

6 Business

- 6.1 2025 Q2 report**
- 6.2 Report from the Station**
- 6.3 Police Service Board structure and membership**
- 6.4 Municipal Police Service Board Diversity Plan**
- 6.5 Implementation of Community Safety and Policing Act requirements**
 - 6.5.1 Policy Review – action plan
- 6.6 Hiring process for new Police Chief**
- 6.7 Annual Police Gala**

7 Adjournment

Resolution 5

MOVED BY:

SECONDED BY:

BE IT RESOLVED THAT THE Deep River Police Service Board hereby adjourns
this Regular meeting at _____.



MINUTES
Deep River Police Service Board
April 24th, 2025 – 5:00 pm
Town Hall



Attendance

Present:	Suzanne D'Eon	Board Chair	SDE
	Tracy Russell	Provincial Board Member	TR
	Dean Duchrow	Chief of Police	DD
	Christian Kaiser	Board Secretary	CK
Regrets	Kelly Lapping	Community Member	KL

1 Call to Order

Chair D'eon called the meeting to order at 5:06pm.

2 Confirmation of Agenda

Resolution 1 MOVED BY: Tracy Russell
 SECONDED BY: Suzanne D'Eon

BE IT RESOLVED THAT the agenda for the meeting of April 24th, 2025 be approved as amended.

CARRIED

Agenda amended to include:

- 5.2 Surplus budget allocation
- 5.3 Board Chair role

3 Declarations of Pecuniary Interest

There were no declarations of pecuniary interest by any member of the Board.

4 Minutes of Previous Meetings

4.1 Minutes from the Regular meeting of January 27, 2025

Resolution 2 MOVED BY: Suzanne D'Eon
 SECONDED BY: Tracy Russell

BE IT RESOLVED THAT the minutes from the Regular Meeting of January 27, 2025 be approved as presented.

CARRIED

5 Correspondence and New Business

5.1 Correspondence received since the last meeting

Resolution 3 MOVED BY: Tracy Russell
SECONDED BY: Suzanne D'Eon

BE IT RESOLVED THAT the items of correspondence as listed below be received.

CARRIED

5.2 Allocation of budget surplus

The Board discussed the potential use of any surplus funds resulting from the Police Service Board to support police service projects. Discussion on projected surplus and specific spending projects will be held in October.

5.3 Board Chair role

The Board agreed that the Chair role be rotated during the year to account for the increased workload.

Resolution 4 MOVED BY: Suzanne D'Eon
 SECONDED BY: Tracy Russell

BE IT RESOLVED THAT Tracy Russell be elected as Board Chair for the remainder of the 2025 calendar year.

CARRIED

6 Business

6.1 2024 Annual Police Services Report

The Chief presented the Annual Report for 2024.

Resolution 5 MOVED BY: Tracy Russell
 SECONDED BY: Suzanne D'Eon

BE IT RESOLVED THAT the Board receives the 2024 Annual Police Services Report.

CARRIED

6.2 2024 Annual Missing Persons Report

The Chief presented the Annual Missing Persons Report for 2024.

Resolution 6

MOVED BY: Tracy Russell

SECONDED BY: Suzanne D'Eon

BE IT RESOLVED THAT the Board receives the 2024 Annual Missing Persons Report and directs the Chief to publish the Report on the Police Service website.

CARRIED

6.3 2025 Q1 report

The Chief presented the 2025 Quarter 1 report

Resolution 7

MOVED BY: Suzanne D'Eon

SECONDED BY: Tracy Russell

BE IT RESOLVED THAT the Board receives the 2025 Quarter 1 Report.

CARRIED

6.4 Report from the Station

The Chief presented notable items, including:

- The DRPS was featured in Blue Line magazine (Canada's Law Enforcement magazine) as part of their "best Dressed vehicle series.
- Ongoing collaboration with DRDH and NRLTC on emergency planning
- DD attended the Small Service Police Chief's Conference and reported that most small police services are experiencing similar challenges with rising costs.
- Cst M Brela has been appointed as DRPS's Traffic Management Officer.

6.5 RIDE Grant Transfer Payment Agreement

The Board reviewed and approved the RIDE Grant Transfer Payment Agreement for the 2024/2025 year.

Resolution 8

MOVED BY: Tracy Russell

SECONDED BY: Suzanne D'Eon

BE IT RESOLVED THAT the Board approve entering into a transfer payment agreement with the Province of Ontario for the 2024/2025 RIDE grant.

CARRIED

6.6 Responsibility and Solutions for Crossing Guard Service Improvement

The Chief and Board Secretary provided the Board an update on the current efforts to increase crossing guard capacity.

6.7 Implementation of Community Safety and Policing Act requirements

The Board discussed the general review process to be followed for Board policies, and how these related to the Police Service Procedures.

The Chief discussed his progress on reviewing and implementing updated Police Service procedures.

7 IN CAMERA Meeting

Resolution 9

MOVED BY: Suzanne D'Eon

SECONDED BY: Tracy Russell

WHEREAS the Community Safety and Policing Act, 2019, Sections 44(2) and 44(3), provides that a meeting to discuss such matters may exclude the public, **NOW THEREFORE BE IT RESOLVED THAT** this meeting of the Deep River Police Service Board is hereby closed to the public, the Board having determined that this action is in the public interest and in accordance with the applicable statute, to address a matter in accordance with Section 44(2) of the Community Safety and Policing Act, 2019 pertaining to:

44 (2) The meeting or part of the meeting may be closed to the public if the subject matter being considered is....

(b) personal matters about an identifiable individual, including members of the police service or any other employees of the board;

(d) labour relations or employee negotiations;

7.1 IDENTIFIABLE INDIVIDUALS / LABOUR RELATIONS: Chief of Police contract

The Board moved In Camera at 7:22pm

The Board adjourned from In Camera at 7:44pm

8 Business Arising from IN-CAMERA

No business arose from the In Camera portion of the meeting.

9 Adjournment

Resolution 10

MOVED BY: Suzanne D'Eon

SECONDED BY: Tracy Russell

BE IT RESOLVED THAT THE Deep River Police Service Board hereby adjourns
this Regular meeting at 7:46pm

Tracy Russell, Chair

Christian Kaiser, Secretary