

**Accessibility Advisory Committee
Minutes
Deep River Town Hall**

Date: Wednesday, November 23rd, 2016 2:00 pm

Committee Members:

Present: Sam McCarthy
Anne Hutton
Marg Killey
Christine Armstrong

Guests: Ric McGee

Regrets: Ron Desrochers

1. Call to Order:

The meeting was called to order by Sam McCarthy at 2:10 pm.

2. Adoption of Agenda:

That the meeting agenda be approved:
Moved: - Marg Killey
Second: -- Anne Hutton *Carried*

3. Disclosure of Pecuniary Interest:

Everyone present was canvassed for this and none was reported.

4. Review and Approval of the Minutes of October 19th, 2016:

A motion was introduced that the minutes be approved as written:
Moved: Marg Killey
Second: Christine Armstrong – *Carried*

5. Business Arising:

ACTION 16-03-04 & ACTION 16-10-01 Sam McCarthy and Anne Hutton met with Sean Patterson in his office after the last meeting to discuss the location of sidewalks and property lines in the downtown area. Mr. Patterson agreed to send our committee a map of town properties. The map was sent via email from Terry McLaughlin. It shows very little detail and does not define the property lines in the downtown business area. This map may be useful to the committee when outside properties are examined at a later date. **Closed**

ACTION 16-10-02 Christine Armstrong received information from The Government of Canada, Access Legislation – Public Sessions and presented it to our committee. It was discussed at the October meeting. As our committee felt we needed additional information and clarification, Sam McCarthy followed up with a phone call to their offices. Sam was told that additional information would be forwarded to our committee via email. That email contained

identical information to that we already had received plus an application form to attend a conference in Ottawa. We will not be attending the conference but will access the information discussed when it is posted on line. **Ongoing**

6. Reports/Town Accessibility Plan/Ongoing Projects:

ACTION 16-09-02: Work continues on the accumulation of information to develop a package to be handed out to businesses in the downtown area of Deep River.

Mayor Joan Lougheed contacted our committee about the Stop Gap program and whether it can be used to overcome the barriers at doorways in the downtown commercial district. We made enquiries and found the ramps to be quite affordable and will include this program in our information package. **Ongoing**

ACTION 16-11-01 Sam McCarthy proposed that we ask the local woodworking club if they would be interested in making them here locally. He will gather information on this for our next meeting. **New**

ACTION 16-03-03: Work continues on the Municipal Assets Accessibility Study document. All committee members present at this meeting read the Accessibility Plans distributed at the October meeting and had recommendations as to the aspects of these plans that may apply to Deep River. **Ongoing**

ACTION 16-10-04: The town paths and sidewalks will be assessed and added to the Municipal Assets Document in the spring when a walking tour can be arranged. **Ongoing**

ACTION 16-11-02 All members of the committee will formulate a Statement of Commitment and an Accessibility Policy Statement to be discussed at our next meeting. **New**

7. New Business:

Training: Anne Hutton received information via contacts at a Library Sols#7 meeting that all employees, volunteers, committee members, council members and board members must complete on line accessibility training provided by the Government of Ontario. The training is offered by Access Forward, a government partner.

ACTION 16-11-03 Training is to be completed on line at:
<http://www.ontario.ca/page/how-train-your-staff-accessibility> by all committee members **New**

8. Adjournment/Next meeting:

The meeting was adjourned at 4:17 pm.
Moved: Anne Hutton
Second: Sam McCarthy - *Carried*

Next Meeting Date: Wednesday, January 18th at 2pm.

