

			TOWN OF DEEP RIVER JOB DESCRIPTION		
Job Title: Volunteer Fire Fighter			Department: Fire		Division: Operations
Reports to: Fire Chief				Date: September 3, 2026	

Position Summary:

A volunteer firefighter is a task level member responsible for ensuring strategic and tactical plans are followed through to completion. Reporting to an officer, tasks such as firefighting, rescue, vehicle and fire hall maintenance, and public education, are within the scope of employment.

Under the general supervision of the Fire Chief, volunteer firefighters respond to structural fires, forest fires, hazardous materials incidents (awareness level), motor vehicle fires/collisions, medical emergencies, ice and water rescue (land based), and other emergencies.

Firefighters shall participate in the Fire Prevention Program which includes Public Fire and Life Safety Education, smoke and carbon monoxide alarm checks, building inspections for fire hazards and ensure compliance with the Ontario Fire Code.

Firefighters shall participate in the Fire Training Program that meets departmental policies/guidelines and the regulations under the Fire Protection and Prevention Act.

Qualifications:

- Ontario Secondary School Diploma (Grade 12) or equivalent.
- NFPA 1001 Firefighter Level I and II
- NFPA 1072 Hazardous Materials Responder - Awareness Level.
- NFPA 1072 Hazardous Materials - Operations Level
- NFPA 1002 - Pumper Operator.
- S-103 Municipal Wildland Firefighting (or equivalent as determined by the fire chief).
- Maintain valid and current certification in First Aid/CPR/AED/O2 therapy.
- Have a knowledge and understanding of the town of Deep River's Policies, Procedures, Guidelines and Incident Command System.
- Must have working knowledge of applicable Provincial and Municipal legislation.

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- Understanding of building construction, fire suppression and rescue techniques.
- Communicate clearly and concisely, both orally and in writing in English.
- Operate and maintain firefighting and rescue equipment.
- Must have a valid Class DZ Driver's License with a clear driver's abstract.
- Clear criminal/police records check.
- Physical fitness suitability confirmed by a physician.
- Must maintain the knowledge, skills and competencies to perform the normal duties as a firefighter.
- Working knowledge of modern firefighting and fire prevention methods.
- Working knowledge of the area of the Town of Deep River.
- Must be able to follow instructions, maintain composure, and work in highly stressful situations.
- Excellent communication skills in person, writing and verbal.
- Computer literacy.

Duties:

- Participate in the Fire Department Training Plan that meets the current fire department service delivery model and needs.
- Respond to emergency incidents such as structural fires, forest fires, motor vehicle collisions, medical emergencies, hazardous materials incidents (awareness level only).
- Perform routine inspection, testing and maintenance on Personal Protective Equipment, equipment, vehicles, and fire hall as required.

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- Participate in the revision of Pre-Incident Plans.
- Participate in fire drills and delivery of training to external agencies.
- Participate in Public Life Safety/Education and Fire Prevention inspection programs.
- Take direction from fire department officers.
- Maintain fire hall in a clean and orderly manner.
- Work within the parameters of the Occupational Health and Safety Act, RSO 1990

Qualities:

- Respect for authority/Chain of Command
- Willingness to learn
- Work well in a team environment
- Work within the parameters of Federal, Provincial, and Municipal legislation
- Work within timelines required for training and maintenance requirements

Communications:

- Ability to effectively communicate using a 2-way portable radio.
- Ability to utilize 3-way communication.
- Interact with department staff, and outside agencies orally.
- Participates in department meetings and committees.
- Ability to communicate effectively both written and orally.
- Represent the Fire Department in special events related to the fire service.

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WORKING CONDITIONS:

- A volunteer firefighter will be expected to respond to, and work in, all types of weather and less than ideal conditions.
- Volunteer firefighters may be required to enter hazardous atmospheres and areas and will be expected to work in a safe manner.

The foregoing description reflects the general duties necessary to describe the principal functions of the job identified, and shall not be construed to be all work requirements that may be inherent in this classification.