

**The Corporation of the Town of Deep River**

**MINUTES**

**SPECIAL MEETING OF COUNCIL**

**Wednesday, June 29, 2011 at 7:00 p.m.**

**Present:**

Mayor	David Thompson
Deputy Mayor	Mary MacCafferty
Councillors	Daniel Banks
	Ronald Desrochers
	Christopher Carroll
	Terry Myers
	Ruth Syme

Staff:	Michelle Larose, CAO/Clerk
	Dawn Recoskie, Deputy Clerk
	Shelly Cull, Manager of Recreation

Other:	George LeConte, Solicitor
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**1. CALL TO ORDER**

Mayor Thompson opened the meeting at 7:03 p.m. and welcomed everyone.

**2. DECLARATION OF PECUNIARY INTEREST**

NIL

**3. APPROVAL/ALTERATION OF MEETING AGENDA**

The following item was added to the agenda:  
#6.7 Housing Committee Update – Councillor Myers

**4. DELEGATIONS AND PRESENTATIONS**

NIL

## **5. MINUTES OF PREVIOUS COUNCIL MEETING**

### **5.1 June 15, 2011 – Council Meeting**

#### **RESOLUTION # 2011-167**

**MOVED BY:** Councillor Myers

**SECONDED BY:** Councillor Desrochers

**BE IT RESOLVED THAT** the minutes of the Council Meeting of June 15, 2011, as printed and circulated to all members of Council, be approved.

**CARRIED**

## **6. REPORTS**

### **6.1 A/O List Review**

The draft RFP for the Keys Centre property was moved to the August 17, 2011 council meeting.

### **6.2 2011SC003INF – Contract with Kropf Marine Industrial**

Shelly Cull, Manager of Recreation, provided an overview of her report. It was noted the final quote for the project came in approximately \$200.00 less than previously quoted. By-law 36-2011 was prepared and included in the agenda for adoption by Council.

### **6.3 Riverbank Committee Update – Councillor Christopher Carroll (verbal report)**

Councillor Carroll provided a verbal update regarding the Riverbank Committee. He noted the budget set aside to cover the installation of the accessible washroom and the trail along Beach Avenue will only cover the costs for the washroom. The trail will be put on hold for now.

### **6.4 Police Services Board Update – Mayor Thompson (verbal report)**

Mayor Thompson provided a verbal update regarding the activities of the Police Services Board. The Mayor touched on the results of the 2010 survey conducted by the board.

**6.5 Joint Council Update – Mayor Thompson (verbal report)**

Mayor Thompson provided a verbal update regarding the Joint Council meeting held on June 28, 2011. It was noted doctors at the Deep River and District Hospital are still accepting new patients. Mayor Thompson indicated the topic of recreation user fees will be discussed by Deep River Council first prior to bringing any suggestions forth at a Joint Council meeting.

**6.6 CS-2011ML003ISS – Salary and Job Description-CBO/Property Standards Officer**

Michelle Larose, CAO/Clerk, provided an overview of her report. She indicated the report was previously discussed in closed session on June 8, 2011. The report was amended to remove confidential information and was provided at this meeting for discussion. Council recommended the job title be changed to Chief Building Official/By-law and Property Standards Officer at the June 8, 2011 meeting. Discussion took place regarding how the appointment will affect the United Townships of Head, Clara and Maria. Ms. Larose indicated the service will not be impacted at this time, noting discussions still need to take place between the two municipalities.

**6.7 Housing Committee Update – Councillor Myers (verbal report)**

Councillor Myers provided a verbal update regarding the recent activities of the Housing Committee.

**7. BY-LAWS**

**7.1 By-law No. 35-2011**

**RESOLUTION # 2011-168**

**MOVED BY:** Councillor Myers

**SECONDED BY:** Councillor Desrochers

**BE IT RESOLVED THAT** the following by-law be read a first and second time;

By-law No. 35-2011 – A by-law to appoint a Chief Building Official/By-law and Property Standards Officer.

**CARRIED**

**RESOLUTION # 2011-169**

**MOVED BY:** Councillor Myers

**SECONDED BY:** Councillor Desrochers

**BE IT RESOLVED THAT** the following by-law be read a third time, signed by the Mayor and the CAO/Clerk and the Seal of the Corporation be affixed thereto;

By-law No. 35-2011 – A by-law to appoint a Chief Building Official/By-law and Property Standards Officer.

**CARRIED**

**7.2** By-law No. 36-2011

**RESOLUTION # 2011-170**

**MOVED BY:** Councillor Desrochers

**SECONDED BY:** Councillor Myers

**BE IT RESOLVED THAT** the following by-law be read a first and second time;

By-law No. 36-2011 – A by-law to authorize entering into a contract with Kropf Industrial Inc. for phase two of the marina retrofit.

**CARRIED**

**RESOLUTION # 2011-171**

**MOVED BY:** Councillor Desrochers

**SECONDED BY:** Councillor Myers

**BE IT RESOLVED THAT** the following by-law be read a third time, signed by the Mayor and the CAO/Clerk and the Seal of the Corporation be affixed thereto;

By-law No. 36-2011 – A by-law to authorize entering into a contract with Kropf Industrial Inc. for phase two of the marina retrofit.

**CARRIED**

## **8. ISSUE REPORTS & RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE**

### **8.1 2011KH008ISS – Tender and Contract Document for Sludge Haulage**

Mr. George LeConte, Solicitor for the Town, provided comments and a revised version of the tender document. Mr. LeConte was directed to make the discussed changes to the tender document and provide the final version of the document to council later in the meeting. At this point Mr. LeConte went back to his office to revise the document.

**Council broke for a short recess at 8:27 p.m.**

**Council reconvened at 8:43 p.m.**

### **8.2 Appointment of Fire Chief – Mayor Thompson (verbal report)**

Mayor Thompson advised Mr. Gene Thompson will commence his duties as the Fire Chief for the Town of Deep River beginning on July 18, 2011. Currently, Mr. Gene Thompson is the Fire Chief and Community Emergency Management Coordinator for the municipality of Stirling-Rawdon.

### **8.3 2011SC006ISS – Small Craft Harbour Funding & Marina Dredging**

Shelly Cull, Manager of Recreation, provided an overview of her report. Staff was directed to proceed with the tender process for the marina dredging project. Staff was also directed to apply for a grant (50/50 cost share up to a maximum funding limit of \$40,000) from Small Craft Harbours for the marina dredging project.

## **9. MOTIONS GIVEN PRIOR NOTICE**

NIL

## **10. NEW BUSINESS & NOTICES OF MOTION**

### **10.1 Mayor's Report**

Mayor Thompson reported the fundraising walk/run/bike for Michelle's Kids Fund was a great success; the event raised over \$7,000.00. Mayor Thompson noted the police services board is in the process of finalizing the new contract with the Police Chief. Mayor Thompson attended the grand opening of the new local employment centre. The Mayor encouraged the public to attend the Canada Day celebrations on July 1<sup>st</sup>.

## **11. CORRESPONDENCE**

### **11.1 Former Keys Centre Property – Bill Seddon**

The item was received for information. It was noted the Town's Official Plan provides that the waterfront will remain under ownership of the Town of Deep River.

### **11.2 Part-time By-law Officer – Lorne Milani**

The item was received for information.

## **12. OTHER BUSINESS & INFORMATION ITEMS**

### **12.1 Ontario Small Waterworks Assistance Program – Ministry of Agriculture, Food and Rural Affairs**

The item was received for information. It was noted the Town was successful in its application and is eligible to receive up to \$404,000 in provincial funding for the Banting Road Watermain Loop project.

### **8.1 2011KH008ISS – Tender and Contract Document for Sludge Haulage**

At this point, Mr. LeConte returned to the meeting and provided Council with the revised tender document. Council approved the revised tender document, and direction was given to proceed with the tendering process.

#### **RESOLUTION # 2011-172**

**MOVED BY:** Councillor Myers

**SECONDED BY:** Councillor Desrochers

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Deep River approves the Sludge Haulage Contract Tender as presented (copy attached);

**AND FURTHER THAT** Council directs the Director of Public Works to proceed with the tender process for the Sludge Haulage Contract.

**CARRIED**

## **13. CLOSED SESSION**

NIL

**14. CONFIRMATORY BY-LAW**

**14.1** By-law No. 37-2011

**RESOLUTION # 2011-173**

**MOVED BY:** Councillor Desrochers

**SECONDED BY:** Councillor Myers

**BE IT RESOLVED THAT** the following by-law be read a first and second time;

By-law No. 37-2011 – A by-law to confirm the proceedings of the Special Meeting of Council of the Corporation of the Town of Deep River at the meeting held on June 29, 2011.

**CARRIED**

**RESOLUTION # 2011-174**

**MOVED BY:** Councillor Desrochers

**SECONDED BY:** Councillor Myers

**BE IT RESOLVED THAT** the following by-law be read a third time, signed by the Mayor and the CAO/Clerk and the Seal of the Corporation be affixed thereto;

By-law No. 37-2011 – A by-law to confirm the proceedings of the Special Meeting of Council of the Corporation of the Town of Deep River at the meeting held on June 29, 2011.

**CARRIED**

**15. ADJOURNMENT**

**RESOLUTION # 2011-175**

**MOVED BY:** Councillor Myers

**SECONDED BY:** Councillor Desrochers

**BE IT RESOLVED THAT** Council hereby adjourns the meeting at 9:13 p.m.

**CARRIED**

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Mayor David Thompson

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CAO/Clerk – Michelle Larose