

THE CORPORATION OF THE TOWN OF DEEP RIVER

MINUTES

COMMITTEE OF THE WHOLE

October 13, 2010 at 7:00 p.m.

Present:

Mayor	Ann Aikens
Deputy Mayor	Glenn Doncaster
Councillors	Mary MacCafferty
	Hank van der Horn (presiding chair)

Absent

Christopher Carroll
Ed Cochrane
John Murphy

Staff

Michelle Larose, CAO/Clerk
John Walden, Planning and Economic Development
Brian Quibell, Treasurer
Shelly Cull, Manager of Recreation

1. CALL TO ORDER

Chair, van der Horn opened the meeting and welcomed everyone.

2. DECLARATION OF PECUNIARY INTEREST

NIL

3. APPROVAL/ALTERATION OF MEETING AGENDA

Items Added: 7.2.1 – Building Department Monthly Report
11 (3.2) – CUPE negotiations

4. DELEGATIONS AND PRESENTATIONS

NIL

5. BUSINESS ARISING OUT OF DELEGATIONS

NIL

6. REPORTS FROM OTHER SPECIAL PURPOSE BODIES

NIL

7. DISCUSSION ITEMS – STAFF BRIEFING NOTES

7.1. Council

7.1.1. A/O List - NIL

7.2. Administration

7.2.1. Administration Report

CAO/Clerk, Michelle Larose, presented the Administration report.

Planning and Development

John Walden, Manager of Planning and Development presented the monthly report. Direction was given regarding the following items:

1. Joint Economic Development Committee agreement – Expires November 30, 2010. A workplan is to be developed.
2. Official Plan review process showing the plan with goal timelines to be presented to Council.
3. As part of the Housing Study, Council requested that the doctors be contacted to find out why they did not settle in Deep River.

Building and Inspection Department

The Building and Inspection Department statistics were presented to Council.

Fire Department

The Fire Department report was presented to Council. Council commended the Fire Department for their quick response in attending to the fire on Beach Avenue and in contacting mutual aid from Laurentian Hills.

Direction was given regarding the following items:

1. Provide historical data showing this years statistics compared to the previous year.
2. Contact the County to review the fire plan for the elevator that was installed at the North Renfrew County Seniors Housing in Deep River.

7.2.2 Review of Workplace Violence/Harassment Policies

Direction was given to prepare the by-laws to adopt the policies for the next regular meeting of Council.

7.3. Finance

7.3.1. Operating and Water/Sewer Reports

Treasurer, Brian Quibell, presented the Operating and Water/Sewer reports.

7.3.2. 2010BMQ009INF - Capital Progress Report

Brian Quibell presented the Capital Progress Report.

7.3.3. 2010BMQ008ISS – PSAB - Financial Unfunded Liability Report

Direction was given to prepare a motion to accept the Financial Unfunded Liability Report for the next regular meeting.

7.3.4. 2010BMQ007ISS – Insurance Quotes

Direction was given to prepare a motion to accept the insurance quotation provided by MIS Insurance Services for the next regular meeting.

7.3.5. Follow up Ridge Road Reconstruction – additional information

Direction was given to the Treasurer to finance the municipal portion of the Ridge Road Infrastructure project with Infrastructure Ontario using scenario #2 for a 15 year term.

7.4. Recreation

7.4.1. Recreation Monthly Report

Recreation Manager, Shelly Cull, presented the recreation department monthly report.

Direction was given to expand the registration information for in town participants vs. out of town participants.

7.5. Public Works

7.5.1. Public Works Monthly Report

Council reviewed the Public works monthly report.

Direction was given to follow up with the department to determine when the leaf pick up was last year compared to this year. Council also questioned what the plans were for the replacement of the loader.

8. RECOMMENDATIONS TO COUNCIL

NIL

9. CORRESPONDENCE

9.1 EXPO 150- Tree Planting Project

Direction was given to contact Bob Sweet, Chair of the Expo 150 Committee to accept the planting of a tree in Deep River and to contact Bill Bishop to coordinate the location along the river bank.

9.2 Ministry of Municipal Affairs & Housing – 2010 Reporting Requirements

Council received the correspondence for information.

10. COUNCILLOR UPDATES

Deputy Mayor Doncaster reported on the following items:

1. The Airport Commission funded Phase I of an airline feasibility study. Phase II will consist of marketing the airport to various airlines.
2. The EXPO 150 Committee is hoping to host the Snowbirds and will be looking for sponsors for the event.

11. CLOSED SESSION

RESOLUTION # 2010-199

Moved by: Mayor Aikens

Seconded by: Councillor MacCafferty

WHEREAS The Municipal Act states that a meeting or part of a meeting may be closed to the public if the subject matter being considered is permitted under section 239(2);

AND WHEREAS a closed session meeting is required for that purpose;

MOVED THAT the next part of this meeting be closed, Council having determined that this action is required for the purposes of discussions pertaining to:

1. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, as per section 239(2)(e) of the Municipal Act;
 - 1.1 Aboriginal consultation
 - 1.2 5 Summer Street

2. Personal matters about an identifiable individual, including municipal or local board employees as per section 239(2)(b) of the MA;
2.1 Public Works Director recruitment
3. Labour relations or employee negotiations as per section 239(2)(d) of the MA;
3.1 Fire Department negotiations
3.2 CUPE Negotiations

CARRIED

Council went into closed session at 8:45 p.m.

Council reconvened at 9:20 p.m.

12. BUSINESS ARISING FROM CLOSED SESSION

- 1.1 Aboriginal consultation** – received for information
- 1.2 5 Summer Street** – Staff to get update on status
- 2.1 Public Works Director recruitment** – Update on status and received for information.
- 3.1 Fire Department negotiations** – Update on memorandum of agreement
- 3.2 CUPE Negotiations** – Direction was given by Council pertaining to negotiation matters.

13. ADJOURNMENT

Moved by: Deputy Mayor Doncaster

Seconded by: Councillor MacCafferty

There being no further business, the meeting adjourned at 9:22 p.m.

Presiding Chair – Hank van der Horn

CAO/Clerk – Michelle Larose