

The Corporation of the Town of Deep River

MINUTES

COMMITTEE OF THE WHOLE

Wednesday, February 9, 2011

Council Chambers

7:00 p.m.

Present:

Mayor David Thompson
Deputy Mayor Mary MacCafferty
Councillors Daniel Banks
Christopher Carroll
Ronald Desrochers
Terry Myers

Absent:

Councillor Ruth Syme

Guests:

Bill Riley, MIS Insurance Services
Shen Breckon, Tim Horton's

Staff:

Michelle Larose, CAO/Clerk
John Walden, Planning & Development Director
Dawn Recoskie, Deputy Clerk

1. CALL TO ORDER

Mayor Thompson opened the meeting at 7:02 p.m. and welcomed everyone.

The Procedural By-law states that it shall be a member of Council other than the Mayor chairing the Committee of the Whole meeting. Council agreed to allow the Mayor to chair the meeting while the by-law is being reviewed.

2. DECLARATION OF PECUNIARY INTEREST

NIL

3. APPROVAL/AMENDMENT OF MEETING AGENDA

Michelle Larose, CAO/Clerk, advised the resolutions associated with Items #7.5.2 and #7.5.3 are for information purposes only and will be brought back to the February 16, 2011 Council meeting.

Item #7.5 was moved up on the agenda to be heard after Item #7.1, as Mr. Breckon was in attendance at the meeting. Item #6.1, Fire Marshal Report, was added by Deputy Mayor MacCafferty.

4. DELEGATIONS AND PRESENTATIONS

4.1 Municipal Insurance Policy – Bill Riley, MIS Insurance Services

Bill Riley provided an overview of the Town of Deep River's insurance coverage and discussed the municipality's level of risk and liability. Mr. Riley recommended the Town implement an Alcohol Policy.

5. BUSINESS ARISING OUT OF DELEGATIONS

NIL

6. REPORTS FROM OTHER SPECIAL PURPOSE BODIES

6.1 Fire Marshal Report

Michelle Larose, CAO/Clerk, advised the Ad Hoc Fire Fighting Services Committee will be meeting next week to discuss the report received from the Fire Marshal's Office.

7. DISCUSSION ITEMS – STAFF BRIEFING NOTES

7.1 Council

7.1.1 A/O List

The Zoning By-law revisions information report was moved from February 16, 2011 to March 2, 2011. The issue regarding a property standards by-law for the municipality was added to the March 9, 2011 agenda. It was discussed the snowmobile agreement/cross-country ski club agreement will be coming back to Council in draft form very soon. The issue regarding sludge haulage will be tasked to the new director of public works.

7.1.2 Armed Forces Family Recognition Day – Mayor Thompson

Mayor Thompson made a suggestion to have a day to recognize the armed forces and their families. Committee agreed it would be a good idea and discussions will take place to decide on the type of event.

7.1.3 Corporate Newsletter – Mayor Thompson

Mayor Thompson would like to see a corporate newsletter sent out in either the tax billing or water and sewer billings to provide the public with information regarding the municipality.

7.5 Planning & Development

7.5.1 Planning & Development Monthly Report

Planning & Development Director, John Walden, presented the report. Direction was given to mark minutes as “draft” until the minutes have been approved by the corresponding committee. Direction was given to promote the Deep River and District Hospital when Mr. Walden is providing information to outside sources regarding the Town of Deep River.

7.5.2 2011JW001ISS – Revision to Tim Horton’s Site Plan

Planning & Development Director, John Walden, presented the report. Mr. Shen Breckon, local Tim Horton’s franchise owner, was present to answer any questions. Direction was given to present a resolution at the February 16, 2011 Council meeting to recommend the installation of a patio along with the sidewalk as per the original site plan agreement.

7.5.3 2011JW002ISS – Chip Truck Location

Planning & Development Director, John Walden, presented the report. Discussion took place regarding the current location of the chip truck. Some members did not like the location. Discussion also took place regarding the mobility of chip trucks and how they should be mobile vehicles and not left to sit permanently on a site. A resolution will be placed before Council at the February 16, 2011 Council meeting for debate.

Council broke for a short recess at 8:48 p.m.

Council reconvened at 9:02 p.m.

7.2 Administration

7.2.1 Administration Monthly Report

CAO/Clerk, Michelle Larose, presented the report.

7.2.2 2011ML002ISS – Procedural By-law Review

CAO/Clerk, Michelle Larose, presented the report. Council felt more time was needed to review the document prior to making a decision regarding the proposed by-law.

7.3 Recreation

7.3.1 Recreation Monthly Report

CAO/Clerk, Michelle Larose, presented the report. It was noted the winter carnival is taking place this weekend, members of Council and the public were encouraged to participate in the events and volunteer their time. Direction was given to have the Recreation Manager provide further recommendations regarding the fees associated with the arena and the pool.

7.4 Public Works

7.4.1 Public Works Monthly Report

CAO/Clerk, Michelle Larose, presented the report.

7.6 Fire Department

7.6.1 Fire Department Monthly Report

CAO/Clerk, Michelle Larose, presented the report. Direction was given to have the Fire Chief attend future meetings to explain his monthly report. Direction was given to report back on and explain what the Canadian Tire “Pre-plan” is. Direction was given to report back on the number of overtime hours (83) and explain what the overtime was needed for.

8. RECOMMENDATIONS TO COUNCIL

NIL

9. CORRESPONDENCE

Mayor Thompson advised a letter was received today from the Mount Martin Ski Club requesting financial support regarding their liability insurance fees. A copy of the letter will be provided to each member of Council.

10. COUNCILLOR UPDATES

Councillor Banks advised the Official Plan Committee will be meeting on February 10, 2011.

Councillor Carroll advised the Ad Hoc Fire Services Committee will be meeting next week and the Budget Committee will be meeting on February 28, 2011.

Councillor Myers advised the Housing Committee will be meeting on February 21, 2011.

Mayor's Report

Mayor Thompson acknowledged the hard work of the local Family Health Team and indicated the Town should be proud of the many doctors within the community and their support and staffing of the ER at the Deep River and District Hospital.

Mayor Thompson attended the Development and Property Committee at the County on Tuesday. He noted so far the proposed budget increase for that department is only 0.5%. Mayor Thompson will be attending the Social Services Committee tomorrow. Mayor Thompson attended the Environmental Stewardship Council meeting today in Pembroke.

Mayor Thompson and CAO/Clerk, Michelle Larose, met with Brian McGee, former AECL executive, now with CRNL Partners. He noted Mr. McGee's group will be setting up an office in Deep River soon.

Mayor Thompson wanted the public to be aware of a scam being conducted within the municipality by a fly-by-night organization. The group is conducting high pressure sales to sell people water filtration systems. The Deep River Police Department has been alerted to the situation. He advised residents the Town has safe drinking water and to ignore the high pressure sales pitch.

11. CLOSED SESSION

NIL

12. ADJOURNMENT

RESOLUTION # 2011-33

MOVED BY: Councillor Myers
SECONDED BY: Councillor Desrochers

BE IT RESOLVED THAT Council hereby adjourns the meeting at 9:50 p.m.

CARRIED

Mayor David Thompson

CAO/Clerk – Michelle Larose