



DEVELOPMENT AND
PROPERTY DEPARTMENT

GENERAL INQUIRY FORM

PRE-CONSULTATION FOR:

- Official Plan Inquiry Severance
 Zoning By-law Inquiry Minor Variance
 Subdivision Inquiry _____

Preconsultation is not pre-approval of an application. The County of Renfrew will respond to this inquiry with a Planning Checklist which will identify the policies that would be considered in the review of a formal application. If a formal application is submitted, other policies may also be identified at that time including those by a commenting agency or the public. The County of Renfrew will endeavour to respond to this inquiry within 3 to 4 weeks. The response will be delayed if the information required on this form is not fully completed.

OWNER / AGENT:

Date:	Lot:	Conc:
Name of Applicant (owner or agent): <i>(If agent, we require letter of authorization from the owner)</i>	Geographic Township:	
Telephone; Fax:	Municipality:	
E-mail:	Address / Access:	

DESCRIPTION OF SUBJECT LAND:

Lot:	Conc:	Geographic Township:	Municipality:
Property Owner's Name:			Civic Address:

SUMMARY OF PROPOSAL:

If proposal involves a severance, information regarding the land intended to be severed and the land to be retained is required:

		Severed	Retained
Dimensions	Frontage (m)		
	Depth (m)		
	Area (ha)		
Use of the Property	Existing Use(s)		
	Proposed Use(s)		
Buildings or Structures (Must be shown on sketch)	Existing		
	Proposed		

ADDITIONAL INFORMATION:

Available Services (✓ if applicable)	Proposed Services (✓ if applicable)
<input type="checkbox"/> Well	<input type="checkbox"/> Well
<input type="checkbox"/> Septic	<input type="checkbox"/> Septic
<input type="checkbox"/> Municipal Water	<input type="checkbox"/> Municipal Water
<input type="checkbox"/> Municipal Sewer	<input type="checkbox"/> Municipal Sewer
Type of Road Access (✓ if applicable)	
<input type="checkbox"/> Provincial Highway	<input type="checkbox"/> County Road
<input type="checkbox"/> Year-Round Municipal Road	<input type="checkbox"/> Seasonal Municipal Road
<input type="checkbox"/> Unregistered Private Road	<input type="checkbox"/> Registered Right-of-Way
Adjacent Farm Uses	
Are there any barns within 1000 metres (0.62 miles) of subject property which house or are capable of housing livestock?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, Minimum Distance Separation data sheets will need to be completed for those barns. The forms are available at our office at the address below.	
Sketch (a sketch no larger than 8 ½ by 14 inches must be returned with this form and must include the following information)	
<ul style="list-style-type: none"> ▶ Boundaries and dimensions of subject land ▶ Boundaries, dimensions and area of lands to be severed and retained ▶ Distance from all existing buildings and structures on subject property to nearest lot line ▶ Distance between the subject land and nearest landmark (i.e. railway, road intersection, township lot line) ▶ The approximate location of all natural and artificial features on the subject land and adjacent lands, such as watercourses, drainage ditches, river or stream banks, wetlands and wooded areas ▶ Location and name of any roads within or abutting the subject lands and indicate if it is an unopened road allowance, public travelled road, private road or right-of-way ▶ Location and nature of any easement(s) affecting the subject land 	

Return this form and your sketch by fax or mail to the attention of: _____

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