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February 27, 2018

By Email
Confidential

Mr. Ric McGee
CAO/Clerk
The Corporation of the Town of Deep River
100 Deep River Road
P.O. Box 400
Deep River, ON K0J 1P0

Dear Mr. McGee:

Re: Delegation of Powers and Duties, and Recusal
Town of Deep River Code Files 2017-02, 2017-03, 2017-04

Under subsection 223.3(3) of the *Municipal Act, 2001*, I delegate to Professor Lorne Sossin, former Integrity Commissioner of the City of Toronto and the current Dean of Osgoode Hall Law School, the following of my powers and duties:

All powers and duties under the *Municipal Act, 2001* and the Town of Deep River Council Code of Conduct (By-law Number 540-2014) that the Integrity Commissioner is required or permitted to exercise in connection with the Council Code of Conduct Complaints numbered as Files 2017-02, 2017-03 and 2017-04.

To ensure the independence of Acting Integrity Commissioner Sossin, the delegation is subject to the following terms:

- Professor Sossin will exercise his role as acting integrity commissioner in a manner that is completely independent of me and my law firm (Fasken).
- Professor Sossin will report only to the Town of Deep River, as provided in the Council Code of Conduct. He will not report to Fasken or me.
- Except eventually to inform me that his work has been completed, Professor Sossin will not share any information his activities as acting integrity commissioner with Fasken or me.
- For greater certainty, except as provided herein, all aspects of Professor Sossin's work as acting integrity commissioner shall be kept confidential from Fasken and me.



- Neither Fasken nor I will give Professor Sossin any input, direction, suggestion or instruction concerning the discharge of his responsibilities as acting integrity commissioner, and he will not seek any from Fasken or me.
- If Professor Sossin has any questions or he needs guidance or direction then he will communicate directly with the Town of Deep River (through either the CAO/Clerk or Town Council, as appropriate) and will not involve Fasken or me.
- Professor Sossin will not copy Fasken or me on any correspondence nor will he share with Fasken or me any investigative findings, drafts or other work products.
- Fasken and I will refer directly to Professor Sossin any inquiries that we receive related to Town of Deep River Code Files 2017-02, 2017-03 and 2017-04. Other than to acknowledge receipt of the referral Professor Sossin will not communicate further with Fasken or me concerning an inquiry.
- Should Professor Sossin appear before Town Council or a committee thereof, he will not involve Fasken or me in any matter related to the appearance.
- Once his services have been completed Professor Sossin will keep the investigation files (or transfer all or part of them to the Town of Deep River as he and Deep River may agree). He will not transfer any part of the investigation files to Fasken or me.

I recuse myself from further dealings with Files 2017-02, 2017-03 and 2017-04.

Signed,



Guy W. Giorno
Integrity Commissioner
Town of Deep River

cc: Dr. Lorne Sossin

