

**Accessibility Advisory Committee
Minutes
Deep River Town Hall**

Date: Wednesday January 18th, 2017 2:00 pm

Committee Members:

Present: Sam McCarthy
Anne Hutton
Ron Desrochers
Christine Armstrong

Regrets: Marg Killey

1. Call to Order:

The meeting was called to order by Sam McCarthy at 2:05 pm.

2. Adoption of Agenda:

That the meeting agenda be approved:
Moved: - Anne Hutton
Second: -- Ron Desrochers - *Carried*

3. Disclosure of Pecuniary Interest:

Everyone present was canvassed for this and none was reported.

4. Review and Approval of the Minutes of November 23rd, 2016:

A motion was introduced that the minutes be approved as written:
Moved: Ron Desrochers
Second: Anne Hutton– *Carried*

5. Business Arising/Reports/Town Accessibility Plan/Ongoing Projects:

Action 16-11-02 Statement of Commitment/Accessibility Policy presentations of possible statements were heard and assessed. The committee decided to use the statement of commitment and the policy plan outlined in the the Appendix C of the guide published by the Ontario government with some amendments. **Ongoing**

ACTION 16-11-01 Sam McCarthy spoke to a member of the Deep River Woodworking Club about building ramps for local businesses. It was suggested by them that Mackenzie High School could be involved in this project. **Tabled**

ACTION 16-10-02 Federal Public sessions. **Closed**

ACTION 16-10-04: The town paths and sidewalks will be assessed and added to the Municipal Assets Document in the spring when a walking tour can be arranged. This will be tabled until our meeting in April of 2017 when a date for the walking tour will be set. **Tabled**

ACTION 16-09-02: Community information package. Work on this package has been tabled for future discussion until we hear from the building inspector. **Tabled**

ACTION 16-03-03: Work continues on the Municipal Assets Accessibility Study document. The information gathered will be incorporated in the Deep River Accessibility Plan.
Ongoing

ACTION 16-11-03 Training is to be completed on line at:
<http://www.ontario.ca/page/how-train-your-staff-accessibility> by all committee members. Anne Hutton and Christine Armstrong have completed this training. **Ongoing**

ACTION 17-01-01 Sam will meet with the town's building inspector, Robert Lebre, to discuss a ramp being built at the Woodworking Shop. He will also enquire about the repairs to the lip on the rear entrance of the Town Hall and ask whether this job has a planned date. **New**

6. New Business:

Accessibility issues sent to our committee via email by a community member were discussed by the committee. These concerns will be considered when formulating the town's accessibility plan. A thank you letter was developed by the committee to be sent by the recording secretary via email to the community member.

7. Adjournment/Next meeting:

The meeting was adjourned at 4:07 pm.

Moved: Anne Hutton

Second: Sam McCarthy - *Carried*

Next Meeting Date: Wednesday, February 15th at 2pm.