session) at:	17h42
Entering In-camera meeting (second session) at:	18h28
Exiting In-camera meeting (second session) at:	19h05

8 Date and Time of Next Meeting

The next regular meeting is scheduled for **17h00, Tuesday, February 4, 2020**, in the EOC Room at the Town Hall.

9 Adjournment

Resolution Number: 5
MOVED BY: Tracy Russell
SECONDED BY: Kelly Lapping

BE IT RESOLVED THAT the Deep River Police Services Board hereby adjourns this regular meeting at 19h08.

CARRIED

Tracy Russell, Chair

Christian Kaiser, Secretary