

**The Corporation of the Town of Deep River**

**MINUTES**

**COUNCIL MEETING**

**Wednesday, September 7, 2011 at 7:00 p.m.**

**Present:**

Mayor David Thompson  
Deputy Mayor Mary MacCafferty  
Councillors Daniel Banks  
Terry Myers  
Ruth Syme

**Regrets:**

Councillor Ronald Desrochers

Staff: Michelle Larose, CAO/Clerk  
Dawn Recoskie, Deputy Clerk

**1. CALL TO ORDER**

Mayor Thompson opened the meeting at 7:03 p.m. and welcomed everyone. Mayor Thompson congratulated Councillor Banks and his wife Christina on the recent birth of their son, Ian Kendric Banks.

**2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

NIL

**3. APPROVAL/AMENDMENT OF MEETING AGENDA**

Councillor Myers advised he would speak to the Housing Committee and the North Renfrew Landfill Operations Board under Item #14 – Councillor Updates.

**4. MINUTES**

**4.1 August 17, 2011 – Stand Up and Be Heard**

**RESOLUTION # 2011-209**

**MOVED BY:** Councillor Myers

**SECONDED BY:** Councillor Syme

**BE IT RESOLVED THAT** the minutes of the Stand Up and Be Heard session of August 17, 2011, as printed and circulated to all members of Council, be approved.

**CARRIED**

**4.2 August 17, 2011 – Council Meeting**

**RESOLUTION # 2011-210**

**MOVED BY:** Councillor Myers

**SECONDED BY:** Councillor Syme

**BE IT RESOLVED THAT** the minutes of the Council Meeting of August 17, 2011, as printed and circulated to all members of Council, be approved.

**CARRIED**

**5. BUSINESS ARISING FROM MINUTES**

Staff was directed to contact Phillip Simpson to see if he would like to attend as a delegation at a future meeting as he wasn't able to attend the Stand Up and Be Heard session. Mr. Simpson submitted a presentation the day prior to the session.

**6. DELEGATIONS & PRESENTATIONS**

NIL

**7. BUSINESS ARISING FROM DELEGATIONS & PRESENTATIONS**

NIL

## **8. STAFF & COMMITTEE REPORTS**

### **8.1 A/O List**

The A/O list was reviewed and the following changes were made:

- Tri-Council Meeting added – September 29, 2011 at 7:00 p.m., Town of Laurentian Hills municipal office;
- Recreation costs discussion – added to September 21, 2011 council meeting;
- Municipal Alcohol Policy – moved to October 19, 2011 council meeting;
- Draft RFP for Keys Centre Property – moved to To Be Determined list;
- Future of Fire Services – added to To Be Determined list;

### **8.2 2011KH011ISS – Paving and Concreting at Various Locations in the Town of Deep River 2011-3**

Michelle Larose, CAO/Clerk, presented the report.

#### **RESOLUTION # 2011-211**

**MOVED BY:** Councillor Syme  
**SECONDED BY:** Councillor Myers

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Deep River award the 2011 Paving/Concreting at Various Locations in the Town of Deep River Tender to the lowest tenderer, being Greenwood Paving (Pembroke) Ltd., at an approximate cost of \$84,750.00;

**AND THAT** \$72,641.00 shall be used from the 2011 approved capital budget for paving and concreting and an additional \$12,109.00 shall be transferred from the AARF Fund to cover the balance.

**CARRIED**

**8.3** 2011KH012ISS – Salt Shed Storage Structure Tender 2011-2

Council discussed the increased cost of the tender over the estimated amount for the salt shed. Council directed staff to look at other alternatives, such as cost sharing with the Town of Laurentian Hills to construct a new salt shed or traveling to another location to pick up salt rather than storing salt at the Public Works yard.

**RESOLUTION # 2011-212(A)**

**MOVED BY:** Councillor Myers

**SECONDED BY:** Councillor Banks

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Deep River table resolution # 2011-212 to allow staff to look at other alternatives.

**CARRIED**

**RESOLUTION # 2011-212**

**MOVED BY:** Councillor Myers

**SECONDED BY:** Councillor Syme

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Deep River award the Salt Shed Storage Structure Tender to the lowest tenderer, being RGT Clouthier Construction Ltd., at an approximate cost of \$139,713.00;

**AND THAT** \$50,000.00 shall be used from the 2011 approved capital budget for the salt shed and an additional \$89,713.00 shall be transferred from the AARF Fund to cover the balance.

**TABLED**

#### 8.4 2011ML009ISS – Arena Retrofit

Michelle Larose, CAO/Clerk, provided an overview of her report. It was noted two members of council attended the tour of the arena that was conducted by Fire Chief Gene Thompson.

Direction was given to staff as follows:

1. To conduct another tour of the arena facility in order for Council members to have the opportunity to review the retrofit work needed.
2. To have a construction company itemize room by room, what the required work would be along with the cost estimate both with and without a sprinkler system installed.
3. To review how often the mezzanine on the second floor of the arena is used.

#### **RESOLUTION # 2011-213(A)**

**MOVED BY:** Councillor Myers

**SECONDED BY:** Councillor Banks

**BE IT RESOLVED THAT** Resolution # 2011-213 be amended to delete Item #2 (*Tender the contract for the sprinkler systems in 2011 as well as tendering the retrofit work to be performed in 2011 in two separate contracts*) and Item #3 (*The tender for the contract for the sprinkler system would be issued for both the wet and dry sprinkler systems but the dry sprinkler system for the arena ice surface portion would be done in 2012 following the regular ice season*).

**CARRIED**

The amended resolution was then read.

#### **RESOLUTION # 2011-213**

**MOVED BY:** Councillor Myers

**SECONDED BY:** Councillor Syme

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Deep River approve the retrofit work at the arena as outlined below:

1. Proceed immediately with the installation of a fire alarm and detection system in the arena.

**CARRIED**

## 9. BY-LAWS

### 9.1 By-law 48-2011

#### **RESOLUTION # 2011-214**

**MOVED BY:** Councillor Myers  
**SECONDED BY:** Councillor Syme

**BE IT RESOLVED THAT** the following by-law be read, passed, signed by the Mayor and the CAO/Clerk, and the Seal of the Corporation be affixed thereto;

By-law No. 48-2011 – A by-law to appoint Christopher Carroll as the Treasurer for the Corporation of the Town of Deep River.

**CARRIED**

Councillor Myers asked the CAO/Clerk to provide an overview of the recruitment process for the treasurer position. Ms. Larose advised Mr. Jim Kutschke, County of Renfrew Treasurer, was involved in the recruitment process. She noted the position was advertised and approximately 25 applications were received; it was then narrowed down to five candidates with interviews conducted over a two day period with four of the candidates (one candidate withdrew from the interview process). Mr. Carroll was the successful candidate for the position. Mayor Thompson welcomed Christopher Carroll to the Town of Deep River and noted his first day of employment will be September 12, 2011.

### 9.2 By-law 49-2011

#### **RESOLUTION # 2011-215**

**MOVED BY:** Councillor Myers  
**SECONDED BY:** Deputy Mayor MacCafferty

**BE IT RESOLVED THAT** the following by-law be read, passed, signed by the Mayor and the CAO/Clerk, and the Seal of the Corporation be affixed thereto;

By-law No. 49-2011 – A by-law to provide for a by-election for the office of Councillor for the Corporation of the Town of Deep River.

**CARRIED**

**9.3** By-law 50-2011

**RESOLUTION # 2011-216**

**MOVED BY:** Councillor Myers  
**SECONDED BY:** Deputy Mayor MacCafferty

**BE IT RESOLVED THAT** the following by-law be read, passed, signed by the Mayor and the CAO/Clerk, and the Seal of the Corporation be affixed thereto;

By-law No. 50-2011 – A by-law to provide for advanced voting and for reduced opening hours for voting places in institutions.

**CARRIED**

**9.4** By-law 51-2011

**RESOLUTION # 2011-217**

**MOVED BY:** Deputy Mayor MacCafferty  
**SECONDED BY:** Councillor Myers

**BE IT RESOLVED THAT** the following by-law be read, passed, signed by the Mayor and the CAO/Clerk, and the Seal of the Corporation be affixed thereto;

By-law No. 51-2011 – A by-law to authorize entering into a contract with Thomas Pumping Service for the Extraction, Haulage and Disposal of Sludge/Biosolids.

**CARRIED**

**9.5** By-law 52-2011

**RESOLUTION # 2011-218**

**MOVED BY:** Deputy Mayor MacCafferty  
**SECONDED BY:** Councillor Myers

**BE IT RESOLVED THAT** the following by-law be read, passed, signed by the Mayor and the CAO/Clerk, and the Seal of the Corporation be affixed thereto;

By-law No. 52-2011 – A by-law to authorize entering into a contract with Greenwood Paving (Pembroke) Ltd. for Paving and Concreting at various locations in the Town of Deep River.

**CARRIED**

**9.6** By-law 53-2011

Since Resolution # 2011-212 was tabled, Item #9.6 was removed from the agenda.

**10. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN**

NIL

**11. CORRESPONDENCE**

**11.1** Thank you – Susan McBride

This item was received for information.

**11.2** Thank you – Sherry Laroche

This item was received for information. Mayor Thompson thanked the Public Works staff for their exceptional response to Ms. Laroche and Ms. McBride's initial requests.

**11.3** Invitation to attend 6<sup>th</sup> Annual Emergency Services Golf Tournament – Victim Services of Renfrew County

This item was received for information.

**11.4** Safety Concerns – Tammy Chin

This item was received for information. Mayor Thompson advised there was an article in the NRT regarding the location of the new school crosswalk at Laurier Street. He noted he has asked the Police Chief to monitor the area around Mackenzie Community School on a regular basis for the first month of school.

**12. MAYOR'S REPORT**

Mayor Thompson advised he and Deputy Mayor MacCafferty recently attended a nuclear preparedness committee meeting onsite at AECL. He commented the committee is pleased with the new coordinator of the program. The Mayor noted he has submitted a request to act as an intervenor in the upcoming Day 2 hearing on October 4 & 5, 2011 for AECL's licence renewal application. Mayor Thompson attended the County Council session on August 31, 2011 where the topic of economic development was discussed and how success is measured in this regard. The Mayor attended the recent open house for Mackenzie Community School. He attended the Property and Development Committee meeting on September 6, 2011; he noted the 100 mile dinner will be held in Deep River soon as well as a farmers' market day. Mayor Thompson has requested that the Taste of the Valley event include Deep River on its calendar next year. The Mayor advised there will be a reverse tradeshow for CFB Petawawa and AECL, where the agencies will let the public know how their procurement policies work. This information will be forwarded to the Town's Planning and Economic Development Manager.

**13. NEW BUSINESS AND NOTICES OF MOTION**

Councillor Banks commented on the use of the newly adopted procedural by-law and how it relates to new business.

**14. COUNCILLOR UPDATES**

Councillor Myers provided an update on the recent activities of the North Renfrew Landfill Operations Board and the Housing Committee.

**15. CLOSED SESSION**

**RESOLUTION # 2011-219**

**MOVED BY:** Deputy Mayor MacCafferty

**SECONDED BY:** Councillor Myers

**BE IT RESOLVED THAT** Council move into a Closed Session at 8:24 p.m. to address a matter pertaining to:

- a proposed or pending acquisition or disposition of land by the municipality or local board;

**regarding** the possibility of disposing of municipal property located along Brockhouse Way that borders Renfrew County District Public School Board property and Yacht and Tennis Club parking lot.

**DEFEATED**

**15.1 Potential Disposition of Municipal Property**

**RESOLUTION # 2011-220**

**MOVED BY:** Councillor Myers

**SECONDED BY:** Councillor Syme

**BE IT RESOLVED THAT** Council add to the agenda, the letter received by the Renfrew District School Board, dated July 20, 2011 as it pertains to their interest in the property owned by the municipality that is situated along Brockhouse Way between the School Board property and the Yacht and Tennis Club parking lot.

**CARRIED**

Council discussed the letter received from the School Board. Staff was directed to check the zoning of the property. Council is open to discussing the sale of the land with the School Board.

**16. BUSINESS ARISING FROM CLOSED SESSION**

NIL

**17. ADJOURNMENT**

**RESOLUTION # 2011-221**

**MOVED BY:** Councillor Myers

**SECONDED BY:** Deputy Mayor MacCafferty

**BE IT RESOLVED THAT** Council hereby adjourns the meeting at 8:31 p.m.

**CARRIED**

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Mayor David Thompson

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CAO/Clerk – Michelle Larose