

The Corporation of the Town of Deep River

MINUTES

COUNCIL MEETING

Wednesday, November 16, 2011 at 7:00 p.m.

Present:

Mayor David Thompson
Deputy Mayor Daniel Banks
Councillors Ronald Desrochers
Terry Myers
Ruth Syme

Guests:

Ed, Nicola, Jack and Sam Wadleigh
Joe Janota, Jp2g Consultants Inc.
Jim Gordan, Jp2g Consultants Inc.
Janice Francisco
Andrew Bergeron (via Skype)
Gary Severin, Festival Hall Committee
Jane Lavoy, Valley Arts Council
Catherine Timm, Valley Arts Council

Staff:

Michelle Larose, CAO/Clerk
Dawn Recoskie, Deputy Clerk
Christopher Carroll, Treasurer
Khizar Hayat, Director of Public Works

1. CALL TO ORDER

Mayor Thompson opened the meeting at 7:02 p.m. and welcomed everyone.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

NIL

3. APPROVAL/AMENDMENT OF MEETING AGENDA

The following item was added to the agenda:

#13.1 Standing Committee Structure – Deputy Mayor Banks

Item #6 was moved ahead of Item #5 on the agenda at the request of Mayor Thompson.

4. MINUTES

4.1 November 2, 2011 – Public Meeting

RESOLUTION # 2011-262

MOVED BY: Councillor Myers
SECONDED BY: Councillor Desrochers

BE IT RESOLVED THAT the minutes of the Public Meeting of November 2, 2011, as printed and circulated to all members of Council, be approved.

CARRIED

4.2 November 2, 2011 – Council Meeting

RESOLUTION # 2011-263

MOVED BY: Councillor Myers
SECONDED BY: Councillor Desrochers

BE IT RESOLVED THAT the minutes of the Council Meeting of November 2, 2011, as printed and circulated to all members of Council, be approved.

CARRIED

6. DELEGATIONS & PRESENTATIONS

6.1 Certificate Presentation – Ed Wadleigh and Family

Mayor Thompson presented Sergeant Ed Wadleigh and his family, wife Nicola and sons Jack and Sam, with a certificate of appreciation. Mayor Thompson read the certificate as follows: *“The Corporation of the Town of Deep River takes pride in presenting this scroll to the Wadleigh Family, Thank you for serving your country and community. On behalf of all military families, please accept this acknowledgement of our eternal gratitude. Deep River is enriched by your presence.”*

6.2 Energy Audit – Jp2g Consultants Inc.

Joe Janota and Jim Gordon of Jp2g Consultants Inc. provided an overview of the energy audit conducted by their firm on 10 municipal buildings. The recommendations compiled from the energy audit include the following:

1. Proposed Energy Retrofit Projects:
 - Pool – new domestic hot water tank
 - Pool – cast iron boiler replacement
 - Arena – heat reclaim
 - Arena – domestic hot water replacement
 - Arena – ice plant control system
2. Proposed Building Renewal/Energy Retrofit Projects:
 - Public Works Garage
 - Pool
 - Arena
 - Community Centre

6.3 Farmers' Market – Janice Francisco and Andrew Bergeron

Janice Francisco and Andrew Bergeron (via Skype) provided an overview of their request for funding to start a Farmers' Market in Deep River. It was noted the start up funds would be used for the following: Farmers' Market Ontario membership fee; local advertising; hiring a graphic artist to market the Farmers' Market; and signage; for an estimated budget of \$3,000.00.

6.4 Festival Hall Committee – Gary Severin, Jane Lavoy, and Catherine Timm

Gary Severin, Catherine Timm, and Jane Lavoy provided an overview of the Festival Hall Committee and the Valley Arts Council. It was noted the Festival Hall Committee is comprised of a consortium of three municipalities: the City of Pembroke, the Township of Laurentian Valley, and the Town of Petawawa. Each member municipality provides a per capita grant in the amount of 0.75¢ which is provided to the Valley Arts Council to manage Festival Hall on behalf of the consortium. The Festival Hall Committee/Valley Arts Council is requesting financial support in the form of a grant from municipalities within Renfrew County whose residents are participants or patrons of the arts in order to increase access to quality local and professional arts programming at Festival Hall. A copy of the 2011 budget for Festival Hall will be provided at a future date for council to consider a grant allocation in the municipality's 2012 budget deliberations.

7. BUSINESS ARISING FROM DELEGATIONS & PRESENTATIONS

7.1 Farmers' Market Request

RESOLUTION # 2011-264

MOVED BY: Councillor Desrochers

SECONDED BY: Councillor Syme

WHEREAS a Farmers' Market has been proposed for the Town of Deep River;

AND WHEREAS a Farmers' Market would act as a central meeting point for residents, a place to showcase the community's culture, and draw tourism to the town;

AND WHEREAS Council of the Corporation of the Town of Deep River supports the proposal to establish a Farmers' Market in the Town of Deep River;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Deep River provide a grant in the amount of \$3,000.00 to the Deep River Farmers' Market to aid in the establishment of the Farmers' Market;

AND THAT the grant amount shall be allocated from the Economic Development Budget.

CARRIED

Council broke for a short recess at 8:21 p.m.

Council reconvened at 8:30 p.m.

5. BUSINESS ARISING FROM MINUTES

5.1 Marina Pier Project

RESOLUTION # 2011-265

MOVED BY: Councillor Desrochers

SECONDED BY: Councillor Myers

WHEREAS Gerry Morris of Morris Thuemen Architects, presented a conceptual marina pier project at the November 2, 2011 meeting of council;

AND WHEREAS the Recreation Committee discussed the conceptual marina pier project at its meeting of November 7, 2011 and the Committee is receptive to the concept presented;

AND WHEREAS the waterfront is a focal point of our community, the Corporation of the Town of Deep River has determined that continual improvements for the benefit of all are a municipal priority;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Deep River approve the conceptual marina pier project in principle, and pending further clarification of specific plans, costs, and other approvals, that Council proceed with improvements to the marina area including a marina attendant building, patio, and boardwalk;

AND THAT Council appoint Mr. Phil Simpson as the project manager for the marina improvement plan.

CARRIED

5.2 Deep River Soccer Club Request

RESOLUTION # 2011-266

MOVED BY: Deputy Mayor Banks

SECONDED BY: Councillor Myers

WHEREAS the Deep River Soccer Club made a presentation to Council at the October 19, 2011 Stand Up and Be Heard session and requested help from Council to either expand the soccer fields at Grouse Park, install lighting at Grouse Park, or lobby the Renfrew County District School Board to access the campus property along Brockhouse Way;

AND WHEREAS the Recreation Committee discussed the Deep River Soccer Club's request at its meeting of November 7, 2011 and the Committee is receptive to the concept of lobbying the Renfrew County District School Board to receive permission for the Soccer Club to access its campus and to maintain and/or repair the campus for soccer use;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Deep River approve in principle entering into an agreement with the Renfrew County District School Board for the use of the campus property by the Deep River Soccer Club and that costs, schedules, and particulars of ground maintenance will be negotiated and brought back to Council for further discussion.

CARRIED

8. STAFF & COMMITTEE REPORTS

8.1 Council

8.1.1 A/O List

The A/O list was reviewed and no changes were made.

8.2 Administration

8.2.1 Municipal Website and Meeting Management

RESOLUTION # 2011-267

MOVED BY: Deputy Mayor Banks
SECONDED BY: Councillor Desrochers

BE IT RESOLVED THAT Council of the Corporation of the Town of Deep River award the website design and implementation to Blue North Studios at a cost of \$4,500 plus HST with an annual hosting fee of \$199.95 per year.

CARRIED

RESOLUTION # 2011-268

MOVED BY: Deputy Mayor Banks
SECONDED BY: Councillor Desrochers

BE IT RESOLVED THAT Council of the Corporation of the Town of Deep River award the meeting management system installation to All-Net at a cost of \$7,995.00 plus applicable taxes with an annual support, data storage, training and upgrades fee of \$2,998.00 per year.

CARRIED

9. BY-LAWS

9.1 By-law 56-2011

RESOLUTION # 2011-269

MOVED BY: Councillor Desrochers

SECONDED BY: Councillor Myers

BE IT RESOLVED THAT the following by-law be read, passed, signed by the Mayor and the CAO/Clerk, and the Seal of the Corporation be affixed thereto

By-law No. 56-2011 – A by-law to authorize entering into a Licence Agreement with the North Renfrew Snowmobile Association for the use of designated municipal lands for snowmobiling.

CARRIED

9.2 By-law 59-2011

RESOLUTION # 2011-270

MOVED BY: Councillor Myers

SECONDED BY: Councillor Desrochers

BE IT RESOLVED THAT the following by-law be read, passed, signed by the Mayor and the CAO/Clerk, and the Seal of the Corporation be affixed thereto

By-law No. 59-2011 – A by-law to authorize entering into a Fire Service Agreement for mutual aid firefighting assistance with the Atomic Energy of Canada Chalk River Laboratories Fire Department.

CARRIED

10. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

NIL

11. CORRESPONDENCE

11.1 Assessment of Water-main Looping – Town of Laurentian Hills

This item was referred to the Public Works Committee for review.

11.2 Recreation Costs – Town of Laurentian Hills

This item was received for information.

11.3 Petawawa Research Forest Visitor Information Centre – Ottawa Valley Tourist Association

This item was received for information.

11.4 Sale Prices of School Buildings – Ministry of Education

This item was received for information.

11.5 Wounded Warriors Fundraiser – Brian McInall

This item was received for information.

11.6 Football Wager – Mayor Ed Jacyno

This item was received for information.

12. MAYOR'S REPORT

Mayor Thompson advised he attended the craft fair on Saturday, November 5, 2011.

On Sunday, November 6, 2011 he attended the opening ceremony for the Unity in Diversity. Mayor Thompson and Councillor Syme attended the Remembrance Day dinner hosted by the Royal Canadian Legion on the same date.

Mayor Thompson advised he attended the Remembrance Day ceremony on Friday, November 11, 2011; he thanked Councillor Syme for her kind words during the ceremony.

Mayor Thompson attended the Interact Club fundraiser on November 16th, 2011 and provided a donation to the group in the amount of \$250.00 from the Mayor's discretionary fund.

Mayor Thompson noted there was a good news article in the Ottawa Citizen this week regarding the proposed graphite mine in Bissett Creek.

Mayor Thompson reminded members of the public of the advance vote on November 19, 2011 for the municipal by-election as well as election day on November 28, 2011.

Deputy Mayor Banks represented Mayor Thompson on Saturday, November 12, 2011 during a tour of the municipality for a potential new physician for the area.

Mayor Thompson and Deputy Mayor Banks have been invited to attend the Deep River and District Hospital's strategic planning session on December 2 & 3, 2011.

13. NEW BUSINESS AND NOTICES OF MOTION

13.1 Standing Committee Structure

Deputy Mayor Banks advised this item was of a time sensitive nature and met the requirements to be heard as new business. After receiving a unanimous vote to proceed, Deputy Mayor Banks provided his personal comments regarding the proposed new standing committee structure.

Mayor Thompson advised a Striking Committee meeting will be held after the by-election to appoint the two new council members to the standing committees.

14. COUNCILLOR UPDATES

14.1 Councillor Syme

14.1.1 Pembroke and Area Airport Commission

Councillor Syme provided an overview of the recent activities of the Pembroke and Area Airport Commission.

14.1.2 Environmental Stewardship Committee

Councillor Syme provided an overview of the recent activities of the Environmental Stewardship Committee.

15. CLOSED SESSION

RESOLUTION # 2011-271

MOVED BY: Councillor Myers
SECONDED BY: Councillor Desrochers

BE IT RESOLVED THAT Council move into a Closed Session at 9:20 p.m. to address matters pertaining to:

- a proposed or pending acquisition or disposition of land by the municipality or local board; and
- personal matters about an identifiable individual, including municipal or local board employees; and labour relations or employee negotiations;

regarding discussion on the potential acquisition of the Morison School building; and **regarding** job description and salary review for an identifiable individual.

CARRIED

16. BUSINESS ARISING FROM CLOSED SESSION

Morison School building – information was received.

Job Position – information was received.

This was added to the agenda following the Closed Session:

Council felt the need to revisit Item #13.1 and pass a formal resolution to give direction to staff.

13.1 Standing Committee Structure

RESOLUTION # 2011-272

MOVED BY: Councillor Myers

SECONDED BY: Councillor Desrochers

WHEREAS Council has approved the implementation of Standing Committees;

AND WHEREAS Council wishes to provide direction to staff with reference to reporting to the committee structure;

AND WHEREAS the current procedural by-law does not provide for staff reports to be presented at the standing committee level;

AND WHEREAS Section 2.3 of the procedural by-law allows for the suspension of the rules by $\frac{2}{3}$ vote;

NOW THEREFORE BE IT RESOLVED THAT Council direct staff reports to be presented to the respective standing committees;

AND FURTHER THAT the procedural by-law shall be amended following the by-election to provide for the structure and reporting requirements of standing committees.

CARRIED

This was added to the agenda following the Closed Session:

After receiving a unanimous vote to proceed, Council added a second item under new business that was of a time sensitive nature.

13.2 2011SC011ISS – Deep River Arena Mezzanine Request

The CAO/Clerk provided an overview of the report that was submitted by Shelly Cull, Recreation Manager.

RESOLUTION # 2011-273

MOVED BY: Councillor Myers

SECONDED BY: Councillor Syme

WHEREAS the Pee Wee Knights Hockey Team has requested the use of the upstairs at the arena for dry land training;

AND WHEREAS they have requested the fee for the rental to be waived by Council;

NOW THEREFORE BE IT RESOLVED THAT Council approve the use of the upstairs at the arena for a period of 1 hour per week for 17 weeks;

AND FURTHER THAT the granting of this use at no cost be a one-time exception only.

CARRIED

17. ADJOURNMENT

RESOLUTION # 2011-274

MOVED BY: Councillor Myers

SECONDED BY: Councillor Desrochers

BE IT RESOLVED THAT Council hereby adjourns the meeting at 10:52 p.m.

CARRIED

Mayor David Thompson

CAO/Clerk – Michelle Larose