

Instructions

It is the responsibility of the person being nominated to file a complete and accurate nomination paper. Please print or type information (except signatures).

Nomination paper of a person to be a candidate at an election to be held in the following municipality

Nominated for the Office of			Ward Name or Number (if any)		
Nominee's name as it is to appear on the ballot paper (subject to agreement of the municipal clerk)					
Last Name or Single Name			Given Name(s)		
Nominee's full qualifying address within municipality					
Suite/Unit Number	Street Number	Street Name			
Municipality			Province		Postal Code
Mailing Address <input type="checkbox"/> Same as qualifying address					
Suite/Unit Number	Street Number	Street Name			
Municipality			Province		Postal Code
If nominated for school board, full address of residence within its jurisdiction					
Suite/Unit Number	Street Number	Street Name			
Municipality			Province		Postal Code
Email Address			Telephone Number		Telephone Number 2

Declaration of Qualification

I, _____, declare that I am presently legally qualified
(or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada) to be elected and to hold the office for which I am nominated.

Signature of Nominee

Date (yyyy/mm/dd)

Date Received (yyyy/mm/dd)	Time Received	Initial of Nominee or Agent (if filed in person)	Signature of Clerk or Designate
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Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the nomination paper of the aforesaid nominee filed with me and am satisfied that the nominee is qualified to be nominated and that the nomination complies with the Act.

Signature

Date Certified (yyyy/mm/dd)

Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination)

YYYY	MM	DD
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 to

YYYY	MM	DD
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☐ Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)

☐ Supplementary filing reflecting finances from start of campaign to end of extended campaign period

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name or Single Name

Given Name(s)

Office for Which the Candidate Sought Election

Ward Name or Number (if any)

Municipality

Spending Limit

General

\$

Parties and Other Expressions of Appreciation

\$

Contribution Limit

Contributions from Candidate and Spouse

\$

☐ I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

Box B: Declaration

I, _____, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Candidate

Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)	Time Filed	Initial of Candidate or Agent (if filed in person)	Signature of Clerk or Designate
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Box C: Statement of Campaign Income and Expenses

LOAN

Name of bank or recognized lending institution

Amount borrowed
\$

INCOME

Total amount of all contributions (from line 1A in Schedule 1)	+ \$
Revenue from items \$25 or less	+ \$
Sign deposit refund	+ \$
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$
Interest earned by campaign bank account	+ \$
Other (provide full details)	
1.	+ \$
2.	+ \$
3.	+ \$
4.	+ \$
5.	+ \$
6.	+ \$

Total Campaign Income (Do not include loan)

= \$ C1

EXPENSES (Note: Include the value of contributions of goods and services)

1. Expenses subject to general spending limit

Inventory from previous campaign used in this campaign (list details in Table 2 of Schedule 1)	+ \$
Advertising	+ \$
Brochures/flyers	+ \$
Signs (including sign deposit)	+ \$
Meetings hosted	+ \$
Office expenses incurred until voting day	+ \$
Phone and/or internet expenses incurred until voting day	+ \$
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$
Bank charges incurred until voting day	+ \$
Interest charged on loan until voting day	+ \$
Other (provide full details)	
1.	+ \$
2.	+ \$
3.	+ \$
4.	+ \$
5.	+ \$
6.	+ \$

Total Expenses subject to general spending limit = \$ C2

2. Expenses subject to spending limit for parties and other expressions of appreciation

1.	+ \$
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2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Expenses subject to spending limit for parties and other expressions of appreciation	= \$	C3
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3. Expenses not subject to spending limits

Accounting and audit	+ \$	_____
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$	_____
Office expenses incurred after voting day	+ \$	_____
Phone and/or internet expenses incurred after voting day	+ \$	_____
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$	_____
Bank charges incurred after voting day	+ \$	_____
Interest charged on loan after voting day	+ \$	_____
Expenses related to recount	+ \$	_____
Expenses related to controverted election	+ \$	_____
Expenses related to compliance audit	+ \$	_____

Expenses related to candidate's disability (provide full details)		
1.	+ \$	_____
2.	+ \$	_____
3.	+ \$	_____
4.	+ \$	_____
5.	+ \$	_____

Other (provide full details)		
1.	+ \$	_____
2.	+ \$	_____
3.	+ \$	_____
4.	+ \$	_____
5.	+ \$	_____

Total Expenses not subject to spending limits	= \$	C4
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Total Campaign Expenses (C2 + C3 + C4)	= \$	C5
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Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)	+ \$	D1
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If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	– \$	_____
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Surplus (or deficit) for the campaign	= \$	D2
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If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

Part I – Summary of Contributions

+ \$ _____

+ \$

+ \$

- + \$ _____

- \$ _____

- \$ _____

= \$ 1A

Table 1: Contributions in goods or services

☐ Additional information is listed on separate supplementary attachment, if completed manually.

☐ Additional information is listed on separate supplementary attachment, if completed manually.

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Table 3: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Total				

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Table 4: Contributions in goods or services from individuals other than candidate or spouse
(Note: Must also be recorded as Expenses in Box C.)

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total				

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Total for Part III – Contributions exceeding \$100 per contributor
(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions) \$ _____ 1B

Schedule 2 – Fundraising Events and Activities

Complete a separate schedule for each event or activity held.

☐ Additional schedule(s) attached, if completed manually.

Fundraising Event/Activity 1

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket revenue

Admission charge (per person) \$ _____ 2A

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold x _____ 2B

Total Part I (2A X 2B) (include in Part I of Schedule 1) = \$ _____

Part II – Other revenue deemed a contribution

Provide details (e.g., revenue from goods sold in excess of fair market value)

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part II (include in Part I of Schedule 1) = \$ _____

Part III – Other revenue not deemed a contribution

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part III (include under Income in Box C) = \$ _____

Part IV – Expenses related to fundraising event or activity

Provide details

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part IV Expenses (include under Expenses in Box C) = \$ _____

Auditor's Report – Municipal Elections Act, 1996 (Section 88.25)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality			Date (yyyy/mm/dd)	
Contact Information				
Last Name or Single Name			Given Name(s)	Licence Number
Address				
Suite/Unit Number	Street Number	Street Name		
Municipality			Province	Postal Code
Telephone Number		Email Address		

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

☐ Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Instructions

This form must be completed by any candidate or registered third party who has:

- incurred costs related to a compliance audit, after the supplementary filing period has passed; and
- applied for the return of their surplus funds from the clerk in order to defray those costs.

Any surplus funds remaining when the costs have been defrayed shall be immediately paid to the clerk who was responsible for the conduct of the election.

A new form must be completed and filed with the clerk 90 days after the surplus was returned to the candidate or third party advertiser, and every 90 days thereafter, until:

- the costs are defrayed and any remaining surplus has been paid to the clerk, or
- there is no surplus remaining.

For the reporting period from	YYYY	MM	DD	to	YYYY	MM	DD
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Box A: Name of Candidate and Office

Candidate's name as shown on ballot

Last Name or Single Name

Given Name(s)

Office for Which the Candidate Sought Election

Ward Name or Number (if any)

Municipality

Box B: Name of Registered Third Party

Name of Registered Third Party

Municipality

Official Representative (if trade union or corporation)

Last Name or Single Name

Given Name(s)

Box C: Summary of Expenses

Surplus at Start of Reporting Period \$ (A)

Expenses related to compliance audit (provide full details)

1.		+ \$
2.		+ \$
3.		+ \$
4.		+ \$
5.		+ \$

Total Expenses = \$ (B)

Surplus Remaining (A) – (B) = \$

Amount Paid to Clerk (if applicable) \$

Box D: Declaration

I, _____, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Candidate or Registered Third Party (or Official Representative)		Date (yyyy/mm/dd)
Time Filed	Date Filed (yyyy/mm/dd)	Signature of Clerk or Designate

Notice of Extension of Campaign Period – Form 6

Municipal Elections Act, 1996 (Sections 88.24, 88.28)

Instructions

- To be completed and filed with the clerk by a candidate or registered third party requesting an extension of the campaign period due to a deficit.
- This notice must be filed on or before December 31 in the year of a regular election and 45 days after voting day in the case of a by-election.

Box A: Name of Candidate and Office

Name of Candidate

Last Name or Single Name

Given Name(s)

Office for Which the Candidate Sought Election

Ward Name or Number (if any)

Municipality

Box B: Name of Registered Third Party

Name of Registered Third Party

Municipality

Official Representative (if trade union or corporation)

Last Name or Single Name

Given Name(s)

Box C: Declaration

I, _____, hereby give notice and declare to the clerk
that I (or the registered third party that I represent) have a deficit and wish the campaign period to be extended in accordance
with section 88.24.

Signature of Candidate or Registered Third Party (or Official Representative)

Date (yyyy/mm/dd)

Notice of Registration – Third Party – Form 7 *Municipal Elections Act, 1996 (Section 88.6)*

Instruction

It is the responsibility of the person incurring expenses to file a complete and accurate notice. Please print or type information (except signatures).

Box A: Notice of Registration (Individuals, Corporations and Trade Unions)

Registration for an Individual, Corporation or Trade Union in the Following Municipality

Name of Individual, Corporation or Trade Union (Registrant)

Mailing Address (Registrant)

Suite/Unit Number Street Number Street Name

Municipality

Province

Postal Code

Email Address

Telephone Number
ext.

Telephone Number 2

Box B: Designation of an Official Representative (Corporations and Trade Unions)

Name of person signing (Official Representative)

Last Name or Single Name

Given Name(s)

Mailing Address (Official Representative)

Suite/Unit Number Street Number Street Name

Municipality

Province

Postal Code

Email Address

Telephone Number
ext.

Telephone Number 2

Box C: Additional Information (Corporations)

Business Name

Ontario Corporation Number

Names of Principal Officers

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

Box D: Declaration of Qualification

I, _____, the Registrant (or Official Representative of the Registrant), referred to in this notice, do hereby declare that:

- (1) The information in this notice of registration is, to the best of knowledge and belief, true;
- (2) The Registrant is qualified to be registered as a third party advertiser; and
- (3) I am authorized to sign on behalf of the Registrant (applies only where the Registrant is a corporation or trade union).

Signature of Registrant (or Official Representative)

Date (yyyy/mm/dd)

Date Received (yyyy/mm/dd)	Time Received	Initial of Registrant (or Official Representative) (if filed in person)	Signature of Clerk or Designate

Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the notice of registration of the aforesaid registrant filed with me and am satisfied that the registrant is qualified to incur expenses and that the notice of registration complies with the Act.

Signature of Clerk or Designate

Date Certified (yyyy/mm/dd)

Instructions

All registrants must complete Boxes A, B, C and D and Schedule 1. All registrants must complete Schedule 2 as appropriate. Registrants who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the registrant or, if the registrant is an individual, their spouse) shall be immediately paid to the clerk who was responsible for the conduct of the election.

For the campaign period from

YYYY	MM	DD
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 to

YYYY	MM	DD
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☐ Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)

☐ Supplementary filing reflecting finances from start of campaign to end of extended campaign period

Box A: Name of Registrant

Name of Registrant (individual, trade union or corporation)

Official Representative (name of person signing on behalf of trade union or corporation)

Last Name or Single Name

Given Name(s)

Municipality

Spending Limit – General

\$

Spending Limit – Parties and Other Expressions of Appreciation

\$

Box B: Declaration

I, _____, a registrant (or official representative), declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Registrant (or Official Representative)

Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)

Time Filed

Initial of Registrant, Official Representative
or Agent (if filed in person)

Signature of Clerk or Designate

Box C: Statement of Campaign Income and Expenses**LOAN**

Name of bank or recognized lending institution

Amount borrowed
\$**INCOME**

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	
Revenue from items \$25 or less	+ \$	
Sign deposit refund	+ \$	
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	
Interest earned by campaign bank account	+ \$	
Other (provide full details)		
1.	+ \$	
2.	+ \$	
3.	+ \$	
4.	+ \$	
5.	+ \$	
6.	+ \$	

Total Campaign Income (Do not include loan)**= \$ C1****EXPENSES (Note: Include the value of contributions of goods and services)****1. Expenses subject to general spending limit**

Inventory from previous campaign used in this campaign (list details in Table 2 of Schedule 1)	+ \$	
Advertising	+ \$	
Brochures/flyers	+ \$	
Signs (including sign deposit)	+ \$	
Meetings hosted	+ \$	
Office expenses incurred until voting day	+ \$	
Phone and/or internet expenses incurred until voting day	+ \$	
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	
Bank charges incurred until voting day	+ \$	
Interest charged on loan until voting day	+ \$	
Other (provide full details)		
1.	+ \$	
2.	+ \$	
3.	+ \$	
4.	+ \$	
5.	+ \$	
6.	+ \$	

Total Expenses subject to general spending limit = \$ C2**2. Expenses subject to spending limit for parties and other expressions of appreciation**

1.	+ \$	
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2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____
Total Expenses subject to spending limit for parties and other expressions of appreciation		= \$	C3

3. Expenses not subject to spending limits

Accounting and audit	_____	+ \$	_____
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	_____	+ \$	_____
Office expenses incurred after voting day	_____	+ \$	_____
Phone and/or internet expenses incurred after voting day	_____	+ \$	_____
Salaries, benefits, honoraria, professional fees incurred after voting day	_____	+ \$	_____
Bank charges incurred after voting day	_____	+ \$	_____
Interest charged on loan after voting day	_____	+ \$	_____
Expenses related to recount	_____	+ \$	_____
Expenses related to controverted election	_____	+ \$	_____
Expenses related to compliance audit	_____	+ \$	_____
Expenses related to candidate's disability (provide full details)			
1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____
Other (provide full details)			
1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____
Total Expenses not subject to spending limits		= \$	C4

Total Campaign Expenses (C2 + C3 + C4)	= \$	C5
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Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)	+ \$	_____	D1
If there is a surplus, deduct any refund of registrant's or spouse's contributions to the campaign	– \$	_____	
Surplus (or deficit) for the campaign	= \$	_____	D2

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Part I – Summary of Contributions

+ \$

+ \$

- + \$

- + \$

— \$

- \$

= \$ 1A

Table 1: Contributions in goods or services

☐ Additional information is listed on separate supplementary attachment, if completed manually.

☐ Additional information is listed on separate supplementary attachment, if completed manually.

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Table 3: Monetary contributions from individuals other than registrant or spouse

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Total				

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Table 4: Monetary contributions from corporations or trade unions

Name (legal and carrying on business as)	Full Address	President or Business Manager	Authorized Representative	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Total						

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Table 5: Contributions in goods or services from individuals other than registrant or spouse

(Note: Must also be recorded as Expenses in Box C.)

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)	Amount Returned to Contributor or Paid to Clerk (\$)

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Total					

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Table 6: Monetary contributions from corporations or trade unions
(Note: Must also be recorded as Expenses in Box C.)

Name (legal and carrying on business as)	Full Address	President or Business Manager	Authorized Representative	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Total						

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Total for Part III (Add totals from Tables 3-6) (Record in Part 1 – Summary of Contributions) \$ _____ **1B**

Schedule 2 – Fundraising Events and Activities

Complete a separate schedule for each event or activity held.

☐ Additional schedule(s) attached, if completed manually.

Fundraising Event/Activity 1

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket revenue

Admission charge (per person) \$ _____ 2A

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold x _____ 2B

Total Part I (2A X 2B) (include in Part I of Schedule 1) = \$ _____

Part II – Other revenue deemed a contribution

Provide details (e.g., revenue from goods sold in excess of fair market value)

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part II (include in Part I of Schedule 1) = \$ _____

Part III – Other revenue not deemed a contribution

Provide details (e.g., contribution of \$25 or less; goods or services sold)

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part III (include under Income in Box C) = \$ _____

Part IV – Expenses related to fundraising event or activity

Provide details

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part IV Expenses (include under Expenses in Box C) = \$ _____

Auditor's Report***Municipal Elections Act, 1996 (Section 88.25)***

A registrant who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality			Date (yyyy/mm/dd)		
Contact Information					
Last Name or Single Name			Given Name(s)		Licence Number
Address					
Suite/Unit Number	Street Number	Street Name			
Municipality			Province		Postal Code
Telephone Number		Email Address			

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

☐ Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.29 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Instructions

- To be completed by persons whose names appear on the voters' list and who do not present the prescribed proof of identity and residence.
- This application must be completed at the voting place.

Voting Place

Municipality _____

Ward Name or Number (if any) _____

Declaration

I, _____, hereby declare that I am

at

(Name of Elector)

(Address)

as shown on the voters' list, and I make this declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before Deputy Returning Officer

in the _____

Date (yyyy/mm/dd) _____



Signature of Deputy Returning Officer

Signature of Person Requesting a Ballot

CANDIDATES APPOINTMENT OF SCRUTINEER FORM

To be signed by the Candidate and must be shown to the Voting Location Official upon entry. Failure to show proof of appointment will result in removal from the voting location.

Only one scrutineer per candidate_in the voting location.

Name of Candidate (please print or type):

Candidate for the office of:

PROHIBITIONS:

- Directly or indirectly attempting to interfere with how a voter marks their ballot;
- Attempting to campaign or persuade a voter to vote for a particular Candidate;
- Displaying a Candidate's election campaign material on his or her person or anywhere in or around the voting location. The Clerk is the lessee of the premises used as voting locations. As the lessee of such premises, the Clerk does not permit campaigning of any nature in or on the premises used as a voting location. The premises are deemed to include the entire building and the property on which it is located, which includes boulevards and parking lots;
- Compromising the secrecy of the voting process;
- Obtaining or attempting to obtain, in a voting place, any information about how a voter intends to vote or has voted;
- Communicating any information obtained at a voting place about how a voter intends to vote or has voted;
- Engaging electors in conversation;
- Acting as an interpreter (voters must make his or her own arrangements);
- Providing assistance to an elector;
- Using a cell phone while present in the voting location;
- Monitoring, or listening to, or participating in any conversation or communication between the voter and election official;
- Being in the "immediate vicinity" of the voting kiosk to be determined by an election official.

Scrutineer Appointment by Candidate

Name of Scrutineer Appointed

Date

I appoint the individual noted above as a scrutineer to represent me in the 2022 Municipal Election.

Signature of Candidate

Oral Oath of Secrecy

I, (state name), do solemnly swear (or affirm):

- I will maintain and aid in maintaining the secrecy of the voting;
- I will not interfere nor attempt to interfere with an elector who is marking the ballot;
- I will not obtain nor attempt to obtain, at a voting place or Help Centre, information about how an elector intends to vote or has voted;
- I will not communicate any information obtained at a voting place or Help Centre about how an elector intends to vote or has voted.

To be declared by any Scrutineer or Candidate wishing to remain at the voting place or Help Centre.

[illegible]

CANDIDATE'S DECLARATION- PROPER USE OF VOTERS' LIST

Municipal Elections Act, 1996 (s.23(4) (5));

I, _____, being a candidate for the office of
_____, hereby request the Clerk to provide me
with the following information when it becomes available:

☐ a paper copy of the Voters' List. Please note that a copy of all revisions made to the Voters' List will be provided on or before Monday, September 25, 2022.

OR

☐ an electronic copy of the Voters' List. Please note that a copy of all revisions made to the Voters' List will be provided on or before Monday, September 25, 2022.

I, the undersigned, do hereby agree to use the Voters' List for election purposes only and I understand that I am prohibited by the *Municipal Elections Act, 1996* from using the Voters' List for commercial purposes.

Signature:

Date

Name: _____
(please print)

APPLICATION FOR REMOVAL OF ANOTHER'S NAME FROM VOTERS' LIST

Municipal Elections Act, 1996 (s. 25)

Application to Amend Voters' List *Municipal Elections Act, 1996 (s.17, s.24, s.25)* Form EL15

Check only one ☐ **add** applicant's name to list
☐ **correct** applicant's information on list
☐ **delete** applicant's or family member's name from list (☐ deceased ☐ moved ☐ other)

Name of applicant		date of birth	<div>year</div> <div>month</div> <div>day</div>
last	first	middle	

Qualifying address on voting day	<input type="checkbox"/> commercial property	At qualifying address, applicant is:	
street number & name	apt. #	roll number	ward number
city	postal code	(if house apartment, indicate floor level - e.g. basement, 1st floor, etc.)	
		<input type="checkbox"/> owner <i>since</i> _____ <input type="checkbox"/> tenant <i>since</i> _____ <input type="checkbox"/> other <i>since</i> _____ <input type="checkbox"/> spouse <input type="checkbox"/> or s.s.p. date _____ <input type="checkbox"/> unqualified (deleted name only)	

Previous qualifying address (if applicable)	At previous address, applicant was:	
street number & name	apt. #	roll number
city	postal code	(if house apartment, indicate floor level - e.g. basement, 1st floor, etc.)
		<input type="checkbox"/> owner <input type="checkbox"/> tenant <input type="checkbox"/> other <input type="checkbox"/> spouse <input type="checkbox"/> or s.s.p.

Current mailing address of applicant	(if different than Qualifying address above)	At mailing address, applicant is:
street number & name	apt. / unit #	city
postal code		<input type="checkbox"/> owner <input type="checkbox"/> tenant <input type="checkbox"/> other <input type="checkbox"/> spouse <input type="checkbox"/> or s.s.p.

School Support

- ☐ Applicant is Roman Catholic (includes Greek & Ukrainian Catholics)
☐ Applicant has French Language Education Rights

Applicant wishes to be an elector for the following school board

- ☐ English-Public (anyone can support English-public)
☐ English-Separate (must be Roman Catholic)
☐ French-Public (must have French Language Education Rights)
☐ French-Separate (must be Roman Catholic & have French Language Education Rights)

I, the undersigned, hereby declare that I am a Canadian citizen, that I have attained the age of eighteen (18) on or before Voting Day, and that on Voting Day, I am entitled to be an elector in accordance with the facts or information submitted on this form, and that I understand the effect thereof. I hereby apply to have my name included or amendments made on the Voters' List in accordance with such facts or information.

signature of applicant

date

This information is collected under authority of s.17, s.24 and s.25 of the Municipal Elections Act and s.15 and s.16 of the Assessment Act and will be used to determine voter eligibility.

Certificate of Approval (to be completed by Clerk or designate)

☐ Approved

I hereby certify that the Voters' List for said voting subdivision in this municipality shall be amended in accordance with the statement of facts or information contained herein.

signature of clerk or designate

date

☐ Refused (state reason)

Form EL16*(Prepare in triplicate)***APPLICATION FOR REMOVAL OF ANOTHER'S NAME FROM VOTERS' LIST***Municipal Elections Act, 1996 (s. 25)*

Municipality		
Surname of Applicant		Given Names
Full Address of Residence	Apt #	Postal Code

IN RESPECT OF

Name as Entered in Voters' List		
Full Address of Residence	Apt #	Postal Code

ENTERED ON LIST FOR

Ward No. (if any)	Voting Subdivision No. (if any)	Assessment Roll Number (to be completed by Clerk or designated election official)
-------------------	---------------------------------	---

STATEMENT BY APPLICANT

I, the undersigned, hereby state:

That I have good reason to believe that the person named above as entered on the Voters' List for the said voting subdivision in this municipality is not entitled to be an elector and to have her/his name entered on the Voters' List.

(signature of applicant)_____
(date signed)

WITHDRAWAL OF NOMINATION¹²

Municipal Elections Act, 1996 (s.36)

I, _____, hereby withdraw my name as a candidate
(Name of Candidate)

for the office of _____.
(Name of Elected Office)

Date

Signature of Candidate

THIS WITHDRAWAL DELIVERED TO ME AT _____
(time)

THIS _____ DAY OF _____, 2022.

Municipal Clerk or designate

1 A person who has been nominated may withdraw his or her nomination by filing a written withdrawal in the Clerk's office by 2 PM on Nomination Day (August 19, 2022) if the nomination was filed on or before Nomination Day and by 2:00 PM on August 25, 2022 if the Nomination was filed under subsection 33(5).

NOTICE OF DEATH / INELIGIBILITY OF CANDIDATE

Municipal Elections Act, 1996 (s.39 (a) and (b))

Notice is hereby given that _____ a Candidate
(name of Candidate)

for the office of _____ has died / become
ineligible to hold the office.

Since no other Candidate would be elected by acclamation as a result of the death / ineligibility, the election for this office shall proceed as if the deceased / ineligible Candidate had not been nominated.

or

Since, as a result of the death / ineligibility, another Candidate would be elected by acclamation to office, the election for the above office is void and a by-election shall be held.

Dated this _____ day of _____, 2022.

Municipal Clerk or designate

OATH OF QUALIFICATION¹

Municipal Elections Act, 1996 (s.52 (1) 3)

I am the person named or intended to be named on the voters' list or document shown to me; and I have not before voted at the election now being held in the Town of Deep River. I am a Canadian citizen, at least 18 years of age and a resident of the Town of Deep River or a non-resident owner or tenant of land in the Town of Deep River, or the spouse of such owner or tenant.

NAME (please print)	SIGNATURE

¹ This form to be used for electors who have been objected to under paragraphs 2 and 3 of subsection 52(1) of the MEA.

ORAL OATH OF FRIEND OR INTERPRETER*Municipal Elections Act, 1996***ORAL OATH OF FRIEND OF ELECTOR**

I, _____, a friend of _____ (elector), an elector who is unable to vote without assistance, and who is entitled to vote in this municipality declare that I will:

- mark the ballot as directed by the elector; and
- keep secret the manner in which this elector voted.

ORAL OATH OF INTERPRETER

I, _____ (name of interpreter) acting as interpreter for _____ (name of elector), an elector entitled to vote in this municipality, declare that I will faithfully translate the necessary oaths as well as any lawful questions necessarily put to the elector and his/her answers at this voting place.

Signature of friend / interpreter: _____

Signature of Election Official: _____

Date: _____

**NOTICE OF OFFENCE
NOTICE OF CORRUPT PRACTICE¹**

Municipal Elections Act, 1996 (s. 89)

Section 89 of the *Municipal Elections Act, 1996* provides that a person is guilty of an offence, if he or she,

- (a) votes without being entitled to do so;
- (b) votes more times than the *Act* allows;
- (c) votes in a voting place in which he or she is not entitled to vote;
- (d) induces or procures a person to vote when that person is not entitled to do so;
- (e) before or during an election, publishes a false statement of a Candidate's withdrawal;
- (f) furnishes false or misleading information to a person whom this *Act* authorizes to obtain information;
- (g) without authority, supplies a ballot to anyone.

Section 90 of the said *Act* provides that if, when a person is convicted of an offence under Section 89, the presiding judge finds that the offence was committed knowingly, the offence also constitutes a corrupt practice.

(prepare in triplicate)

DISCLAIMER TO RIGHT TO OFFICE

Municipal Elections Act, 1996 (s. 84 (1) - (3))

I, _____, hereby disclaim all right to the office of
(Name of Elected Candidate)

_____ to which I was elected in the Municipal
(Name of Elected Office)

Election of October 24, 2022.

Date

Signature of Candidate

THIS DISCLAIMER DELIVERED TO ME AT _____(time) THIS
_____ DAY OF _____,2022.

Municipal Clerk or designate

NOTE: A person who has been elected may disclaim all right to the office within 90 days after Voting Day unless an application is made under s. 83(1)(b) questioning his or her election (s. 84(1)). The disclaimer shall be in writing and addressed to the Clerk who conducted the election (s. 84(2)).

A person whose election is questioned in an application under s. 83(1)(b) may, within seven days after being served with the application, disclaim all right to the office (s. 84(3)). The disclaimer shall be made and delivered in accordance with section 84(4).

ALSO NOTE: The elected official is to appear in person, with identification, in order to disclaim rights to an office.

CERTIFICATE OF MAXIMUM CAMPAIGN EXPENSES - CANDIDATE

Municipal Elections Act, 1996 (s.88.20(13))

TO:

_____	_____
(Name of Candidate)	(Office)
_____	_____
(Address)	(Postal Code)

FROM:

The Clerk, or designated election official, of

(Name of Municipality)

I hereby certify that the maximum campaign expenses that a candidate is permitted to incur for the office of _____ in the Municipal Election to be held October 24, 2022, is _____.¹

_____	_____
Date	Municipal Clerk or designate

In accordance with *MEA*, s.88.20(12)(13), the Clerk shall give Candidates a preliminary calculation of the maximum campaign expenses at the time of filing the nomination paper, based upon the number of electors on the Voters' List as September 15 in the 2018 municipal election, including changes made that day.

On or before September 25, 2022, the Clerk shall give a "final" Certificate of the applicable maximum campaign expenses to each Candidate. The number of electors to be used in this final calculation is to be the greater of the number of electors from the September 15, 2018 Voters' List, including changes made on that day, or the 2022 Voters' List as of September 15, including changes made on that day.

Certificate to be given to Candidate in accordance with Section 13.

¹ Formula for calculation provided in Section 88.20(6) (15).

**CERTIFICATE OF MAXIMUM AMOUNT OF CONTRIBUTIONS
OWN CAMPAIGN**

Municipal Elections Act, 1996 (s.33.0.2, 88.9.1)

TO:

_____ / _____ (Name of Candidate) (Office)	
_____ (Address)	_____ (Postal Code)

FROM:

The Clerk, or designated election official, of _____ (Name of Municipality)

I hereby certify that the maximum amount of contributions to your own campaign that a Candidate is permitted to incur for the office of _____ in the Municipal Election to be held October 24, 2022, is _____.

 Date Municipal Clerk or Designate

In accordance with *MEA*, s.33.0.2(1), the Clerk shall give the Candidate a preliminary calculation of the permitted amount of contributions to a Candidate's own campaign as of the filing date, using the number of electors from the Voters' List as it existed on Nomination Day of the previous election, adjusted for applications under s.24 and s.25 that were approved as of that day. (s.88.9.1(7))

On or before September 25, 2022, the Clerk shall give the Candidate a final calculation of the permitted amount of contributions to a Candidate's own campaign. The number of electors to be used in this final calculation is to be the greater number of electors for the office from the Voters' List as it existed on Nomination Day of the previous election, adjusted for changes on that day or the number of electors on September 15 in the year of the current election, adjusted for changes made on that day.

In accordance with s.88.9.1(5), the Clerk is not required to give a Certificate if the maximum amount is \$25,000. Certificate to be given to candidate in accordance with Section 13.

NOTICE TO CANDIDATE OF FILING REQUIREMENTS

Municipal Elections Act, 1996 (s.88.25)

TO:

_____	/	_____
(Name of Candidate)		(Office)
_____		_____
(Address)		(Postal Code)

FROM:

The Clerk or designated election official of

(Name of Municipality)

TAKE NOTICE EVERY CANDIDATE SHALL FILE by March 31, 2023, with the Clerk with whom their nomination was filed a Financial Statement and Auditor's Report in accordance with s.88.25 of the *Municipal Elections Act, 1996*.

88.25 (1) On or before 2:00 PM on the filing date, a Candidate shall file with the Clerk with whom the nomination was filed a Financial Statement and Auditor's Report, each in the prescribed form, reflecting the Candidate's election campaign finances,

- (a) in the case of a regular election, as of December 31 in the year of the election;
- (b) in the case of a by-election, as of the 45th day after Voting Day.

(2) If a Candidate's election campaign ends as described in paragraph 3 of subsection 88.24(1), the Financial Statement and Auditor's Report must reflect the Candidate's election campaign finances as of the day the election campaign period ended.

(3) If an error is identified in a filed Financial Statement, the Candidate may withdraw the statement and, at the same time, file a corrected Financial Statement and Auditor's Report on or before the applicable filing date under section 88.30.

(4) If the Candidate's election campaign period continues during all or part of the supplementary filing period, the Candidate shall, before 2:00 PM on the supplementary filing date, file a supplementary Financial Statement and Auditor's Report for the supplementary reporting period.

(5) If a Candidate's election campaign period ends as described in paragraph 3 of

subsection 88.24(1) and the election campaign period continued during all or part of the supplementary filing period, the Candidate shall, before 2:00 PM on the supplementary filing date, file a supplementary Financial Statement and Auditor's Report for the period commencing on the day the Candidate's election campaign period ends and including the six-month period following the year of the election.

- (6) A supplementary Financial Statement or Auditor's Report shall include all the information contained in the initial statement or report filed under subsection (1) updated to reflect the changes to the Candidate's campaign finances during the supplementary reporting period.
- (7) An Auditor's Report shall be prepared by an Auditor licensed under the *Public Accounting Act, 2004*.
- (8) No Auditor's Report is required if the total contributions received and total expenses incurred in the election campaign up to the end of the relevant period are each equal to or less than \$10,000.

Date

Municipal Clerk or designate

Note: At least 30 days before the filing date, the Clerk shall give notice to Candidates of all the filing requirements under *MEA*, s.88.25, along with the Candidate's entitlement to receive a refund of the nomination filing fee if he or she meets the requirements of *MEA*, s.34 and the penalties set out in *MEA*, s.88.23(2) and s.92(1)

Notice to be given in accordance with *MEA*, s.13.

NOTICE OF PENALTIES

- 88.23(2) Subject to subsection (7), in the case of a default described in subsection (1),
- (a) the Candidate forfeits any office to which he or she was elected and the office is deemed to be vacant, and
 - (b) until the next regular election has taken place, the Candidate is ineligible to be elected or appointed to any office to which this *Act* applies.
- 92(1) A Candidate is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this *Act*, is subject to the penalties described in subsection 88.23(2),
- (a) if the Candidate incurs expenses that exceed the amount determined for the office under section 88.20; or
 - (b) if the Candidate files a document under section 88.25 or 88.32 that is incorrect or otherwise does not comply with that section.

NOTICE TO REGISTERED THIRD PARTY OF FILING REQUIREMENTS

Municipal Elections Act, 1996 (s.88.29)

TO:

<hr/>	
(Name of Registered Third Party)	
<hr/>	
(Address)	(Postal Code)

FROM:

The Clerk or designated election official of
<hr/>
(Name of Municipality)

TAKE NOTICE THAT EVERY REGISTERED THIRD PARTY SHALL FILE by March 31, 2023, with the Clerk with whom their nomination was filed a Financial Statement and Auditor's Report in accordance with s.88.29 of the *Municipal Elections Act, 1996*.

88.29(1) On or before 2:00 PM on the filing date, a Registered Third Party shall file with the Clerk of the municipality in which he, she or it registered a Financial Statement and Auditor's Report, each in the prescribed form, reflecting the Registered Third Party's campaign finances in relation to Third Party advertisements,

- (a) in the case of a regular election, as of December 31 in the year of the election;
- (b) in the case of a by-election, as of the 45th day after Voting Day.

(2) If an error is identified in a filed Financial Statement, the Registered Third Party may withdraw the statement and, at the same time, file a corrected Financial Statement and Auditor's Report on or before the applicable filing date under section 88.30.

(3) If the campaign period for the Registered Third Party in relation to an election in the municipality continues during all or part of the supplementary reporting period, the Registered Third Party Shall, before 2:00 PM on the supplementary filing date, file a supplementary Financial Statement and Auditor's Report for the supplementary reporting period.

(4) A supplementary Financial Statement or Auditor's Report shall include all the information contained in the initial statement or report filed under subsection (1), updated to reflect the changes to the Registered Third Party's campaign finances during the supplementary reporting period.

(5) An Auditor's Report shall be prepared by an Auditor licensed under the *Public Accounting Act, 2004*.

(6) No Auditor's Report is required if the total contributions received and total expenses incurred in the Registered Third Party's campaign in relation To Third Party advertisements during an election in the municipality up to the end of the relevant period are each equal to or less than \$10,000.

.
.

Date

Municipal Clerk or designate

Note: At least 30 days before the filing date, the Clerk shall give notice to Registered Third Parties of all the filing requirements under *MEA*, s.88.29 and the penalties set out in subsections 88.27(1) and 92(4).

Notice to be given in accordance with *MEA*, s.13.

NOTICE OF PENALTIES

- 88.27(1) Subject to subsection (6) and in addition to any other penalty that may be imposed under this *Act*, an individual, corporation or trade union that is registered as a Registered Third Party in relation to an election in a municipality is not entitled to register in relation to a subsequent election in the municipality until after the next regular election has taken place,
- (a) if the Registered Third Party fails to file a document as required under section 88.29 or 88.32 by the relevant date;
 - (b) if a document filed under section 88.29 shows on its face a surplus, as described in section 88.31, and the Registered Third Party fails to pay the amount required by subsection 88.31(4) to the Clerk by the relevant date;
 - (c) if a document filed under section 88.29 shows on its face that the Registered Third Party has incurred expenses exceeding what is permitted under section 88.21; or
 - (d) if a document filed under section 88.32 shows on its face a surplus and the Registered Third Party fails to pay the amount required by that section by the relevant date.
- 92(4) A Registered Third Party is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this *Act*, is subject to the penalties described in subsection 88.27(1),
- (a) if the Registered Third Party incurs expenses that exceed the amount determined for the office under section 88.21; or
 - (b) if the Registered Third Party files a document under section 88.29 or 88.32 that is incorrect or otherwise does not comply with that section.

NOTICE OF DEFAULT-CANDIDATES

Municipal Elections Act, 1996 (s. 88.23(3))

TO:

_____	/	_____
(Name of Candidate)		(Office)
_____		_____
(Address)		(Postal Code)

FROM:

The Clerk, or designated Election Official of

(Name of Municipality)

TAKE NOTICE that you are in default of the requirements of the *Municipal Elections Act, 1996*, as:

- | | |
|----|--|
| A. | You failed to file documents with the Municipal Clerk as required by Section 88.25 or 88.32 of the <i>Municipal Elections Act 1996</i> on or before the relevant date, or |
| B. | You failed to pay the amount of the surplus shown in documents which were filed with the Municipal Clerk by the relevant date as required by Section 88.31(4) of the <i>Municipal Elections Act, 1996</i> , or |
| C. | A document filed under Section 88.25 of the <i>Municipal Elections Act 1996</i> shows on its face that you have incurred expenses exceeding the amount permitted under Section 88.20 of that <i>Act</i> . |
| D. | You failed to pay the amount under s.88.32 and failed to pay the amount required by that section to the Clerk by the relevant date. |

NOTICE OF DEFAULT - APPROPRIATE SECTION INDICATED

If this notice indicates that you have failed to file a document required by Section 88.25 or 88.32 of the *Municipal Elections Act*, the following provisions and penalties apply:

TO A SUCCESSFUL CANDIDATE

- (i) you forfeit any office to which you were elected and the office shall be deemed to be vacant
- (ii) until the next regular election has taken place, you are ineligible to be elected or appointed to any office to which the *Municipal Elections Act, 1996* applies.

OR UNSUCCESSFUL CANDIDATE

- (i) until the next regular election has taken place, you are ineligible to be elected or appointed to any office to which the *Municipal Elections Act, 1996* applies.

Sections 91, 92 and 94 of the *Municipal Elections Act, 1996* set out penalties with respect to violations under the *Act* as follows:

Corrupt Practice and Ineligibility for Office

- 91.(1) If a person is convicted of a corrupt practice under this *Act*, or of an offence under the *Criminal Code* (Canada) in connection with an act or omission that relates to an election to which this *Act* applies, then, in addition to any other penalty provided for in this *Act*,
- (a) any office to which the person was elected is forfeited and becomes vacant, and
 - (b) the person is ineligible to be nominated for, or elected or appointed to, any office until the next two regular elections have taken place after the election to which the offence relates.

Exception

- 91.(2) However, if the presiding judge finds that the person committed the corrupt practice or offence under the *Criminal Code* (Canada) without any intent of causing or contributing to a false outcome of the election, clause (1)(b) does not apply.

Offences by Candidate

- 92.(1) A Candidate is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this *Act*, is subject to the penalties described in subsection 88.23(2),

General Penalty, Individual

- 94.1 (1) An individual who is convicted of an offence under this *Act* is liable to the following penalties in addition to any other penalty provided for in this *Act*:
- 1. For any offence, a fine of not more than \$25,000.
 - 2. For any offence other than a corrupt practice, the penalties described in subsection 88.23 (2) and 88.27 (1).
- (2) For an offence under section 90, imprisonment for a term of not more than six months.
- (3) For any offence that the presiding judge finds that the individual committed knowingly, imprisonment for a term of not more than six months. 2009, c. 33, Sched. 21, s. 8 (68); 2016, c. 15, s. 70.

Same, corporation or trade union

- (2) A corporation or trade union that is convicted of an offence under this *Act* is liable to a fine of not more than \$50,000 in addition to any other penalty provided for in this *Act*. 2009, c. 33, Sched. 21, s. 8 (68)

- (a) if the candidate incurs expenses that exceed the amount determined for the office under section 88.20; or
- (b) if the candidate files a document under section 88.25 or 88.32 that is incorrect or otherwise does not comply with that section.

Exception

92.(2) However, if the presiding judge finds that the candidate, acting in good faith, committed the offence inadvertently or because of an error in judgement, the penalties described in subsection 88.23(2) do not apply.

Additional Penalty, Candidates

92.(3) if the expenses incurred by or under the direction of a candidate exceed the amount determined for the office under section 88.20, the candidate is liable to a fine equal to the excess, in addition to any other penalty provided for in the Act.

General Offence

94. A person who contravenes any provision of this Act or regulation under this Act or a by-law passed by a municipality under this Act is guilty of an offence.

General penalty, individual

94.1 (1) An individual who is convicted of an offence under this Act is liable to the following penalties in addition to any other penalty provided for in this Act:

1. For any offence, a fine of not more than \$25,000.
2. For any offence other than a corrupt practice, the penalties described in subsection 88.23 (2) and 88.27 (1).

(2) For an offence under section 90, imprisonment for a term of not more than six months.

(3) For any offence that the presiding judge finds that the individual committed knowingly, imprisonment for a term of not more than six months. 2009, c. 33, Sched. 21, s. 8 (68); 2016, c. 15, s. 70.

Same, corporation or trade union

(2) A corporation or trade union that is convicted of an offence under this Act is liable to a fine of not more than \$50,000 in addition to any other penalty provided for in this Act. 2009, c. 33, Sched. 21, s. 8 (68)

Date

Municipal Clerk or designate

NOTICE OF DEFAULT-REGISTERED THIRD PARTIES

Municipal Elections Act, 1996 (s. 88.27(1))

TO:

<hr/>	
(Name of Registered Third Party)	
<hr/>	
(Address)	(Postal Code)

FROM:

The Clerk, or designated Election Official of
<hr/>
(Name of Municipality)

TAKE NOTICE that you are in default of the requirements of the *Municipal Elections Act, 1996*, because:

- | |
|--|
| A. You failed to file documents with the Municipal Clerk as required by Section 88.29 or 88.32 of the <i>Municipal Elections Act 1996</i> on or before the relevant date |
| B. You failed to pay the amount of the surplus shown in documents which were filed with the Municipal Clerk by the relevant date as required by Section 88.31(4) of the <i>Municipal Elections Act, 1996</i> |
| C. A document filed under Section 88.29 of the <i>Municipal Elections Act 1996</i> shows on its face that you have incurred expenses exceeding the amount permitted under Section 88.21 of that <i>Act</i> . |
| D. You failed to pay the amount under s.88.32 and failed to pay the amount required by that section to the Clerk by the relevant date. |

NOTICE OF DEFAULT

If this notice indicates that you have failed to file a document required by Section 88.29 or 88.32 of the *Municipal Elections Act*, the following provisions and penalties apply:

MEA, s.88.27(1) - Subject to *MEA*, s.88.27(6), and in addition to any other penalty that may be imposed under this *Act*, an individual, corporation or trade union that is registered as a Third Party in relation to an election in a municipality is not entitled to register in relation to a subsequent election if the municipality until after the next regular election has taken place.

Sections 91, 92 and 94 of the *Municipal Elections Act, 1996* set out penalties with respect to violations under the Act as follows:

Corrupt practice and ineligibility for office

91.(1) If a person is convicted of a corrupt practice under this *Act*, or of an offence under the *Criminal Code* (Canada) in connection with an act or omission that relates to an election to which this *Act* applies, then, in addition to any other penalty provided for in this *Act*,

- (a) any office to which the person was elected is forfeited and becomes vacant, and
- (b) the person is ineligible to be nominated for, or elected or appointed to, any office until the next two regular elections have taken place after the election to which the offence relates.

Exception

91.(2) However, if the presiding judge finds that the person committed the corrupt practice or offence under the *Criminal Code* (Canada) without any intent of causing or contributing to a false outcome of the election, clause (1)(b) does not apply.

Offences by Registered Third Party

92.(4) A Registered Third Party is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this *Act*, is subject to the penalties described in subsection 88.27(1),

- (a) if the Registered Third Party incurs expenses that exceed the amount determined for the office under section 88.21; or
- (b) if the Registered Third Party files a document under section 88.29 or 88.32 that is incorrect or otherwise does not comply with that section.

Exception

92.(5) However, if the presiding judge finds that the Registered Third Party, acting in good faith, committed the offence inadvertently or because of an error in judgement, the penalty described in subsection 88.27(1) does not apply.

Additional Penalty, Registered Third Party

92.(6) if the expenses incurred by or under the direction of a Registered Third Party exceed the amount determined under section 88.21, the Registered Third Party is liable to a fine equal to the excess, in addition to any other penalty provided for in the *Act*.

General Offence

94. A person who contravenes any provision of this *Act* or regulation under this *Act* or a by-law passed by a municipality under this *Act* is guilty of an offence.

General penalty, individual

94.1 (1) An individual who is convicted of an offence under this *Act* is liable to the following penalties in addition to any other penalty provided for in this *Act*:

1. For any offence, a fine of not more than \$25,000.
2. For any offence other than a corrupt practice, the penalties described in subsection 88.23 (2) and 88.27 (1).
3. For an offence under section 90, imprisonment for a term of not more than six months.
4. For any offence that the presiding judge finds that the individual committed knowingly, imprisonment for a term of not more than six months. 2009, c. 33, Sched. 21, s. 8 (68); 2016, c. 15, s. 70.

Same, corporation or trade union

(2) A corporation or trade union that is convicted of an offence under this *Act* is liable to a fine of not more than \$50,000 in addition to any other penalty provided for in this *Act*. 2009, c. 33, Sched. 21, s. 8 (68)

Date

Municipal Clerk or Designate

**CERTIFICATE OF MAXIMUM AMOUNT OF CAMPAIGN EXPENSES –
REGISTERED THIRD PARTY**

Municipal Elections Act, 1996 (s.88.21(15))

TO:

<hr/>		
(Name of Registered Third Party)		
<hr/>		
(Address)		(Postal Code)

FROM:

The Clerk, or designated Election Official, of
<hr/>
(Name of Municipality)

I hereby certify that the maximum amount of campaign expenses that a Registered Third Party is permitted to incur in the Municipal Election to be held October 24, 2022, is _____.

In accordance with *MEA*, s., the 88.21(15), upon registering the Registered Third Party, the Clerk shall give the individual filing the registration a Certificate setting out the maximum amount for campaign expenses. For the Preliminary Certificate, the Clerk shall calculate an estimated amount using the number of electors from the Voters' List as it existed on Nomination Day for the 2018 municipal election.

On or before September 25, 2022, the Clerk shall give the Registered Third Party a final calculation of the permitted amount of maximum campaign expenses. The formula to be used is the greater number of electors on Nomination Day for the previous election, adjusted for changes made that day or the number of electors as of September 15 in the 2022 municipal election, adjusted for changes made on that day.

Certificate to be given to Registered Third Party in accordance with Section 13.

Date

Municipal Clerk or Designate

**CERTIFICATE OF MAXIMUM AMOUNT OF EXPENSES FOR PARTIES ETC. –
REGISTERED THIRD PARTY**

Municipal Elections Act, 1996 (s.88.21(15))

TO:

<hr/>	
(Name of Registered Third Party)	
<hr/>	
(Address)	(Postal Code)

FROM:

The Clerk, or designated Election Official, of
<hr/>
(Name of Municipality)

I hereby certify that the maximum amount of expenses for parties, etc., that a Registered Third Party is permitted to incur in the Municipal Election to be held October 24, 2022, is

_____.

Date

Municipal Clerk or Designate

In accordance with *MEA*, s., the 88.21(15), upon registering the Registered Third Party, the Clerk shall give the individual filing the registration a Certificate setting out the maximum amount for expenses for parties etc. For the Preliminary Certificate, the Clerk shall calculate an estimated amount using the number of electors from the Voters' List as it existed on Nomination Day for the 2018 municipal election.

On or before September 25, 2022, the Clerk shall give the Registered Third Party a final calculation of the permitted amount of maximum expenses for parties etc. The formula to be used is the greater number of electors on Nomination Day for the previous election, adjusted for changes made that day or the number of electors as of September 15 in the 2022 municipal election, adjusted for changes that day.

Certificate to be given to a Registered Third Party in accordance with Section 13.

CONSENT TO RELEASE PERSONAL INFORMATION

Municipal Freedom of Information and Protection of Privacy Act

Personal information on the Nomination Paper is collected under the authority of the *Municipal Elections Act* and will be used to assist the Clerk in the administration of the 2022 Municipal Elections.

Name of Candidate: _____

Candidate for the office of:

- ☐ Mayor
- ☐ Reeve
- ☐ Councillor
- ☐ Trustee English Public
- ☐ Trustee English Separate
- ☐ Trustee French Public
- ☐ Trustee French Separate

I acknowledge that the Nomination Form (Form 1) filed by me contains personal information and I am aware that the Clerk will disclose all or part of it to the general public.

Signature of Candidate

Signature of Clerk or Designate

Dated at the Town of Deep River, this _____ day of _____, 2022