



## THE CORPORATION OF THE TOWN OF DEEP RIVER

| Town of Deep River<br>Job Description |  | Job Title:  | Labourer/Truck Driver |           |                 |
|---------------------------------------|--|-------------|-----------------------|-----------|-----------------|
| Location:                             | Works Yard<br>and Multiple<br>Work Sites | Reports To: | Works<br>Supervisor   | Division: | Public<br>Works |

### Position Summary:

The position of labourer/truck driver provides a variety of construction, maintenance, and repair services related to public roads, infrastructure and property, with a focus on public safety and convenience.

### Qualifications:

Previous experience in a municipal works department or similar infrastructure-oriented maintenance or construction operation. An Ontario Class 'G' driver's licence or equivalent, with a good driving record. Ontario Grade 12 or equivalent mandatory, with post-secondary training in good-roads-related courses considered an asset. Strong interpersonal and communication skills, and a demonstrated ability to work independently. Demonstrated excellent safety record, and ability to meet physical demands of the position. Demonstrated general knowledge of machinery for maintenance purposes. Demonstrated familiarity and competence in the operation of hand and power tools.

### Position Responsibilities:

The Town's Work Division is responsible for maintaining municipal infrastructure, including roads and roadways: sidewalks; parks, playgrounds and open spaces; the water distribution system; the sanitary sewage collection system; the storm sewer system; and municipal buildings and facilities. This includes maintaining the function of the various infrastructure components during the winter season. The crew may also carry out infrastructure construction in cases where the scope of the project is within the resources of the municipality and the Town determines it is not necessary to engage an external contractor.

Within this general mandate, consistent with the Town's operational policies, and working under the general supervision of a foreman who makes assignments orally or in writing (which may include sketches, plans, and worksheets) and who makes progress checks, this position:

- Drives vehicles permitted with a Class “G” licence efficiently, safely, and to meet operational standards;
- Uses hands and power tools efficiently, safely and to meet production norms;
- May perform minor supervisory duties to assist peers with work, or to supervise temporary staff;
- Performs preventative maintenance, cleaning, and minor repairs on vehicles, equipment, and buildings;
- Protects health of self and others by adopting safe work practices;
- Attends all relevant in-service training;
- Understands and observes all guidelines for employees and employers legislated under the Occupational Health and Safety Act; and
- Performs other related duties as assigned.

Representative tasks include sanding, salting, and ice removal; excavation and repair of buried utilities; installation and replacement of culverts, guardrails, and fences; removal of debris and litter from public spaces, installation of roadway signs and markings, trimming and removal of trees and brush; and building and grounds maintenance.

Work comprises 40 hours per week with overtime and call-out when required. Call-out may occur at any time within a 24 hour day. Shift work may be required in the winter season. Work is largely performed outdoors and includes exposure to construction workplace hazards and occasional heavy lifting.