

The Corporation of the Town of Deep River

MINUTES

COUNCIL MEETING

Wednesday, September 21, 2011 at 7:00 p.m.

Present:

Mayor David Thompson
Deputy Mayor Mary MacCafferty
Councillors Daniel Banks
Ronald Desrochers
Terry Myers
Ruth Syme

Guests: Brad Sweet, OCWA
Aimee Hennessy, OCWA
Brian Symondson, OCWA
Phillip Simpson
Ron Rogge, Mount Martin Ski Club

Staff: Michelle Larose, CAO/Clerk
Dawn Recoskie, Deputy Clerk
John Walden, Planning & Development Manager
Khizar Hayat, Director of Public Works
Shelly Cull, Recreation Manager
Christopher Carroll, Treasurer

1. CALL TO ORDER

Mayor Thompson opened the meeting at 7:01 p.m. and welcomed everyone.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

NIL

3. APPROVAL/AMENDMENT OF MEETING AGENDA

The following items were added to the agenda under Item #14 – Councillor Updates:

- # 14.1 Deep River Public Library Board – Councillor Syme
- # 14.2 Pembroke & Area Airport Commission – Councillor Syme
- # 14.3 Joint Economic Development Committee – Deputy Mayor MacCafferty

4. MINUTES

4.1 September 7, 2011 – Council Meeting

Page 10 was amended by removing the following words: “to determine if it was feasible to sell the property. If the zoning permits the sale,”.

RESOLUTION # 2011-222

MOVED BY: Deputy Mayor MacCafferty

SECONDED BY: Councillor Banks

BE IT RESOLVED THAT the minutes of the Council Meeting of September 7, 2011, as printed and circulated to all members of Council, be approved, as amended.

CARRIED

5. BUSINESS ARISING FROM MINUTES

NIL

6. DELEGATIONS & PRESENTATIONS

6.1 Ontario Clean Water Agency (OCWA) – Brad Sweet, Aimee Hennessy, and Brian Symondson

Aimee Hennessy, Brad Sweet, and Brian Symondson provided an overview of the services Ontario Clean Water Agency (OCWA) provides to the Town of Deep River, through their operation of the Town’s Wastewater Treatment Facility and the Water Treatment Facility.

6.2 Proposed Improvements to Downtown Pedestrian Crosswalks – Phillip Simpson

Mr. Phillip Simpson provided an overview of his concerns regarding the visibility and signage at the pedestrian crosswalks in downtown Deep River. Mr. Simpson requested Council improve the lighting and install yellow pedestrian signs instead of the current white signs.

6.3 Mount Martin Funding Request – Ron Rogge

Mr. Ron Rogge, Past President of Mount Martin Ski Club, provided an overview of the club’s financial situation along with the amount the club pays for insurance fees. The insurance fees account for approximately 20% of the club’s budget at a rate of \$14,000.00. The club requested a one-time grant in the amount of \$5,000.00 from Council.

7. BUSINESS ARISING FROM DELEGATIONS & PRESENTATIONS

This item was deferred to later in the meeting.

8. STAFF & COMMITTEE REPORTS

8.1 Council

8.1.1 A/O List

The second Stand Up and Be Heard session was added to the A/O List on October 19, 2011 at 6:00 p.m. prior to the council meeting at 7:00 p.m. The CAO/Clerk asked council to provide her with agenda items for the Joint Council Meeting scheduled for September 29, 2011.

8.1.2 Recreation Costs – Councillor Banks

Discussion took place regarding the feasibility of entering into negotiations with the Town of Laurentian Hills regarding recreation costs.

8.1.3 Committee Structure Review – Councillor Banks

Discussion took place regarding the feasibility of returning to a standing committee structure. The Striking Committee will meet and discuss the issue further.

8.1.4 Bagg's Road Joint Landfill Site Memorandum of Agreement – Correspondence from Town of Laurentian Hills

Council reviewed Laurentian Hills' request and would like to discuss the matter further at the Joint Council meeting.

8.1.5 Withdrawal from Agreement for Operation of Joint Auto-Extrication Unit – Correspondence from United Townships of Head, Clara & Maria

Council reviewed the correspondence.

8.1.6 Morison Public School – Correspondence from Renfrew County District School Board

Council reviewed the correspondence. A Special Meeting of Council will be called to discuss the potential offer to purchase Morison Public School.

Council broke for a short recess at 8:30 p.m.

Council reconvened at 8:40 p.m.

7. BUSINESS ARISING FROM DELEGATIONS & PRESENTATIONS

RESOLUTION # 2011-223

MOVED BY: Councillor Desrochers

SECONDED BY: Councillor Myers

BE IT RESOLVED THAT Council of the Corporation of the Town of Deep River approve a grant in the amount of \$5,000.00 to the Mount Martin Ski Club (MMSC) for the 2011/2012 operating season.

CARRIED

8.2 Planning & Development

8.2.1 Planning & Development Monthly Report

John Walden, Planning & Development Manager, presented his report. Discussion took place regarding the OCI trade fair. Mr. Walden advised Council that he would follow up and get a list of the suppliers who were in attendance.

8.3 Finance

8.3.1 Operating and Water/Sewer Reports

Christopher Carroll, Treasurer, presented his report. He advised that the Town's auditor will attend the October 19, 2011 meeting and present the 2010 audited financial statements.

8.4 Fire Department

8.4.1 Fire Department Monthly Report

Michelle Larose, CAO/Clerk, presented the report. Council requested that the number of calls be broken down by category to show the various types of calls received. Mayor Thompson highlighted the smoke alarm inspection program being conducted within the Town.

8.4.2 2011GT001ISS – Fire Department Equipment Requirements

Michelle Larose, CAO/Clerk, presented the report.

RESOLUTION # 2011-224

MOVED BY: Councillor Desrochers
SECONDED BY: Deputy Mayor MacCafferty

BE IT RESOLVED THAT Council of the Corporation of the Town of Deep River approve the purchase of the items listed on the Fire Department Equipment List, attached and marked as Schedule “A”, at an approximate cost of \$48,360 plus applicable taxes.

AND THAT the funds be transferred from the AARF fund for the Fire Department pumper truck to facilitate the purchase.

CARRIED

8.5 Recreation

8.5.1 Recreation Monthly Report

Shelly Cull, Recreation Manager, presented her report. She advised the quote for the marina attendant building for consultant fees came in over budget by approximately \$900.00; the initial budget was \$4,000.00. A meeting was held with arena user groups regarding the possibility of extending the ice season by two weeks.

8.6 Public Works

8.6.1 Public Works Monthly Report

Khizar Hayat, Director of Public Works, presented his report. Discussion took place regarding hydrant flushing and public notification of same.

8.6.2 2011KH013ISS – Salt Shed Storage Structure Tender

Mr. Hayat presented his report. Mr. Hayat explained the options requested by Council from the last meeting were not viable, as outlined in his issue report. The report recommended that the tender be awarded to RGT Clouthier Construction Ltd.

RESOLUTION # 2011-225

MOVED BY: Deputy Mayor MacCafferty

SECONDED BY: Councillor Syme

BE IT RESOLVED THAT Council of the Corporation of the Town of Deep River award the Salt Shed Storage Structure Tender to the lowest tenderer, being RGT Clouthier Construction Ltd., at an approximate cost of \$139,713.00;

AND THAT \$50,000.00 shall be used from the 2011 approved capital budget for the salt shed and an additional \$89,713.00 shall be transferred from the AARF Fund to cover the balance.

CARRIED

8.7 Administration

8.7.1 Administration Monthly Report

Michelle Larose, CAO/Clerk, presented her report.

8.7.2 2011ML009INF – Signing Authorities

Ms. Larose presented her report.

RESOLUTION # 2011-226

MOVED BY: Councillor Banks

SECONDED BY: Councillor Desrochers

WHEREAS the Town of Deep River requires signing authorities to execute all or any cheques, promissory notes, other bills of exchange, orders for payment of money and other instruments with regard to the banking needs of the Corporation;

NOW THEREFORE BE IT RESOLVED THAT Mayor David Thompson or Deputy Mayor Mary MacCafferty together with Christopher Carroll, Treasurer or Michelle Larose, CAO/Clerk be hereby authorized to execute such documents;

AND FURTHER THAT the authorization become effective as of September 21, 2011.

CARRIED

9. BY-LAWS

9.1 By-law 53-2011

RESOLUTION # 2011-227

MOVED BY: Deputy Mayor MacCafferty

SECONDED BY: Councillor Syme

BE IT RESOLVED THAT the following by-law be read, passed, signed by the Mayor and the CAO/Clerk, and the Seal of the Corporation be affixed thereto;

By-law No. 53-2011 – A by-law to authorize entering into a contract with R.G.T. Clouthier Construction Ltd. for the Supply and Erection of One Salt Shed Storage Structure in the Public Works Yard for the Town of Deep River.

CARRIED

10. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

NIL

11. CORRESPONDENCE

11.1 HST and Municipal Transportation Infrastructure Resolution – Dwight Duncan, Minister of Finance

This item was received for information.

11.2 Payments in Lieu (Heads and Beds) – Dwight Duncan, Minister of Finance

This item was received for information.

11.3 Thank You – Deep River Residents for a Community Centre Executive

This item was received for information.

11.4 Community and Economic Development – Lt. Col. C.C. Moyle, Base Commander, CFB Petawawa

This item was received for information.

11.5 Invitation to Attend Deep River Community Health Fair – Lianne Wheeler, Deep River and District Hospital

This item was received for information.

11.6 Municipal Performance Measurement Program – Ministry of Municipal Affairs and Housing

This item was received for information.

12. MAYOR'S REPORT

Mayor Thompson advised he attended the County Social Services committee meeting on September 8, 2011 as well as the retirement lunch for Treasurer Brian Quibell. The Mayor attended the Warden's golf tournament and was happy to report that the team representing the Town of Deep River came in second place. The Mayor, CAO/Clerk, and Planning & Development Manager attended the Ontario East Municipal Conference September 14-16, 2011. Mayor Thompson advised there were many worthwhile information sessions presented at the conference. He advised an emergency response exercise will take place on September 26, 2011 involving the fire department, police department, and Deep River and District Hospital.

13. NEW BUSINESS AND NOTICES OF MOTION

13.1 Wall of Recognition – Mayor Thompson

WHEREAS the Town of Deep River is known far and wide with thousands of expatriates living around the world;

BE IT RESOLVED THAT the municipality publicly acknowledge the varied accomplishments of current and former residents in the areas of sports, arts & culture, science, business and the humanities by establishing a Wall of Recognition in the Town Hall lobby with appropriate photographs and descriptive plaques.

14. COUNCILLOR UPDATES

14.1 Councillor Syme provided an update on the recent activities of the Deep River Public Library Board.

14.2 Councillor Syme provided an update on the recent activities of the Pembroke & Area Airport Commission.

14.3 Deputy Mayor MacCafferty provided an update on the recent activities of the Joint Economic Development Committee.

15. CLOSED SESSION

NIL

16. BUSINESS ARISING FROM CLOSED SESSION

NIL

17. ADJOURNMENT

RESOLUTION # 2011-228

MOVED BY: Councillor Banks

SECONDED BY: Councillor Desrochers

BE IT RESOLVED THAT Council hereby adjourns the meeting at 10:20 p.m.

CARRIED

Mayor David Thompson

CAO/Clerk – Michelle Larose