



## POLICE SERVICES BOARD REGULAR MEETING AGENDA



A **REGULAR** meeting of the Deep River Police Services Board will be held on Monday, April 29 at **4:00 pm**.

### 1 Confirmation of Agenda

Resolution Number: 1  
MOVED BY:  
SECONDED BY:

**BE IT RESOLVED THAT** the Regular meeting agenda for April 29, 2024 be approved as presented / amended.

### 2 Declarations of Pecuniary Interest

### 3 Minutes of Previous Meetings

#### 3.1 Minutes from the Regular meeting of January 15, 2024

Resolution Number: 2  
MOVED BY:  
SECONDED BY:

**BE IT RESOLVED THAT** the minutes from the Regular meeting of January 15<sup>th</sup>, 2024 be approved as presented / amended.

#### 3.2 Minutes from the Special meeting of March 12, 2024

Resolution Number: 3  
MOVED BY:  
SECONDED BY:

**BE IT RESOLVED THAT** the minutes from the Special meeting of March 12, 2024 be approved as presented / amended.

### 4 Review of Actions Arising from previous meetings

### 5 Correspondence & New Business

#### 5.1 Correspondence

#### 5.2 Implementation of Community Safety and Policing Act and Regulations – Status and planning

### 6 Business

#### 6.1 2024 Q1 report

#### 6.2 Report from the Chief

## 7 Financial Matters

### 7.1 2024 Operating and Capital Budget – Status Update

## 8 In-Camera

Resolution Number: 4

MOVED BY:

SECONDED BY:

**WHEREAS** the subject of this meeting deals with personal and/or intimate financial matters,

**AND WHEREAS** the Police Safety and Policing, R.S.S., 1990, Chapter P.15, Section 44(1), (a) & (b) provides that a meeting to discuss such matters may exclude the public,

**NOW THEREFORE BE IT RESOLVED THAT** this meeting of the Deep River Police Services Board is hereby closed to the public, the Board having determined that this action is in the public interest and in accordance with the applicable statute.

8.1 Topic: LABOUR RELATIONS

8.2 Topic: LITIGATION

8.3 Topic: IDENTIFIABLE PERSONS

## 9 Date and Time of Next Regular Meeting – September 16, 2024

Regular Meetings of the Board will occur every third Monday, of January, April, September, December at 4:00pm in 2024:

- January 15, 2024
- April 15, 2024
- September 16, 2024
- December 16, 2024

## 10 Adjournment

Resolution Number: 5

MOVED BY:

SECONDED BY:

**BE IT RESOLVED THAT** the Deep River Police Services Board hereby adjourns this Regular meeting at



POLICE SERVICES BOARD  
REGULAR MEETING MINUTES



A Regular meeting of the Deep River Police Services Board was held on Monday, January 15<sup>th</sup>, 2024, at 4:00 pm at the Deep River Town Hall.

**Attendance**

Present:	Tracy Russell	Board Chair	TR
	Suzanne D'Eon	Council Board Member	SDE
	Kelly Lapping	Community Board Member	KL
	Chief Dean Duchrow	Police Chief	DD
	Christian Kaiser	Board Secretary	CK
Regrets	none		

**1 Confirmation of Agenda**

Resolution Number: 1  
MOVED BY: Tracy Russell  
SECONDED BY: Suzanne D'Eon

**BE IT RESOLVED THAT** the regular meeting agenda for January 15<sup>th</sup>, 2024, be adopted as presented.

**CARRIED**

**2 Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest by any member of the Board.

**3 Minutes of Previous Meetings**

**3.1 Minutes of the Regular meeting of December 13<sup>th</sup>, 2023**

Resolution Number: 2  
MOVED BY: Tracy Russell  
SECONDED BY: Suzanne D'Eon

**BE IT RESOLVED THAT** the minutes from the meeting of December 13<sup>th</sup>, 2023 be approved as presented.

**CARRIED**

#### 4 Election of the Chair

Resolution Number: 3  
MOVED BY: Tracy Russell  
SECONDED BY: Kelly Lapping

**BE IT RESOLVED THAT** Suzanne D'Eon will serve as Chair of the Deep River Police Service Board for the 2024 calendar year.

**CARRIED**

Ms. D'Eon thanked Ms. Russell on behalf of the Board for her long service as Chair of the Police Service Board. Ms. Russell thanked the board and Police Chief for their ongoing support during her tenure as Chair.

#### 5 Actions arising from previous meetings

The list of ongoing actions from previous meetings was reviewed and updated.

#### 6 Correspondence

##### 6.1 Correspondence Received

The Board reviewed the various correspondence received in the previous period.

The Board noted that the new Community Safety and Policing Act will require some changes, including additional board members, new and updated board policies and a new policy approved by the municipal council.

#### 7 Business

##### 7.1 Report from the Chief

The Chief provided an update of the main activities and ongoing actions at the Police Service. These include:

- The Chief participated in the Municipal Emergency Control Group desktop exercise.
- The Chief has worked with Insp. Neufeld from the UOV OPP to organize a briefing session on the changes in the new policing act (CPSA). This will be held on March 5<sup>th</sup> in Pembroke. All board members are invited to attend.
- The Chief is meeting with Bruce Power to discuss the ongoing contract for providing background checks for their staff. The Chief noted that the cost for providing the service have not changed since 2017.
- The Chief is reviewing the service's staffing requirements in preparation of the 2024 budget.

## 7.2 Strategic plan – Data collection update

No update to the strategic plan was made at this meeting. The Board highlighted the need to review the strategic plan against the Community Safety and Well-being Plan to ensure alignment. A final update will be reviewed during the April board meeting.

## 8 Financial Matters

### 8.1 2023 Operating and Capital budget

The Chief presented an update on the 2023 operating expenses to date. Chief Duchrow noted that the 2023 year would exceed the budget by approximately \$25,000 (1.5%). The Chief noted several unforeseen costs that were incurred during the last quarter of the year.

The Chief is preparing the 2024 budget; the Board agreed to hold Special Meetings during February and March as required to review and endorse the budget.

## 9 In Camera Meeting

Resolution Number: 4  
MOVED BY: Kelly Lapping  
SECONDED BY: Tracy Russell

**WHEREAS** the subject of this meeting deals with personal and/or intimate financial matters,  
**AND WHEREAS** the Police Services Act, R.S.S., 1990, Chapter P.15, Section 35(4), (a) & (b) provides that a meeting to discuss such matters may exclude the public,  
**NOW THEREFORE BE IT RESOLVED THAT** this meeting of the Deep River Police Services Board is hereby closed to the public, the Board having determined that this action is in the public interest and in accordance with the applicable statute.

**IDENTIFIABLE INDIVIDUALS: Staff update & Chief's Annual Performance Review**

**CARRIED**

The Board moved into an In Camera meeting at 4:48 pm.

The Board adjourned the In Camera meeting at 5:13 pm.

Chief Duchrow left the meeting at 5:06pm.

**10 Date and Time of Next Regular Meeting**

Regular Meetings of the Board will occur every third Monday, of January, April, September, December at 4:00pm in 2024:

- January 15, 2024
- April 15, 2024
- September 16, 2024
- December 16, 2024

The Board agreed to call a Special Meeting in February to review the draft 2024 budget.

**11 Adjournment**

Resolution Number: 5  
MOVED BY: Tracy Russell  
SECONDED BY: Kelly Lapping

**BE IT RESOLVED THAT** the Deep River Police Services Board adjourns this meeting at 5:14 pm.

**CARRIED**

---

Suzanne D'eon, Chair

---

Christian Kaiser, Secretary



POLICE SERVICES BOARD  
SPECIAL MEETING MINUTES



A Special meeting of the Deep River Police Services Board was held on Tuesday, March 12<sup>th</sup>, 2024, at 4:00 pm at the Deep River Town Hall.

**Attendance**

Present:	Tracy Russell	Board Chair	TR
	Suzanne D'Eon	Council Board Member	SDE
	Kelly Lapping	Community Board Member	KL
	Chief Dean Duchrow	Police Chief	DD
	Christian Kaiser	Board Secretary	CK
Regrets	none		

**1 Confirmation of Agenda**

Resolution Number: 1  
MOVED BY: Kelly Lapping  
SECONDED BY: Tracy Russell

**BE IT RESOLVED THAT** the regular meeting agenda for January 15<sup>th</sup>, 2024, be adopted as presented.

**CARRIED**

**2 Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest by any member of the Board.

**3 Business**

**3.1 Community Safety and Policing Act and Regulations – April 1, 2024**

SDE attended the March 4<sup>th</sup>, 2024 session organized by Chief Duchrow and Insp. Neufeld (UOV OPP) regarding the implementation of the ne Community Safety and Policing Act. There are a number of requirements that need to be met, including:

- Board member training, code of conduct, and criminal records check requirements
- The development and application of a diversity policy and plan for board membership
- Wider and prescribed consultations during strategic planning
- Time limits regarding annual reporting to municipal councils
- Prescribed notice periods for board meetings,

- Etc.

Further information will be provided by the Ministry and the OAPSB over the next few months. SDE encouraged all board members to register and complete the mandatory training as soon as it is made available.

### **3.2 Strategic Plan – review**

The Board reviewed the draft strategic plan and made several amendments. Final approval of the plan will occur at the next board meeting.

### **3.3 Annual Report – review**

The Board reviewed and approved the draft 2023 annual report with several amendments.

Resolution Number: 2  
MOVED BY: Tracy Russell  
SECONDED BY: Kelly Lapping

**BE IT RESOLVED THAT** the Board approved the 2023 Annual Report, with the proposed amendments, and directs the Secretary to publish the report on the Board's website.

**CARRIED**

### **3.4 2024 Operating Budget – review**

The Board reviewed the draft operating budget for 2024 and proposed several amendments. The Chief will update the proposed budget accordingly and submit it to the Town for inclusion in the overall municipal budget.

## **4 Adjournment**

Resolution Number: 5  
MOVED BY: Kelly Lapping  
SECONDED BY: Tracy Russell

**BE IT RESOLVED THAT** the Deep River Police Services Board adjourns this meeting at 6:25 pm.

**CARRIED**

---

Suzanne D'eon, Chair

---

Christian Kaiser, Secretary



## Deep River Police Service Board

### Correspondence Received in the period January 15th to April 22, 2024 (selected)

Date	Received From	Organization	Subject	Brief description
05-Mar	Diane Smithson	OAPSB Zone 2	Zone 2 update and Belleville meeting June 14th.	Zone 2 update. Zone 2 meetings to occur in June (Belleville), September (Pembroke) and November (Ottawa)
28-Mar	Lisa Darling	OAPSB	Reminder - Transition Updates	Update on status of mandatory training availability. Note that Thematic Training has been delayed.
02-Apr	Lisa Darling	OAPSB	Training Update and Important Links	Roles and Responsibilities training now available.
05-Apr	Diane Smithson	OAPSB Zone 2	Particulars of OAPSB Zone 2 Belleville meeting June 14th. 2024	Confirmation of Belleville meeting (June 14th) and agenda

## Christian Kaiser

---

**From:** Diane Smithson <dsmithson@carletonplace.ca>  
**Sent:** March 5, 2024 05:17 PM  
**To:** Diane Smithson  
**Subject:** FW: Zone 2 update and Belleville meeting June 14th.

---

The following message is being forwarded on behalf of Neil Fennell, Chair of the OAPSB Zone 2. Please share this message with the respective members of your Police Services Boards / Community Policing Advisory Committees? Thank you

Hello all

Here we are less than a month away from a new chapter in the life of police service boards in Ontario. Even with the anticipated change there remains one consistency. the OAPSB Zone 2 meeting schedule and the opportunity these gatherings provide to hear, see and learn from the Ministry, OAPSB, attendees and guest speakers. The Zone meetings remain an important connection to police governance.

Your Zone 2 has in place 3 meetings that are assured to enhance members knowledge and allow for valuable exchanges among those present. This then is what awaits you.

June 14th. Belleville

September 19th-20th, Pembroke

November 29th- Ottawa

A full outline of the Belleville visit will be forthcoming around mid April. The agenda will follow by mid May. Likewise information relevant to both the Pembroke and Ottawa visit will be shared with members well in advance of each meeting. That is the promise of your Zone 2 Executive and Director. We will maintain regular communications and will respond to any and all inquiries.

One of the important matters to be addressed when the Zone first meets in Belleville will be the annual election of the 3 executive positions and Zone 2 Director. While I do not presume to speak for those currently in each position I'am bound to inform the membership that effective April 1st. I shall be ineligible to serve on a police service board. I do assure one and all that it is my intention to join you in Belleville and there offer my service in any possible way to the new executive through the balance of 2024.

I have every confidence that each agenda is in good order and the host Boards are well aware of what is expected of them.

I wish all entering the new realm of police governance the best outcome possible.

Respectfully  
Neil Fennell  
Chair, OAPSB Zone 2

## Christian Kaiser

---

**From:** Lisa Darling, Executive Director <oapsb@oapsb.ca>  
**Sent:** March 28, 2024 08:00 AM  
**To:** Christian Kaiser  
**Subject:** Reminder - Transition Updates



## Mandatory Roles and Responsibilities Training



### Municipal Police Service Boards

Each board should have received a communication from the ministry/OPC (**Linked Below**).

Each Board will have to supply your training contact(s) and each member of your board with contact information. Board admin and support staff should include themselves on the listing for the Ministry.

If you have not received a communication, please let us know. We have attached the communication below. Even if you have not received it directly, please complete the attached document and return it to OPC. We are asking that you cc [training@oapsb.ca](mailto:training@oapsb.ca) when you send it back to OPC.

If you have already sent your form in, please forward a copy to [training@oapsb.ca](mailto:training@oapsb.ca) at your earliest convenience.

After receiving, each member will receive an individual login to complete the training.

The **Roles and Responsibilities** Mandatory training is the **only training requirement** to be a voting/active member of your police services board. Completion of the training as soon as possible is recommended, but at a minimum, it should be completed prior to your first meeting after April 1. It should take less than two hours to complete, and you will have a companion document to keep. OPC will be notifying your training contact of completion of members, but in the event it is delayed, we are recommending that you print/save a copy of your certificate and forward it to your chair. This will confirm your completion of the training at your first meeting.

The mandatory Thematic Training (originally required to have completed by September 30<sup>th</sup>, 2024) release has been delayed. Once that training is available to be completed, each member will have six months from that date to complete. We will provide updates on this as they become available.

## OPP Detachment Boards

OPP Detachment Board training is expected to be released after April 1. Some boards received the attached communication (intended for municipal boards) in error. Even though you may have received this request prematurely, we are recommending that you fill out the document and have it ready for when OPC reaches out for your information. Board admin and support staff should include themselves on the listing for the Ministry along with all board members.

Please do not forward it now, as I am concerned that you may receive a link to the wrong training (training for municipal boards). We will continue to update you as information becomes available. When you are asked to return the form, we are asking that you cc [training@oapsb.ca](mailto:training@oapsb.ca) when you send it back to OPC.

We are recommending that you set your first meeting for your new Detachment Board(s) later in April or May, to ensure that you have all members appointed and trained prior to your first meeting. You know your situation

best. We have some boards that are almost ready and others that are just getting started in the process. Set your first meeting based on a realistic time for you to have quorum and your training completed. We are here to help you if you need advice or support during the process.

## **First Nations Boards**

Similarly to OPP Detachment Boards, we are expecting your mandatory training to be released after April 1. Please consider setting your first meeting after April 1 until later in the month or into May, to allow you to complete your member appointments and complete the mandatory training prior to your first meeting. We are here to help you if you need advice or support during the process.

The attached form (sent to municipal boards) will be sent to your board at a later date to complete. We are recommending that you complete the attached Excel form, but don't send it to OPC until they request it (to ensure you receive the correct training modules). We will continue to provide information as we receive it. When you do return your form to OPC, we are asking that you cc it to us at [training@oapsb.ca](mailto:training@oapsb.ca)

\*\*\*\*\*

## **Provincial Appointments**

As previously communicated the Municipal PSB provincial appointments will continue into the CSPA.

OPP Detachment Boards and First Nations Boards will be notified of their appointments after April 1, 2024.

Recently some OPP Section 10 Board provincial appointees received 6-month extensions. \*These extensions expire on April 1 2024\*. The day the CSPA comes into force.

These extensions were provided in the event that the CSPA in-force date was delayed. We have confirmation that the in-force date is not going to be delayed and will be April 1, 2024.

\*\*\*\*\*

## Transition Committees

Primarily for Detachment Boards undergoing significant structural changes.

The formation of a transition committee is a local decision. We are recommending consideration of forming a committee of previous board members under your section 10 boards along with other community representatives and staff as required, to assist your new Detachment Board with the transition to the CSPA. These transition boards are not legislated and can not make decisions on behalf of the Detachment Board. (unless the quorum of the detachment board is part of the committee). We will be providing further information on transition committees during our Q&As.

## Discussion Groups (Q&As) March and April

A reminder that we will be hosting Q&A sessions for the remainder of March and April on Thursdays for Municipal, First Nation(s), and OPP Detachment Boards. These sessions are being recorded and will be posted on the website. The Q&As from these sessions will be posted to our website and to our App under the **Member Help area**.

\*\*\*\*\*

## Resource Library

We are fortunate that our member boards have been gracious to share some of their documents for you to review and to assist you in your roles and responsibilities.

Thank you to those who have sent in your documents to support your fellow boards! Please continue to forward any documents you believe will assist your fellow boards in the creation of their policies and protocols.

We are currently updating our Resource Library.

Please watch for a communication next week on the resources available. If you are looking for something in particular please request via email through the Member Help Area on our App and we will respond to your requests.

Resources that will be available next week under the members portal under Membership Information/Education and Training/Resource Library include:

- Draft Comparison document from PSA to CSPA - responsibilities of boards and policy changes and requirements.
- Terms of Reference (Detachment Board)
- Community Appointment application and accompanying competency document
- Chief of Police Evaluation Templates

Lisa Darling,  
Executive Director, OAPSB

**Mandatory Roles and  
Responsibilities Training  
Document**

**Police Service Board -  
Training Registration Form**

The Face and Voice of Police Governance in Ontario

Ontario Association of Police Services Boards  
PO Box 43058  
London RPO Highland Ontario N6J 0A7

[Unsubscribe](#)

**Christian Kaiser**

---

**From:** Lisa Darling, Executive Director <oapsb@riihtthcreatesend7.com>  
**Sent:** April 2, 2024 05:02 PM  
**To:** Christian Kaiser  
**Subject:** Training Update and Important Links



## Training Update and Important Links



Good afternoon everyone,

We know the net few weeks are going to bring many questions. Information is going to continue to be provided over the coming weeks and months. We are reminding you to attend our Thursday sessions and check out the website under Conferences and Seminars and the Resource Library for our Thursday Discussion Group updates as well as our Q&A document under the resource tab.

**Updates:**



Mandatory Roles and Responsibilities training for Municipal and Detachment Boards is now available. The contacts for your boards should receive the form to fill out with each board member's contact information including email. Each of you will be sent an individual login to complete the training. The training should take approximately 1.5 to 2 hours to complete.

I have been advised that there is currently an issue with the issuing of certificates. OPC is working on it and will advise as soon as they are available. Until the issue is rectified, please screenshot proof of the completion of your training for your records.

Below is contact information if you are experiencing difficulties accessing the course content. Please ensure that your internet is working before contacting IT for support.

Contact [opcpl@ontario.ca](mailto:opcpl@ontario.ca) for IT support.

#### **Important Links:**

Below are links to both the LECA and the Inspectorate of Policing's websites for your awareness and use. These will also be posted on our website under Quick Links.



Director Stephen Leach from LECA provided the below communication for your reference. It provides the links to the LECA Notification Portal and companion documentation to support you in your responsibilities.

If you have any questions or need assistance regarding the information provided below, please contact [leca.legal@ontario.ca](mailto:leca.legal@ontario.ca).

Notifications to the Law Enforcement Complaints Agency (LECA)

With the *Community Safety and Policing Act, 2019* being proclaimed on April 01, 2024, I want to share the below information pertaining to notifications.

Section 197(2) of the CSPA requires that a Board notify the Complaints Director if they become aware of allegations that their chief of police or deputy chief of police may have engaged in misconduct that involves, impacts, or relates to a member or members of the public.

In providing notification to LECA, Police Service Boards shall comply with [LECA's rules and procedures](#) and the [notification guideline](#) (available April 1, 2024). Here is the [notification portal link](#), which should be provided to each Board's designate.

The Face and Voice of Police Governance in Ontario

Ontario Association of Police Services Boards  
PO Box 43058  
London RPO Highland Ontario N6J 0A7

[Unsubscribe](#)

## Christian Kaiser

---

**From:** Diane Smithson <dsmithson@carletonplace.ca>  
**Sent:** April 5, 2024 12:12 PM  
**To:** Diane Smithson  
**Subject:** FW: Particulars of OAPSB Zone 2 Belleville meeting June 14th. 2024

Hello everyone.

You will find details relating to the first Zone 2 meeting of 2024, hosted by the Belleville PSB. Your Zone Executive has moved forward in preparation for this important meeting, knowing that the passage of the CSPA (2019) may find some Boards still attempting to finalize their legislated requirements. Look to your Zone 2 meetings as an opportunity to meet and hear from the Ministry of the Solicitor General, OAPSB and your peers. This is a meeting that you should ensure your Board has a presence at. Now as to the details.

Time, Date and Place: Friday, June 14th. 9:30 a.m. start time, Belleville Police Station, 450 Sydney St. Belleville on. K8P 3Z9

\* enter the parking lot off Sydney St. Use the main entrance door and you will be directed to the "Joint Forces Conference" room.

Light refreshments offered by 9:00 a.m. A lunch will follow the meeting conclusion ( 12:30-12:45 p.m.)

Following welcoming remarks and some preliminary business, 2 presentations will follow

1. A/Chief of the Belleville Police Service Chris Barry will speak to the service he leads and challenges the police service faces

2. Inspector General of Policing of Ontario - Mr. Ryan TESCHNER

\* The I.G. leads the Inspectorate of Policing which is an arm's length division of the Ministry of the Solicitor General. Among the duties are to inspect, investigate, monitor and advise Ontario Police Services and Boards The goal is to improve performance and promote best practices.

This is an opportunity not to be missed. Attend so that you may gain knowledge as the IG of Policing role and responsibility.

The Belleville visit is one occasion when your Executive determined overnight accommodation Thursday, June 13th was prudent and our host Board has negotiated a reduced room rate for that Thursday overnight. Please be reminded that reserving a room is time sensitive. Please reserve by May 14th. by calling

Towneplace Suites by Marriott Belleville

400 Bell Blvd. Belleville , On.

1-613-779-1212 ex.105

+Note. A room rate of \$175.00 plus tax is in place until May 14th 2024. After that date the rooms will be released. Please do not delay Book by May 14th.

+ The Belleville meeting is also significant because formal elections are to be held to elect a Zone 2 executive for 2024. I emphasize this point because as of April 1st. I am ineligible to serve on a police

service board. I ask anyone who is interested in playing a leadership role within the Zone to step forward in Belleville.

Finally, be reminded that a full agenda will be circulated by mid May. Included in the agenda will be an RSVP date of 1 week preceding the meeting date. Also, be reminded that guests are welcome, as well as Municipal Councillors and staff.

Plan now to have a presence in Belleville June 14th.

Respectfully

Neil Fennell  
Chair, OAPSB Zone 2



DEEP RIVER POLICE SERVICE

Q1 PSB Report 2024

Dean Duchrow

Chief of Police



## DEEP RIVER POLICE SERVICE INVESTIGATIONS January – March 2024 (Q1)

CALLS FOR SERVICE	JAN	FEB	MAR
OCCURRENCES DISPATCHED (DE)	77	88	121
OFFICER GENERATED (RM)	210	198	216
<b>TOTAL</b>	<b>287</b>	<b>286</b>	<b>337</b>

**Total number of calls for service for 1<sup>st</sup> quarter = 910**

CALL TYPE	JAN	FEB	MAR	Totals for Q1
Assault	1	0	2	3
Break & Enter	0	0	1	1
Domestic Dispute	0	1	3	4
Drug Related	0	0	0	0
Fire	0	0	1	1
Fraud	1	1	2	4
Impaired Driving	0	0	0	0
Landlord Tenant	0	0	1	1
LLA	0	0	0	0
Mental Health Act	4	5	3	12
Mischief	2	2	2	6
Missing Person	0	0	1	1
Sudden Death	0	0	1	1
Sexual Assault	0	0	0	0
Theft Under	0	0	0	0
Threats	1	0	0	1
Trouble with Youths	0	1	0	1
Weapons	0	0	0	0
911 Calls	7	4	4	15
Criminal Code	9	8	9	26
Highway Traffic Act	29	33	53	115
Motor Vehicle Collisions	3	7	6	16



## Traffic Management Report (Q1) – 2024

(January – March)

### **MOTOR VEHICLE COLLISIONS**

<b>Incidents</b>	<b>2023</b>	<b>2024</b>	<b>↓↑↔ previous year</b>
Fatal	0	0	↔
Personal Injuries	1	2	↑
Property Damages	0	1	↑
Parking lot (related)	1	8	↑
Fail to remain	0	1	↑
Charges	5	4	↓
Highway 17 (related)	2	2	↔
In town (related)	6	6	↔

## Charges - 2024

(January-March)

<b>Types</b>	<b>January</b>	<b>February</b>	<b>March</b>
<b>HTA - Speeding</b>	<b>18</b>	<b>21</b>	<b>24</b>
<b>Other Provincial offences</b>	<b>22</b>	<b>13</b>	<b>38</b>
<b>Criminal Code</b>	<b>9</b>	<b>8</b>	<b>9</b>

**1<sup>ST</sup> Quarter Foot Patrol Hours 2024**  
**Compared with 1<sup>st</sup> Quarter 2023**

**1<sup>st</sup> Quarter 2024**

	January	February	March	Total
Downtown & Outer Areas	9.23 HRS	8.37 HRS	10.22 HRS	27.82 HRS
School Areas (Supervised Hours)	11.70 HRS	1.83 HRS	2.00 HRS	15.53 HRS
Hwy, Recreational Facilities & Schools (Off Hours) Property Checks	24.58 HRS	22.42 HRS	23.22 HRS	70.22 HRS
			<b>Total for Q1</b>	<b>113.57 HRS</b>

**1st Quarter 2023**

	January	February	March	Total
Downtown & Outer Areas	12.20 HRS	16.05 HRS	17.05 HRS	45.30 HRS
School Areas (Supervised Hours)	9.50 HRS	5.73 HRS	10.23 HRS	25.46 HRS
Hwy, Recreational Facilities & Schools (Off Hours) Property Checks	36.40 HRS	29.42 HRS	28.45 HRS	94.27 HRS
			<b>Total for Q1</b>	<b>165.03 hrs.</b>





## Q1 Report for Training - 2024

### Member Courses:

N/A

### In-Service Training:

January - Seized property not disposed of at the conclusion of criminal proceedings.

February - Missing Person Act – Online OPCVA

March - Phased Implementation of the Towing and Storage Safety and Enforcement Act

# COMMUNITY SERVICE

## REPORT JANUARY – MARCH 2024

During the months of January, February, and March 2024, the Deep River Police Service continued to update the social media Facebook and X (Formerly Twitter) accounts. There were also weekly NRT articles submitted for print. The posts and articles in the NRT included a variety of different topics, such as fraud prevention, winter and impaired driving, and safety information related to winter. Officers also expanded their foot patrol area and included the arena and hospital during foot patrol. A total of 268 (4hr. 28 min) minutes of arena foot patrol was completed during the first ¼ of 2024. Overall, during the three-month period, police generated a total of 46 occurrences.

29 January 2024 – Two constables attended St Mary's school to put on a presentation on Bullying. The officers presented to 4 different classes separately and the focus was prevention and reporting issues before bullying gets out of hand and school staff and police become involved.

6 February 2024 – Officers conducted a presentation to the Senior Friendship Club. The topic of the presentation was internet safety, walking and bicycle safety. There was approximately 20 seniors present and the information presented was going to be forwarded to others who were not able to attend.

10 February 2024 – Officers did a walk through of a teen dance at the arena. Walk throughs of such events are to ensure the event is safe for everyone present and to continue building the relationship between community members and police, regardless of age.

10 February 2024 – An officer attended the Deep River Arena to provide security, safety, and encouragement to runners during a 5KM run.

12 February 2024 - An officer conducted a drug presentation at Mackenzie Community School. To assist with the presentation and to provide a different perspective from the medical side, a Deep River District Hospital nurse also attended.

31 March 2024, Deep River Police Service has completed year 2 of the 3-year CSP grant. The report will be submitted at the end of April to the Ministry for approval.

Police have also been in contact with local agencies such as North Renfrew Family Services and Family and Children Services to create a local Round Table committee. This committee would meet to discuss cases and situations involving residents who require assistance. The purpose of the committee would be to ensure they are receiving the best service for their current situation.

Police are also in the planning stage with the three local banks to provide information related to financial abuse, and fraud/scams. The plan is to have an officer present at each bank with information in the form of pamphlets, statistics and handouts outlining current scams and ways to protect yourself. Bank staff would also be on hand to aid with information related to accounts and how banks can prevent and detect frauds and scams.

# CRIMINAL RECORD CHECKS AND FINGERPRINTS REVENUE Q1 2024

## Monthly Totals 2022

Month	Bruce Power	Total CRC	CNL	Total CRC
Jan	\$9,025.00	475	\$532.00	28
Feb	\$11,305.00	595	\$475.00	25
March	\$12,274.00	646	\$608.00	32

## Monthly Totals 2023

Month	Bruce Power	Total CRC	CNL	Total CRC
Jan	\$8,265.00	435	\$152.00	8
Feb	\$7,676.00	404	\$342.00	18
March	\$9,557.00	503	\$190.00	10

## Monthly Totals 2024

Month	Bruce Power	Total CRC	CNL	Total CRC
Jan	\$12,008.00	632	\$209.00	11
Feb	\$11,039.00	581	\$190.00	10
March	\$11,761.00	619	\$380.00	20

	\$32,604.00	1716	\$1,615.00	85		\$25,498.00	1342	\$684.00	36		\$34,808.00	1832	\$779.00	41
--	-------------	------	------------	----	--	-------------	------	----------	----	--	-------------	------	----------	----

<b>TOTAL Q1 CRC - 2022</b>	<b>\$34,219.00</b>				<b>TOTAL Q1 CRC - 2023</b>	<b>\$26,182.00</b>				<b>TOTAL Q1 CRC - 2024</b>	<b>\$35,587.00</b>			
----------------------------	--------------------	--	--	--	----------------------------	--------------------	--	--	--	----------------------------	--------------------	--	--	--

# CRIMINAL RECORD CHECKS AND FINGERPRINTS RESIDENTS REVENUE Q1 2024

## 2022

In-House CRC and Volunteer Checks					In-House CRC and Volunteer Checks					In-House CRC and Volunteer Checks							
Month	Fee	CRC/EMP	Volunteer	Prints	Total F/P	Month	Fee	CRC/EMP	Volunteer	Prints	Total F/P	Month	Fee	CRC/EMP	Volunteer	Prints	Total F/P
Jan	\$520.00	13	5	\$232.00	4	Jan	\$240.00	6	15	\$174.00	3	Jan	\$280.00	7	7	\$232.00	4
Feb	\$520.00	13	3	\$232.00	4	Feb	\$320.00	8	17	\$232.00	4	Feb	\$280.00	7	7	\$464.00	8
March	\$280.00	7	10	\$174.00	4	March	\$160.00	3	9	\$174.00	3	March	\$240.00	6	11	\$58.00	1

## 2023

<b>TOTAL Q1 CRC - 2022</b>	<b>\$1,958.00</b>				<b>TOTAL Q1 CRC - 2023</b>	<b>\$1,300.00</b>				<b>TOTAL Q1 CRC - 2024</b>	<b>\$1,554.00</b>			
----------------------------	-------------------	--	--	--	----------------------------	-------------------	--	--	--	----------------------------	-------------------	--	--	--

## Police Service Budget - 2024 Q1

*Note: Budget has not been approved by Council at time of printing*

Row Labels	2024 Budget	2024 Q1 Actual	% budget used	Remaining budget (\$)
<b>Police - Administration</b>	<b>531,795</b>	<b>82,857</b>	<b>16%</b>	<b>-448,939</b>
<b>Expenses</b>	<b>647,195</b>	<b>116,405</b>	<b>18%</b>	<b>-530,790</b>
Accounting /Audit Fees	2,950	0	0%	-2,950
Advertising	500	0	0%	-500
Benefits	62,824	13,983	22%	-48,841
Cleaning Allowance	750	0	0%	-750
Clothing	250	0	0%	-250
Computer Equipment & Support	24,000	4,589	19%	-19,411
Contract Services	115,000	27,619	24%	-87,381
Copying Expense	2,000	344	17%	-1,656
Employee Assistance Program	0	0	0%	0
Hotel	500	0	0%	-500
Insurance	4,223	11,200	265%	6,978
Legal Fees	0	0	0%	0
Licences	1,500	521	35%	-980
Meal Allowance	250	0	0%	-250
Meals	400	0	0%	-400
Membership Dues	3,200	0	0%	-3,200
Miscellaneous Expense	0	0	0%	0
Office Supplies	3,000	477	16%	-2,523
Overtime	1,300	0	0%	-1,300
Part Time Salaries	14,070	1,783	13%	-12,287
Personal Vehicle Mileage	500	0	0%	-500
Postage and shipping	750	126	17%	-624
Regular Salaries	230,916	53,935	23%	-176,981
Repairs & maintenance	0	0	0%	0
Retiree Benefits	8,603	0	0%	-8,603
Shift Prem	0	0	0%	0
Subscriptions	400	0	0%	-400
Supplies	0	0	0%	0
Telephone - Cell	1,500	214	14%	-1,286
Telephone - Land Line	1,500	207	14%	-1,293
Training & Seminars	4,000	301	8%	-3,699
Water & Sewer	1,570	0	0%	-1,570
Workers Compensation Insurance	160,739	1,105	1%	-159,633
<b>Revenues</b>	<b>-115,400</b>	<b>-33,549</b>	<b>29%</b>	<b>81,851</b>
Criminal Rec Check	-115,000	-33,478	29%	81,522
Expense Recovery	0	0	0%	0
Fines	-300	-71	24%	229
POA Revenue	-100	0	0%	100

# Police Service Budget - 2024 Q1

Note: Budget has not been approved by Council at time of printing

Row Labels	2024 Budget	2024 Q1 Actual	% budget used	Remaining budget (\$)
<b>Police - Operations</b>	<b>1,375,584</b>	<b>331,110</b>	<b>24%</b>	<b>-1,044,474</b>
<b>Expenses</b>	<b>1,375,584</b>	<b>331,110</b>	<b>24%</b>	<b>-1,044,474</b>
Benefits	260,363	62,851	24%	-197,511
Cleaning Allowance	2,000	0	0%	-2,000
Clothing	8,800	129	1%	-8,671
Contract Services	1,000	4,965	497%	3,965
Fuel - Gasoline	17,000	0	0%	-17,000
Insurance	5,615	5,615	100%	0
Licences	0	0	0%	0
Lump sum / Retro Pay	10,000	0	0%	-10,000
Meal Allowance	500	0	0%	-500
Meals	300	75	25%	-225
Miscellaneous Expense	0	25	0%	25
Overtime	10,000	0	0%	-10,000
Part Time Salaries	18,216	29,090	160%	10,874
Personal Vehicle Mileage	1,000	0	0%	-1,000
Regular Salaries	982,583	216,271	22%	-766,313
Repairs & maintenance	15,000	5,285	35%	-9,715
Retiree Benefits	17,607	6,804	39%	-10,804
Shift Prem	5,600	0	0%	-5,600
Small Tools and equipment	0	0	0%	0
Training & Seminars	20,000	0	0%	-20,000
Workers Compensation Insurance	0	0	0%	0
<b>Revenues</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>
Grant Revenue	0	0	0%	0
Miscellaneous Revenue	0	0	0%	0
<b>Police - Crt Sec</b>	<b>-137</b>	<b>437</b>	<b>-319%</b>	<b>574</b>
<b>Expenses</b>	<b>2,352</b>	<b>437</b>	<b>19%</b>	<b>-1,915</b>
Benefits	510	401	79%	-109
Meals	0	0	0%	0
Regular Salaries	1,842	0	0%	-1,842
Repairs & maintenance	0	37	0%	37
Small Tools and equipment	0	0	0%	0
<b>Revenues</b>	<b>-2,489</b>	<b>0</b>	<b>0%</b>	<b>2,489</b>
Grant Revenue	-2,489	0	0%	2,489
<b>Police - CSP</b>	<b>-14,104</b>	<b>3,688</b>	<b>-26%</b>	<b>17,793</b>
<b>Expenses</b>	<b>14,000</b>	<b>3,688</b>	<b>26%</b>	<b>-10,312</b>
Benefits	0	334	0%	334
Office Supplies	0	822	0%	822
Overtime	0	0	0%	0

## Police Service Budget - 2024 Q1

*Note: Budget has not been approved by Council at time of printing*

Row Labels	2024 Budget	2024 Q1 Actual	% budget used	Remaining budget (\$)
Part Time Salaries	0	0	0%	0
Regular Salaries	0	2,215	0%	2,215
Repairs & maintenance	0	317	0%	317
Supplies	14,000	0	0%	-14,000
<b>Revenues</b>	<b>-28,104</b>	<b>0</b>	<b>0%</b>	<b>28,104</b>
Grant Revenue	-28,104	0	0%	28,104
<b>Police - RIDE</b>	<b>-7,078</b>	<b>6,409</b>	<b>-91%</b>	<b>13,487</b>
<b>Expenses</b>	<b>0</b>	<b>6,409</b>	<b>0%</b>	<b>6,409</b>
Benefits	0	866	0%	866
Miscellaneous Expense	0	0	0%	0
Part Time Salaries	0	5,542	0%	5,542
Regular Salaries	0	0	0%	0
<b>Revenues</b>	<b>-7,078</b>	<b>0</b>	<b>0%</b>	<b>7,078</b>
Grant Revenue	-7,078	0	0%	7,078
<b>Grand Total</b>	<b>1,886,060</b>	<b>424,501</b>	<b>23%</b>	<b>-1,461,559</b>